



This document can be made in alternative languages and formats (such as large print, audio tape and Braille) as applicable. Please ring 01482 300300

Please complete this form as fully as possible and return to

Freepost RLUA-YRHR-AKTS, Hull revenues and Benefits, PO Box 128, Hull. HU1 2BR.

Or if you prefer you can, • fax it to 01482 613562, • e-mail it to [ctaxsr@hullcc.gov.uk](mailto:ctaxsr@hullcc.gov.uk) or

• hand it in to any of our customer service centres or information points across the city.

Please check the relevant pages of this website for the locations and opening times of these offices.

Landlord's name and address

Landlord's telephone number

Landlord's email address

Tenanted property address

Please state the length of the tenancy and the date the tenancy began

Please tick (☑) the relevant box.

Is the property a

Furnished let

Unfurnished let

Please give full names of **all** new occupants

  
  
  

Please give the new occupier's previous address, if known, and any other relevant information

  
  
  

Please tick (☑) Is the property lets as - A joint tenancy

Separate tenancies

Please tick (☑) if known

They are the only occupant

They are full-time student(s)

If students, please state their enrolment numbers and the institution attended, if known.

  
  
  
  
  
  

Outgoing tenant's Name

Date property vacated

Please give their new address and any other relevant information, if known.

**Thank you for your continued assistance**