

What does the business have to do to join the award scheme?

There are four levels of award, Bronze, Silver, Gold and Platinum. The Bronze award represents meeting the minimum requirements of health and safety legislation plus working with children, staff and parents on two accident prevention themes with extra work necessary such as training and safety events for each of the higher levels. Detailed information is provided below.

Bronze Award:

There are three sections: Health and Safety, Accident Prevention Themes and Working with Parents/Carers.

1. Health and Safety – the following must be met:

- Compliance with minimum requirements of health and safety law
- Health and Safety Self Audit
- Smoking policy
- Child protection policy
- Ofsted Registration Certificate
- Completed evaluation

2. Accident Prevention - focus on two of the following safety themes; ensuring enough activity for the children to fully understand the issues:

- Garden and outdoor safety
- Home safety
- Summer safety
- Nursery safety and playing safely
- Road and transport safety
- Water safety
- Winter safety
- Fire and firework safety

Make a book or portfolio of the work to include:

- Copies of your Safety Policy and Smoking Policy
- Copy of your planning form
- Photographs
- Examples of children's work
- Anecdotal feedback from children/parents
- Evidence of parent/carer activities
- Any publicity obtained
- Self Audit Checklist and evidence
- Training template
- Portfolio ideas

3. Working with Parents/Carers – have a ‘safety event’ for parents and carers to draw attention to the safety theme, for example:

- Sale of safety equipment
- Child led event
- Competition
- Outside agency visit, e.g. Road Safety, car seats awareness
- Display for parents
- Loan of accident prevention DVD

Silver Award:

As for Bronze Award, plus:

- Deliver one Toolbox Talk
- Be working towards the Healthier Options Award

Gold Award:

As for Silver Award plus:

- Accident analysis
- Deliver one Toolbox Talk
- Director or owner of business to complete IOSH Managing Safely Course (or equivalent)
- Healthier Options Award awarded
- All staff involved in the care of children to have received Paediatric First Aid training

Platinum Award:

To qualify for the Platinum Award, as for Gold Award, and then completion of the following over 12 months:

- Ensure policies and curriculum relating to accident prevention is up to date, publicised and enforced
- Hold at least four accident prevention themes with the children
- Keep a portfolio of evidence with photos, examples of the children’s work, planning sheets showing where accident prevention has been included, examples of worksheets and other resources used etc.
- Hold at least two different safety events for parents/carers, to draw their attention to some of the safety themes
- One manager/supervisor on site to hold IOSH Managing Safely Qualification (or equivalent)
- All staff to have achieved Basic Health and Safety Certificate

How will the business be assessed?

The childcare setting will need to keep a portfolio of evidence documenting the work that has been completed in respect of the criteria above. Officers from Hull City Council will assess the portfolio and the provider to ensure everything is in place, and if all the criteria for that award level have been achieved, the business will receive the relevant award.

Top Tip: We strongly advise you to contact Hull City Council for advice if you are considering joining the award scheme.

How to join the award scheme:

You can apply to join the scheme by downloading the application form on the website, completing and returning it to us as shown at the bottom of the form.

What happens next?

Once we receive your application, we will contact you to arrange a convenient time to visit and talk you through the initiative. You will also receive an information pack with everything you need to get you started and complete the work for the award. This includes a planning form which you need to complete and return to us. On receipt of your planning form, we will contact you to agree your targets and offer support. All resources needed are available FREE including: example planning forms, activities, downloadable resources and a resource catalogue.

How long does the process take to receive the awards?

This depends on the progress made by the business to complete the tasks for the various levels of the award, but it is anticipated that the Bronze, Silver and Gold awards will each take three months to achieve. The Platinum award can be achieved over 12 months.

How will the awarded business be recognised?

The business will receive a certificate, window sticker and logo to use. Hull City Council will also promote the business on its webpages.

How long is the Focus on Safety Award valid for?

Each award is valid for two years, except the Platinum, which is renewed annually.

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