

Clifton Primary School

Admissions Policy
2018 – 2019 and
2019 - 2020

CRITERIA FOR ADMISSION TO COMMUNITY PRIMARY SCHOOLS 2018/19 and 2019/20

The Authority has a duty to co-ordinate admission arrangements for all Hull primary maintained schools. The Authority will ensure that all Hull parents, whose children are starting school for the first time, receive the offer of one primary school place on the agreed date. The criteria which are to be used to allocate places when a community are described below. Admissions criteria for each individual Academy, Voluntary Aided or Trust School can be obtained from the individual institution.

PRIMARY SCHOOLS

An admission number will be published showing the maximum number of pupils that the school will admit in the Autumn Term 2018. The admission number for Clifton Primary School is 45. Parents are given the opportunity to express three preferences for a primary school. Published criteria are used to decide which children should be offered the available places. In primary schools an equal preference system operates, whereby the three parental preferences are given equal status. Each preference will be considered equally against the admissions criteria.

The allocation of school places is based on parental preference following the High Court judgment against Rotherham LA. Parents/carers are required to submit applications under the arrangements set out in the co-ordinated admissions scheme.

Applications for pupils having statements of special educational needs will be dealt with in accordance with the Code of Practice on Special Educational Needs. Where a school is named in a child's EHC Plan following consultation with the Head and Governors, the governing body are required to admit the pupil. After the allocation of EHC Plan pupils, where the number of applications is greater than the remaining places the following criteria will be applied in the order set out below:



Admissions Criteria for Clifton Primary School – in order of priority


1. Children in public care at the time when preferences are expressed, who are still in public care at the time of their admission to school, and those who have been previously looked after, (see note ix below),
2. Significant medical factors or exceptional family circumstances. (See note (i) below)
3. Being resident in the catchment area of the school (see note (ii) below.)
4. Having a brother or sister who will be attending the school at the expected time of admission (see note (iii) below)
5. Geographical, with priority given to those living nearest to the school (see notes (ii) and (iv) below) Criteria 4 and 5 will be used as a tie-breaker for other criteria. If the school is oversubscribed from within its catchment area after the allocation of EHC Plan and children under criteria 1 and 2, then the brothers/sisters and geographical criteria will be used in that order as tie-breakers.

Notes

(i) Significant medical needs must be supported at the time of application by a letter from a GP, hospital consultant or other medical professional indicating how a pupil's medical condition relates to the school preference.

Exceptional family circumstances must be supported at the time of application by a letter from a supporting agency (eg. Social Worker or Family Support Worker) indicating how the circumstances relate to the school preference. These applications will be given consideration under a review procedure in advance of school allocations being completed.





(ii) Residence is defined as the normal family address where the child resides. The qualification date is the closing date for applications under the co-ordinated admissions scheme. (Where families change normal address after the closing date but before the allocation process has finished this can be considered under the review procedure). See appendix 1 catchment area map for community schools.

Where parents live at separate addresses and have joint custody, the address used will be the one where the child spends the main part of the school week (ie. Sunday night to Thursday night inclusive). Childcare arrangements involving relatives' addresses do not qualify as normal family addresses for this purpose unless there is a court Residence Order in place.

(iii) Brothers and sisters include children with the same natural parents living at the same address children with the same natural parents living at different addresses (eg due to separation of natural parents) half- brothers/sisters living at the same address step – brothers/sisters living at the same address - children living as part of the same family unit with their parents/guardians at the same address.

(iv) The measurement of distance is the shortest available safe route for pedestrians along footpaths, using footpaths alongside roads marked on the current street map of the City. Front entrance of home property (residence) to main entrance of school site is used. The Authority will use Routefinder, a computer mapping system, to make measurements.

(ix) The highest priority must be given to looked after children¹ and children who were looked after, but ceased to be so because they were adopted² (or became subject to a residence order³ or special guardianship order⁴). Further references to previously looked after children in the Code means children who were adopted (or subject to residence orders or special guardianship orders) immediately following having been looked after.

1 A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989).

2 Under the terms of the Adoption and Children Act 2002. See section 46 (adoption orders).

3 Under the terms of the Children Act 1989. See section 8 which defines a 'residence order' as an order settling the arrangements to be made as to the person with whom the child is to live.

4 See section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order.

In Year Fair Access

This refers to the council's duty to ensure that access to education is secured quickly for children who have no school place and those with challenging behaviour are offered a place at a suitable school as quickly as possible.

The council accordingly has a protocol detailing arrangements for the placement of pupils who may be hard to place due to a history of challenging or disruptive behaviour, to other vulnerable pupils who may be at risk of being out of school for periods of longer than 15 days and those pupils who may require a managed move transfer to a new school for the purpose of making a fresh start.

Pupils moving into the area or wanting to move schools during the academic year

Parents / carers moving into the area during the academic year or wanting to move schools, should complete an In Year Transfer Form. This will allow parents to express up to three preferences, in rank order, for a place at a school and give reasons for their preferences. The completed form should be sent to the Admissions Team, 2nd Floor Treasury Building, Guildhall Road, Hull HU1 2AB. More information can be obtained by calling Admissions on 300300.

The appropriate admissions authority for the schools requested will then consider your request. If a place can be allocated at one school then named on the In Year Transfer Form then the admissions team will allocate a place. Where a place can be allocated at more than one school the admissions team will allocate a place at the school ranked highest on the form. If a place cannot be allocated at any of the named schools, your child will be allocated a place at the nearest school with a place available.

Any parent refused a place will be offered their right to appeal against the decision to an independent appeals panel. This is likely to occur when the year group is full.

Children not of Statutory age

A child is entitled to a full-time place in the September following their fourth birthday, however parents can defer the date the child is admitted until later in the school year but not beyond the point they reach statutory school age or beyond the academic year and if the parent wishes a child may attend part-time until later in the year but not beyond statutory school age.



All Primary Schools in Hull indicating proposed admission number and admission authority

School	Admission authority	Pupil admission number 2018/19	Pupil admission number 2019/20
Adelaide Primary	Academy	45	60
Ainthorpe Primary	Academy	40	60
Alderman Cogan CE Primary	Voluntary Aided	60	60
Appleton Primary	Academy	50	50
Bellfield Primary	Academy	30	30
Biggin Hill Primary	Academy	90	90
Bricknell Primary	Academy	90	90
Broadacre Primary	Academy	40	60
Buckingham Primary	Academy	60	60
Bude Park Primary	Academy	50	40
Cavendish Primary	Community	60	60
Chiltern Primary	Trust	60	60
Christopher Pickering	Academy	60	60
Cleeve Primary	Academy	60	60
Clifton Primary	Academy	45	45
Collingwood Primary	Academy	45	45
Craven Primary	Academy	40	30
Dorchester Primary	Academy	45	45
Eastfield Primary	Academy	90	90
Endike Primary	Academy	60	60
Endsleigh Holy Child RC Primary	Academy	40	40
Estcourt Primary	Academy	40	50
Francis Askew Primary	Academy	45	60
Gillshill Primary	Community	60	60
The Green Way Primary	Academy	60	60
Griffin Primary	Trust	50	60
Hall Road Primary	Academy	40	50
Highlands Primary	Academy	60	60
Ings Primary	Academy	60	60
Kingswood Park Primary	Academy	45	90
Longhill Primary	Academy	50	50
Marfleet Primary	Community	25	30
Maybury Primary	Academy	30	30
Mersey Primary	Academy	30	30
Mountbatten Primary	Community	45	45
Neasden Primary	Academy	50	40
Newington Primary	Academy	30	50
Newland St John CE Primary	Voluntary Aided	40	40
Oldfleet Primary	Trust	50	50
Paisley Primary	Community	50	50
Parkstone Primary	Academy	50	50
Pearson Primary	Academy	30	30
Priory Primary	Academy	40	60
Rokeby Park Primary	Community	30	30
St Andrew's CE Primary	Voluntary Aided	80	85
St Anthony's RC Primary	Voluntary Aided	30	30

School	Admission authority	Pupil admission number 2016/17	Pupil admission number 2017/18
St Charles' RC Primary	Voluntary Aided	30	30
St George's Primary	Trust	30	30
St James' CE Primary	Academy	30	30
St Mary Queen of Martyrs RC Primary	Academy	40	40
St Nicholas' CE Primary	Academy	30	30
St Richard's RC Primary	Academy	60	60
St Thomas More RC Primary	Voluntary Aided	30	30
St Vincent's RC Primary	Academy	30	30
Sidmouth Primary	Community	45	60
Southcoates Primary	Academy	40	60
Spring Cottage Primary	Academy	60	60
Stepney Primary	Trust	30	30
Stockwell Primary	Academy	45	45
Stoneferry Primary	Community	30	30
Sutton Park Primary	Academy	60	60
Thanet Primary	Trust	60	60
The Parks Primary	Academy	50	50
Thoresby Primary	Academy	60	75
Thorpepark Primary	Academy	60	60
Victoria Dock Primary	Community	30	60
Wansbeck Primary	Academy	40	30
Westcott Primary	Community	60	60
Wheeler Primary	Academy	50	60
Wold Primary	Academy	80	90
Woodland Primary	Academy	30	30