

SCHOOL ADMISSION ARRANGEMENTS – 2020/21

CRITERIA FOR ADMISSION TO COMMUNITY PRIMARY SCHOOLS 2020/21

The Authority has a duty to co-ordinate admission arrangements for all Hull primary maintained schools. The Authority will ensure that all Hull parents who apply for a school place and whose children are starting school for the first time, receive the offer of one primary school place on the agreed date. The criteria which are to be used to allocate places to a community school are described below. Admissions criteria for each individual Academy, Voluntary Aided or Trust School can be obtained from the individual school.

PRIMARY SCHOOLS

An admission number will be published showing the maximum number of pupils that the school will admit in the Autumn Term 2020. Parents are given the opportunity to express three preferences for a primary school. Published criteria are used to decide which children should be offered the available places. In primary schools an equal preference system operates, whereby the three parental preferences are given equal status. Each preference will be considered equally against the admissions criteria.

The allocation of school places is based on parental preference following the High Court judgment against Rotherham LA. Parents/carers are required to submit applications under the arrangements set out in the co-ordinated admissions scheme.

Applications for pupils having an Educational Health and Care Plan (EHCP) will be dealt with in accordance with the Code of Practice on Special Educational Needs. Where a school is named in a child's EHCP following consultation with the Head and Governors, the governing body are required to admit the pupil. After the allocation of pupils with an EHCP, where the number of applications is greater than the remaining places the following criteria will be applied in the order set out below:

Each school has an agreed admission number for entry into Reception year. The school will accordingly admit up to this limit in the relevant age group each year if sufficient applications are received. All applicants will be admitted if less than the admission number apply.

Admissions Criteria for Community Primary Schools (with the exception of Victoria Dock Primary School):

1. Children in public care at the time when preferences are expressed, and those who have been previously looked after, (see note (iv) below),
2. Being resident in the catchment area of the school (see note (i) below.)
3. Having a brother or sister who will be attending the school at the expected time of admission (see note (ii) below)
4. Geographical, with priority given to those living nearest to the school (see notes (ii) and (iii) below)

Criteria 3 and 4 will be used as a **tie-breaker** for other criteria. If the school is over subscribed from within its catchment area after the allocation of children with an EHCP and children under criteria 1 and 2, then the brothers/sisters and geographical criteria will be used in that order as tie-breakers. Where the geographical distance is identical random allocation will be used to determine which pupil should be allocated.

Notes

(i) Residence is defined as the normal family address where the child resides. The qualification date is the closing date for applications under the co-ordinated admissions scheme. (Where families change normal address after the closing date but before the allocation process has commenced this can be considered under the review procedure). See appendix 1 catchment area map for community schools.

Where parents live at separate addresses and have joint custody, the address used will be the one where the child spends the main part of the school week (ie. Sunday night to Thursday night inclusive). Childcare arrangements involving relatives' addresses do not qualify as normal family addresses for this purpose unless there is a court Residence Order in place.

(ii) Brothers and sisters include children with the same natural parents living at the same address children with the same natural parents living at different addresses (eg due to separation of natural parents) half- brothers/sisters living at the same address step – brothers/sisters living at the same address - children living as part of the same family unit with their parents/guardians at the same address.

(iii) The measurement of distance is the shortest available safe route for pedestrians along footpaths, using footpaths alongside roads marked on the current street map of the City. Front entrance of home property (residence) to main entrance of school site is used. The Authority will use Routefinder, a computer mapping system, to make measurements.

(iv) The highest priority **must** be given to looked after children ⁽¹⁾ and children who were looked after, but ceased to be so because they were adopted ⁽²⁾ or became subject to a

child arrangement order (previously known as a residence order) ⁽³⁾ or special guardianship order ⁽⁴⁾. Further references to previously looked after children in the Code means children who were adopted (or subject to child arrangement orders or special guardianship orders) immediately following having been looked after. ⁽⁴⁾ A pupil who has been in state care outside of England and ceased to be so as a result of being adopted. A pupil will be regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other registered charitable organisation.

1 A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989).

2 Under the terms of the Adoption and Children Act 2002. See section 46 (adoption orders).

3 Under the terms of the Children Act 1989. See section 8 which defines a 'child arrangement order' as an order settling the arrangements to be made as to the person with whom the child is to live.

4 See section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's guardian.

Admissions Criteria for Victoria Dock Primary School

1. Children in public care at the time preferences are expressed, and those who have been previously looked after (see note (iv) above).
2. Being resident in the catchment area of the school (See note (i) above)
3. Having a brother or sister who will be attending the school at the expected time of admission (See note (ii) above)
4. Geographical, with priority given to those living nearest to the school (see notes (ii) and (iii) above)

If the school is oversubscribed from within its catchment area after the allocation of children with an EHCP and children under criteria 1, 2 and 3 then a process of random allocation will be used as a **tie-breaker** for the other criteria. The names of those children whose parent(s) have submitted applications under the arrangements set out in the coordinated admissions scheme for a place at the school and who **are resident in the catchment area** (criterion 2) but cannot be allocated a place using criteria 1, 2 and 3 will be placed on the school's 'random allocation list'.

This list will be organised in alphabetical order by surname and then each child assigned a number according to their position in that list. An appropriate random number generator computer programme will be used to then select random numbers for

the remaining unallocated places until the school reaches its proposed admission limit. This process will be independently verified.

Pupils are entitled to a full time school place from September following their fourth birthday. Deferred entry or part time entry prior to the pupil reaching compulsory school age is available on discussion with the school. Parents who wish to defer their child's entry to Reception class cannot defer beyond the child reaching compulsory school age or the beginning of the final term of the academic year.

Appeals

If we cannot meet your school preference you can appeal against the decision to an independent appeals panel.

Waiting Lists

If your child is refused admission to a school/academy, your child's name will be placed on the waiting list for that school. The waiting list for each school is based on the published admission criteria and all children are kept on that list in order of the criteria for until at least the end of the autumn term.

Fair Access Protocol

Hull City Council has a Fair Access Protocol. This ensures that children without a school place and vulnerable children are offered a place at a suitable school as soon as possible.

Admission outside of normal year group

Paragraph 2.17 of the School Admissions Code enable parents/carers to request for their child to be admitted to school outside of their normal age group. In addition parents of a 'summer born child' (born between 1 April and 31 August) may choose not to send their child to school until the September following their fifth birthday.

Parents/carers who wish to make such a request should still make an application for their child's normal age group at the usual time in line with the timescales set out in the local authorities coordinated scheme. All requests will be considered taking into account the individual circumstances, relevant professional advice where appropriate including discussion with the head of the preferred school.

If, after full consideration of all relevant information, the parents/carers wish to proceed with the request to educate their child outside of their chronological year group, they

would need to complete a form accepting parental responsibility for the decision and acknowledge that they would need to complete a further application at the relevant time.

If a place cannot be allocated at the preferred school the parent cannot opt to apply again for a place in the original chronological age group the following year. It should also be noted that any decision to admit and educate a child outside of their chronological age group may affect their education placement in both primary or later transfer to secondary school.

PUBLISHED ADMISSION NUMBERS IN RECEPTION COMMUNITY SCHOOLS FOR THE ACADEMIC YEAR 2020/2021

A community school is a Local Authority maintained school for which the Local Authority has the responsibility for setting the school's admissions arrangements.

Trust schools and voluntary aided schools are Local Authority maintained schools which are responsible for setting their own admissions arrangements. They must have regard to the Admissions Code of Practice and operate within the Local Authority's coordinated admissions scheme.

An academy is a state funded school independent of the Local Authority. It is able to set its own admission arrangements but must still have regard to the Admissions Code of Practice and operate within the Local Authority's co-ordinated admissions scheme.

COMMUNITY SCHOOL	ADMISSION NUMBER 2018/19	ADMISSION NUMBER 2019/20
Cavendish	60	60
Gillshill	60	60
Oldfleet	50	50
Victoria Dock	60	60

- Note that some schools may have made changed their PAN number during the academic year 2019//2020.
- Schools that have formed part of the LA's consultation and have converted to academy status