



Hull

City Council

PREMISES LICENCES

**Application form & Guidance
Booklet for Applicants
applying for the Transfer of a
Premises Licence**



Premises Licence Transfer of Premises Licence

An applicant who wishes to take over a premises, which currently has a premises licence should apply to the relevant Licensing Authority, for the transfer of the said licence to him/her.

Application Process/Requirements

Applications for the transfer of a premises licence, must include the consent form from the current licence holder to transfer, the premises licence (or appropriate part of that licence) or if that is not practicable a statement of the reasons for failure to provide such and the fee of £23.00.

Determination of Application

Under Section 42 (5) of the Licensing Act 2003, where the Chief Officer of Police has been notified of the transfer and feels that the granting of the application would undermine the Crime Prevention objective, he must give the relevant licensing authority a notice stating the reasons why he is not satisfied. The Chief Officer of Police must give that notice within a period of 14 days beginning on the day of which he was notified of the application.

If after 14 days a notice has not been received from the Chief Officer of Police the application is deemed as granted.

Immigration Act

Please see below “Notes for Guidance” for the documents that must be provided which demonstrate entitlement to work in the UK.

Application Address

Completed applications should be made to:

Kingston upon Hull City Council

Licensing Section

33 Witham

Kingston upon Hull
HU9 1DB

Tel: 01482 300300

Email: liquor@hullcc.gov.uk

A copy of the application should also be forwarded to:

Humberside Police

Alcohol Licensing Department
Police Headquarters
Priory Road Police Station
Priory Road
Hull HU5 5SF

Telephone: (01482) 976760 / 976758 / 976759 / 976761/ 676754

Email communitieslicensing@humberside.pnn.police.uk