

Fees and Charges**City Health & Wellbeing**

	2017/18	Proposed Charge 2018/19	Statutorily Set Yes / No
Trading Standards Section			
Petroleum Enforcing Authority (PEA) Petroleum licence			
Band - Litreage	Annual Fee		
A - up to 2500			
1 Year	£44	tbd	Y
2 Years	£88		Y
3 Years	£132		Y
4 Years	£176		Y
5 Years	£220		Y
6 Years	£264		Y
7 Years	£308		Y
8 Years	£352		Y
9 Years	£396		Y
10 Years	£440		Y
B - 2500 - 50000			
1 Year	£60	tbd	Y
2 Years	£120		Y
3 Years	£180		Y
4 Years	£240		Y
5 Years	£300		Y
6 Years	£360		Y
7 Years	£420		Y
8 Years	£480		Y
9 Years	£540		Y
10 Years	£600		Y
C - Over 50000			
1 Year	£125	tbd	Y
2 Years	£250		Y
3 Years	£375		Y
4 Years	£500		Y
5 Years	£625		Y
6 Years	£750		Y
7 Years	£875		Y
8 Years	£1,000		Y
9 Years	£1,125		Y
10 Years	£1,250		Y
Manufacture and Storage of Explosives Regulations 2005			
Licence to store explosives where, by virtue of regulation 27 of, and schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed.			
(These are the fees for HT4 fireworks, where the quantity stored is greater than 250kg NEQ)			
1 Year	£185	tbd	Y
2 Years	£243		Y
3 Years	£304		Y
4 Years	£374		Y
5 Years	£423		Y
Renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed.			
(These are the renewal fees for HT4 fireworks, where the quantity stored is greater than 250kg NEQ)			
1 Year	£86	tbd	Y
2 Years	£147		Y
3 Years	£206		Y
4 Years	£266		Y
5 Years	£326		Y
Licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed.			
(These are the fees for HT4 fireworks, where the quantity stored is less than 250kg NEQ)			
1 Year	£109	tbd	Y
2 Years	£141		Y
3 Years	£173		Y
4 Years	£206		Y
5 Years	£238		Y
Renewal of licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed.			
(These are the renewal fees for HT4 fireworks, where the quantity stored is less than 250kg NEQ)			
1 Year	£54	tbd	Y
2 Years	£86		Y
3 Years	£120		Y
4 Years	£152		Y
5 Years	£185		Y
Licence Variation			
Varying the name of licensee or address of site	£36	tbd	Y
Any other kind of variation	"Reasonable cost"		Y

Transfer of licence	£36			Y
	£36			Y
SPECIAL WEIGHING AND MEASURING EQUIPMENT				
WEIGHING MACHINE	Single Machine	Subsequent Machine	Single / Subsequent	
	2017/18	2017/18	2018/19	
(i) Where calibrated traceable weights are provided by the				
Machines not exceeding 30kg	£30.01	£23.51	£30.91/£24.22	N
Machines exceeding 30kg to 100kg	£40.66	£33.58	£41.88/£35.59	N
Machines exceeding 100kg to 300kg	£60.15	£48.13	£61.95/£49.57	N
Machines exceeding 300kg to 1 tonne	£103.59	£82.90	£106.70/£85.39	N
Machines exceeding 1 tonne to 10 tonne	£167.97	£134.40	£173.01/£138.43	N
Machines exceeding 10 tonnes	£349.98	£280.00	£360.48/£288.40	N
(ii) Where no calibrated weights are provided by the customer				
Machines not exceeding 30kg	£30.01	£23.51	£30.91/£24.22	N
Machines exceeding 30kg to 100kg	£63.02	£49.78	£64.91/£51.27	N
Machines exceeding 100kg to 300kg	£90.97	£72.84	£93.70/£75.03	N
Machines exceeding 300kg to 1 tonne	£155.35	£124.29	£160.01/£128.02	N
Machines exceeding 1 tonne to 10 tonne	£252.00	£201.62	£259.56/£207.67	N
Machines exceeding 10 tonnes	£529.18	£419.58	£545.06/£432.17	N
Machine of the same approval No *Submitted at the same time				
MEASURING INSTRUMENTS FOR LIQUID FUEL AND				
Container type (unsubdivided)	£71.97		£74.13	N
Single/multi-outlets (nozzles)				
(a) First nozzle tested	£117.41		£120.93	N
(b) Each additional nozzle tested	£72.13		£74.29	N
Testing of peripheral electronic equipment on a separate visit (per site/per hour)	£79.21		£81.59	N
Testing of credit card acceptor (per unit, per hour regardless of number of slots/nozzles/pumps)	£79.21		£81.59	N
ROAD TANKER FUEL MEASURING EQUIPMENT (ABOVE				
1. Meter measuring systems (where the customer provides a calibrated traceable master meter charging will be based solely on the hourly rate of £59.90) otherwise charges are as follows				
(a) Wet hose with two testing liquids	£252.00		£259.56	N
(b) Wet hose with three testing liquids	£294.00		£302.82	N
(c) Dry hose with two testing liquids	£279.97		£288.37	N
(d) Dry hose with three testing liquids	£322.14		£331.80	N
(e) Wet/dry hose with two testing liquids	£392.03		£403.79	N
(f) Wet/dry hose with three testing liquids	£419.99		£432.59	N
2. Dipstick measuring systems				
(a) Up to 7,600 litres (for calibration of each compartment and production of chart) (N.B.: for any compartment over 7,600 litres, basic fee plus additional costs at the rate of £67.57 per extra officer/hour)	£171.47		£176.61	N
(b) Initial dipstick	£19.83		£20.42	N
(c) Spare dipstick	£19.83		£20.42	N
(d) Replacement dipstick (including examination of compartment)	£43.57		£44.88	N
CERTIFICATE OF ERRORS				
For supplying a certificate containing results of errors found on testing (Certificate supplied upon request of the submitter; fee applies when no other fees are payable)	£39.90		£41.10	N
Environmental Regulation Section				
Pest Control Work				
<i>Domestic Premises (All prices Inclusive of VAT unless otherwise stated)</i>				
Mouse Control	£57		£59	N
Rat Control	Free of charge		Free of charge	N
Bedbugs	£75.00		£78.00	N
Cockroaches	£62.00		£64.00	N
All other Insect Treatment (per treatment)	£50.00		£52.00	N
[Flea treatment (re-spray)]	£25.00		£26.00	N
Wasp Nest – ground level	£50.00		£52.00	N
Wasp Nest – 2 men (high level)	£61.00		£63.00	N
Squirrel / Bird trapping £40.00 to establish trap + £5.00 per visit thereafter	£38.00 + £5.00		£40.00 + £5.00	N
Test Baiting	£12.00		£13.00	N
Missed Appointment	£12.00		£13.00	N
Proofing				
Weep hole inserts (fitted)	£5.00	each	£6.00	N
<i>Commercial Premises (All prices Inclusive of VAT unless otherwise stated)</i>				
Wasp Nest – ground level	£55.00		£56.65	N
Wasp Nest – 2 men (high level)	£65.00		£66.95	N
All other work is based on labour charge of £52.53 per hour plus materials, plus other, plus VAT	£51.00		£52.53	N
Drainage Works				

<i>(All prices Inclusive of VAT unless otherwise stated)</i>				
Tenfoot Gully Clearance	£51.00		£53.00	N
Drain Clearance	£51.00	per half hour	£53.00	N
Drain Tests / Investigations (smoke test, CCTV, dye tests, etc.)				
Smoke Test for Rat investigation in privately Owned domestic property	Free of Ch		Free of Charge	N
All other work / premises	£101.00	per hour	£104.00	N
Drain clearance default work	£128.00	per hour	£132.00	N
Service of Notice (admin charge)	£20.00	per notice	£21.00	N
Animal Welfare				
<i>(All prices VAT Exempt unless otherwise stated)</i>				
Licenses				
Pet Shops (annual)	£124.00		£127.72	N
Pet Sitting Service (annual)	£54.00		£55.62	N
Animal Boarding Establishments (annual)	£130.00		£133.90	N
Dog Breeding Establishments (annual)	£156.00		£160.68	N
Stray Dogs				
(a) First Offence	£36.00 plus £6.00 per day	£38.00 plus £6.00 per day		N
<i>(charge reduced to fixed fee of £38.00 if dog collected within 24 hours)</i>				
(b) Second Offence	£57.00 plus £6.00 per day	£59.00 plus £6.00 per day		N
Subsidised neutering available by arrangement with the dog wardens				
Micro-chipping available at events organised by the dog wardens at a cost of £9.00 per dog.				
Alternatively micro-chipping available at a cost of £18.00 in customers own home. (VAT Inclusive)	£8.00		£9.00	N
Default Works (Board Up's, Alarms, Clearouts)				
KWL (Net Price)				
£13 Admin Charge	£12.00		£13.00	N
Officer Time (See Below)				
Vat added on to total cost				
Officers Time for Default Works				
Office Hours - 2 Hours @ £17.00 per hour (Total Cost £34.00)	£16.00 (£32.00)		£17.00 (£34.00)	N
Out Of Hours - 2 Hours @ £21.00 per hour (Total Cost £42.00)	£20.00 (£40.00)		£21.00 (£42.00)	N
Contaminated Land				
Search Letter	£57.00		£58.71	N
Search Report	£124.00		£127.72	N
Permitted Activities				
LAPPC (Part B) Charges				
Application Fee - Standard Process (includings Solvent	£1,650.00		tbd	Y
Application Fee - Additional fee for opertiang without a permit	£1,188.00			Y
Application Fee - PVRI, and Dry Cleaners	£155.00			Y
Application Fee - PVR I & li combined	£257.00			Y
Application Fee - VRs and other Reduced Fee Activities	£362.00			Y
Application Fee - Reduced fee activities: Additional fee for operating without a permit	£71.00			Y
Application Fee - Mobile plant**	£1,650.00			Y
Application Fee - for the third to seventh applications	£985.00			Y
Application Fee - for the eighth and subsequent applications	£498.00			Y
Annual subsistence charge - Standard process Low	£772.00 (+£104)			Y
Annual subsistence charge - Standard process Medium	£1161 (+£156)			Y
Annual subsistence charge - Standard process High	£1747 (+£207)			Y
Annual subsistence charge - PVRI, and Dry Cleaners L/M/H	£79/£158/£237			Y
Annual subsistence charge - PVR I & li combined L/M/H	£113/£226/£341			Y
Annual subsistence charge - VRs and other Reduced Fees	£228/£365/£548			Y
Annual subsistence charge - Mobile plant, for first and second permits L/M/H**	£626/£1034/£1551			Y
Annual subsistence charge - Late payment fee	£52.00			Y
Transfer and Surrender - Standard process transfer	£169.00			Y
Transfer and Surrender - Standard process partial transfer	£497.00			Y
Transfer and Surrender - Reduced fee activities: partial transfer	£47.00			Y
Temporary transfer for mobile plant - First transfer	£53.00			Y
Temporary transfer for mobile plant - Repeat following enforcement or warning	£53.00			Y
Substantial change - Standard process	£1,060.00			Y
Substantial change - Standard process where the substantial charge results in a new PPC activity	£1,650.00			Y
Reduced fee activities	£102.00			Y
**Not using simplified permits				
LA-IPPC (Part A2) Charges				
Application	£3,363.00		tbd	Y
Additional fee for operating without a permit	£1,188.00			Y
Annual Subsistence LOW	£1,447.00			Y
Annual Subsistence MEDIUM	£1,611.00			Y
Annual Subsistence HIGH	£2,334.00			Y
Late payment fee	£52.00			Y
Variation	£1,368.00			Y
Substantial variaton (where 9 (2) (a) or 9 (2) (b) of the scheme applies	£3,363.00			Y

Transfer	£235.00			Y
Partial Transfer	£698.00			Y
Surrender	£698.00			Y
Food				
Export Certificates	£115.00		£120	N
Health and Safety Registration				
Acupuncture	£235.00		£245	N
Tattooing/Semi-Permanent Skin Colouring	£235.00		£245	N
Body/Ear Piercing	£235.00		£245	N
Electrolysis	£235.00		£245	N
Licensing				
Taxi licensing				
Vehicles				
Hackney carriage / private hire vehicle - grant *	£135		£160.00	N
Vehicle licence issued during last three months of licence year *	£95		£112.00	N
Hackney carriage / private hire vehicle - renewal *	£120		£142.00	N
Application to replace hackney carriage / private hire vehicle *	£50		£59.00	N
Change of ownership of hackney carriage / private hire vehicle	£30		£36.00	N
Replacement identification plate	£20		£24.00	N
Replacement Be Safe stickers (pair)	£10		£12.00	N
Replacement internal door sticker	£2.50		£3.00	N
Replacement internal pouch	£2.50		£3.00	N
* The MOT fee is payable at the test centre on the day of the vehicle examination				
Drivers				
Hackney carriage / private hire driver's licence - grant *	£85		£88.00	N
Driver's licence issued during the last three months of the licensing year *	£60		£62.00	N
Hackney carriage / private hire driver's licence - renewal	£60		£62.00	N
Additional driver's badge	£30		£34.00	N
Disclosure and Barring Service disclosure	£44		£44.00	Y
Digital badge photographs	£5		£5.00	N
^ This fee does not include the DBS check or the driving assessment test in respect of grant applications. The driving assessment fee is payable at the test centre on the day of the test.				
Operators				
Licence to operate 1 vehicle	£60		£69.00	N
Vehicle renewal	£60		£69.00	N
Cost of each additional vehicle (applies to premises only)	£10		£12.00	N
Operators licence (last three months of the licensing year)	£30		£35.00	N
Cost of each additional vehicle (last three months of the licensing year)	£5		£6.00	N
Miscellaneous items				
Copies of by-laws	£5		£5.00	N
Street trading				
Please be aware there is a £25.50 administration fee per application. The consent fees below only apply upon grant of consent				
Commodity				
Hot food (day/night)	£1740 annual fee (£435 per quarter)		£1800 annual fee (£450 per	N
Other commodities	£820 annual fee (£205 per quarter)		£848 annual fee (£212 per	N
Limited period street trading consent (per day or part day)	£30		£33.00	N
Fetes, carnivals or similar community based events where the trader is an integral part of the event and is trading with the permission of the organisers of the event	No fee			
Consents must be renewed on an annual basis on or before 31 March.				
Pavement cafe licence fees				
Applications are subject to a non refundable fee of £30. However, should an application be successful, this will be				
Licences must be renewed on annual basis. Reminders will be sent out prior to the renewal date. However they are not guaranteed.				
			£206 minimum annual fee and £10 per sqM thereafter	N
Miscellaneous licences				
Miscellaneous				
Sex establishment application fee	£2,040		£2,040	N
Sex establishment grant	£2,040		£2,040	N
Sex establishment renewal or transfer fee	£2,040		£2,040	N
Sexual entertainment venue application fee	£2,040		£2,040	N
Sexual entertainment venue grant	£2,040		£2,040	N
Sexual entertainment venue renewal or transfer fee	£2,040		£2,040	N
Riding establishments **	£120		£120	N
Dangerous wild animals **	£60		£60	N
** These fees cover administration costs only - inspection fees charged by the veterinary surgeon will be recovered as the second part of the fee payable by the licensee.				
Motor salvage operator/scrap metal dealer's				
Motor salvage/scrap metal				
Grant application (site)	£300		£300	N
Grant application (collector)	£200		£200	N

Renewal (site)	£300		£300	N
Renewal (collector)	£200		£200	N
Variation (site to collector)	£120		£120	N
Variation (collector to site)	£160		£160	N
Variation (change of site)	£160		£160	N
Variation (change of site manager)	£80		£80	N
General administration charge (copy licence, change of details,	£30		£30	N
Licensing Act 2003				
Premises licences and club premises certificates				
Fees relating to applications for premises licences, club premises certificates, variations, the conversion of existing licences, and conversions/variations should be calculated using the five bands as detailed below. Licences last indefinitely and are subject to an annual charge payable on the anniversary of the grant of the licence				
Premises and club application and annual fees - each premise that is licensable will be allocated to a fee band according to its non-domestic rateable value.				
Premises license application and annual fees				
BAND	A			
Non-domestic rateable value	£0 - £4,300		tbd	Y
Application fee	£100			Y
Variation fee	£100			Y
Minor variation	£89			Y
Annual charge	£70			Y
BAND	B			
Non-domestic rateable value	£4,301 - £33,000		tbd	Y
Application fee	£190			Y
Variation fee	£190			Y
Minor variation	£89			Y
Annual charge	£180			Y
BAND	C			
Non-domestic rateable value	£33,001 - £87,000		tbd	Y
Application fee	£315			Y
Variation fee	£315			Y
Minor variation	£89			Y
Annual charge	£295			Y
BAND	D			
Non-domestic rateable value	£87,001 - £125,000		tbd	Y
Application fee	£450			Y
Variation fee	£450			Y
Minor variation	£89			Y
Annual charge	£320			Y
BAND	E			
Non-domestic rateable value	£125,000 and over		tbd	Y
Application fee	£635			Y
Variation fee	£635			Y
Minor variation	£89			Y
Annual charge	£350			Y
Miscellaneous Licensing Act 2003 fees				
Other Licensing Act 2003 fees	Fees		tbd	
Personal licence				
Renewal of personal licence	£37			Y
Minor Variation of a premises licence	£89			Y
Notification of interest in premises	£21			Y
Temporary event notice	£21			Y
Theft, loss, etc of premises licence or summary	£10.50			Y
Application for a provisional statement	£315			Y
Notification of change of name or address	£10.50			Y
Application to vary licence to specify individual as DPS	£23			Y
Application for transfer of premises licence	£23			Y
Interim authority notice following death etc of licence holder	£23			Y
Notification of change of name or alteration of rules of club	£10.50			Y
Theft, loss, etc of personal licence	£10.50			Y
Change of relevant registered address of club	£10.50			Y
Theft, loss, etc of temporary event notice	£10.50			Y
Duty to notify change of name or address	£10.50			Y
Large events				
Exceptionally large events may give rise to exceptional				
Such events might include major festivals and other events, which often involve the building of substantial temporary structures requiring expert checking by officials and sub-contracted experts. It is considered that where it is proposed that the number of people at any one time attending such a temporary event will exceed 5,000 people, it is appropriate for an additional fee to be charged on an application for a premises licence authorising the event.				
The additional charges should be calculated as shown below.				
Number in attendance at any one time	Additional fee	Annual charge		
5,000 - 9,999	£1,000	£500	tbd	Y
10,000 - 14,999	£2,000	£1,000		Y
15,000 - 19,999	£4,000	£2,000		Y
20,000 - 29,999	£8,000	£4,000		Y
30,000 - 39,999	£16,000	£8,000		Y
40,000 - 49,999	£24,000	£12,000		Y
50,000 - 59,999	£32,000	£16,000		Y
60,000 - 69,999	£40,000	£20,000		Y
70,000 - 79,999	£48,000	£24,000		Y

80,000 - 89,999		£56,000	£28,000		Y
90,000 and over		£64,000	£32,000		Y
Gambling Act 2005					
Gambling licences - part I					
	Application type				
	Transitional fast track application	Transitional non-fast track application	New application		
Premises type					
Existing casinos	300	£2,000	N/A	tdb	Y
New small casino	N/A	N/A	8000		Y
New large casino	N/A	N/A	10000		Y
Regional casino	N/A	N/A	15000		Y
Bingo club	300	£1,750	£3,500		Y
Betting premises (excluding tracks)	300	£1,500	£3,000		Y
Tracks	300	£1,250	£2,500		Y
Family entertainment centres	300	£1,000	£2,000		Y
Adult gaming centre	300	£1,000	£2,000		Y
Gambling Act 2005					
Gambling licences - part II					
	Application type				
	Application for re-instatement	Application for provisional statement	Licence application (provisional statement holders)		
Premises type					
Existing casinos	1350	N/A	N/A	tdb	Y
New small casino	1800	£8,000	£3,000		Y
New large casino	2150	£10,000	£5,000		Y
Regional casino	6500	£15,000	£8,000		Y
Bingo club	1200	£3,500	£1,200		Y
Betting premises (excluding tracks)	1200	£3,000	£1,200		Y
Tracks	950	£2,500	£950		Y
Family entertainment centres	950	£2,000	£950		Y
Adult gaming centre	1200	£2,000	£1,200		Y
Permit type					
	Application fee	Annual fee	Renewal fee	tdb	
FEC Gaming machine	300	N/A	300		Y
Prize gaming	300	N/A	300		Y
Alcohol licensed premises - notification of two or less machines	50	N/A	N/A		Y
Alcohol licensed premises - gaming machine permit - more than two machines	150	£50	N/A		Y
Club gaming permit	200	£100	N/A		Y
Club gaming machine permit	200	£50	£200		Y
Club fast track for gaming permit or gaming machine permit	100	£50	£100		Y
Small society lottery registration	40	£20	N/A		Y
Permit type					
	Change of name	Copy of permit	Variation	tdb	
FEC Gaming machine	25	£15	N/A		Y
Prize gaming	25	£15	N/A		Y
Alcohol licensed premises - notification of two or less machines	N/A	N/A	N/A		Y
Alcohol licensed premises - gaming machine permit - more than two machines	25	£15	£100		Y
Club gaming permit	100	N/A			Y
Club gaming machine permit	N/A	15	£100		Y
Club fast track for gaming permit or gaming machine permit	N/A	N/A	N/A		Y
Small society lottery registration	N/A	N/A	N/A		Y

City Adults Social Care

	2017/18	18/19 Proposed	Statutorily Set Yes / No
Homecare Services			
Home Care services – Hull clients	Variable	£/hr	N/A
Home Care services – Hull clients – double-up rate	Variable	£/hr	N/A
Community Support Team (Reablement) – charge to other organisations - Day Time		£/hr	26.90
Community Support Team (Reablement) – charge to other organisations - Night Time		£/hr	35.80
Meals			
Day Service users		£/meal	3.30
Day Services – refreshments (per day)		£/meal	0.75
Staff – main meal		£/meal	3.30
Staff – breakfast		£/meal	1.50

Staff – tea/snack		£/meal	0.95	No
Staff – evening meal		£/meal	1.50	No
Day Services				
Half-day		£/session	28.20	No
Full day		£/session	56.40	No
Transport Services				
Charge per journey – Hull clients		£/journey	3.25	No
Charge to other organisations		£/journey	17.00	No
Shared Lives - Rent and household charges (payable by client)				
Household Charges		£/week	63.10	No
Rent (1 bedroom LHA rate)		£/week	69.73	No
Total rent & household charges		£/week	132.83	No

City Economic Development & Regeneration

		18/19 Proposed Charge	Statutorily Set Yes / No
Schedule of charges for Pre-Application meetings with the Planning Committee February 2011	2017/18		
Planning Fees (Pre-application Charges)			Yes
1. Schemes up to and including 10 dwellings, or site area of 0.5 ha (1.25 acres), or floor space of up to 1,000 square metres:	£300	£370	No
2. Schemes between 11 dwellings and 50 dwellings, or site areas of between 0.51 and 5ha, or floor spaces of between 1001 sq m to 5000 sq m:	£600	£740	No
3. Schemes over the above criteria: Where the Committee has specifically requested a subsequent presentation the fee shall be 50% of the above.	£1,000	£1,230	No
4. Householders: householder schemes for extensions or alterations to houses falling within category 6 of Appendix 2 are charged £50		£60	
Actual planning fees are set by Government			

Building Control

	2017/18					
Small Domestic Building Work For Existing Dwellings						
Application Type	Full Plans - BC1		Building Notice BC2	Regularisation BC4		
Type of Work	Plan Fee	Inspection Fee	Building Notice Fee	Regularisation Fee		
Detached and Attached Garages Under 60m ²	125.00	125.00	250.00	345.00	tbd	yes
Garage Extensions under 60m ²	152.50	-	152.50	228.00		yes
Conversion of Garage into Habitable Room	216.67	-	216.67	310.00		yes
Single Storey Extensions up to 4m ²	125.00	160.00	285.00	400.00		yes
Single Storey Extensions Over 4 and under 60m ²	125.00	250.00	375.00	500.00		yes
Two Storey Extensions under 60m ²	125.00	312.50	437.50	573.00		yes
Loft Conversion	125.00	256.67	381.67	495.00		yes
Loft Conversion with Dormer	125.00	305.83	430.83	566.00		yes
Re-roof	80.83	-	80.83	131.00		yes
Underpinning	125.00	160.00	285.00	390.00		yes
Renovation of Thermal Element	80.83	-	80.83	131.00		yes

Window Replacement per dwelling	80.83	-	80.83	131.00		yes
Electrical Installations	150.00	-	150.00	225.00		yes
Internal/ External Alterations Under £2000	145.83	-	145.83	210.00		yes
Internal/ External Alterations £2001 - £5000	210.00	-	210.00	302.00		yes
Internal/ External Alterations £5001 - 25000	125.00	145.00	270.00	375.00		yes
When payment is due	With Form	Invoiced by HBC after start of work on site	With Form	With Form		

City Customer Services

	2017/18	18/19 Proposed Charge	Statutorily Set Yes / No
Cemeteries & Crematoria			
Cemetery Fees and Charges			
Exclusive right of burial in earthen grave by Deed of Grant			
Price is for each Year right is taken, with a minimum purchase of 10 years	28.00	29.00	NO
it is possible to purchase rights for a the maximum of 100 years, for which the appropriate fee will be charged			
(Interment fee or permit fee for headstone not included).			
Transfer ownership of rights or provide duplicate deed at time of interment	23.00	24.00	NO
Transfer ownership of rights or provide duplicate any other time	45.00	80.00	NO
Interment Fees			
Interment Fee in Full adult grave for funerals Monday to Friday	910.00	950.00	NO
Additional Excavation fee.	135.00	140.00	NO
Interment of Cremated Remains			
Exclusive Right of Burial in earthen grave for cremated remains Price is for each Year right is taken, with a minimum purchase of 10 years	28.00	29.00	NO
Interment fee for Monday to Friday Appointments	250.00	258.00	NO
Muslim Burials			
Exclusive right of burial in earthen grave in the Muslim Section of Eastern Cemetery	800.00	825.00	NO
Interment fee includes wood shoring	1,050.00	1,080.00	NO
NATURAL BURIALS - PRIORY WOODS CEMETERY			
Exclusive rights of burial (no memorial rights) - PER ANNUM Price is for each Year right is taken, with a minimum purchase of 10 years	28.00	29.00	NO
Interment Fee (grave single interment only - cremated remains can be interred after full burial)	1,020.00	1,050.00	NO
Woodland Bulb planting on grave (one off planting only) to be done by cemetery staff only.	90.00	95.00	NO
Interment of cremated remains (biodegradable urn only - Monday to Friday appointment)	250.00	258.00	NO
Cremated Remains Graves - Daffodil Island - Priory Woods			
Exclusive rights of burial (no memorial rights) - PER ANNUM			
Price is for each Year right is taken, with a minimum purchase of 10 years	23.00	24.00	NO
it is possible to purchase rights for a the maximum of 100 years, for which the appropriate fee will be charged			
(interment fee or permit fee for headstone IS not included).			
Interment of Cremated remains Monday to Friday Appointment	250.00	258.00	NO
Babies Cemetery - Northern Cemetery & Eastern Cemetery exclusive rights of burial are not issued with babies			
graves in baby cemetery			
Interment of child up to one year old in the reserved section of the cemetery	180.00	NO CHARGE	NO
Interment fee for cremated remains in baby cemetery	90.00	NO CHARGE	NO
OTHER CEMETERY FEES			
Eastern Cemetery - use of chapel Monday to Friday	110.00	110.00	NO
NO CHAPEL FEE WILL BE CHARGED FOR FUNERALS FOR ANY CHILD UP TO AND INCLUDING TWELVE YEARS OLD			
Permit Charges			

Permit charge for erection of a memorial/headstone 18" and over	125.00	130.00	NO
Permit charge for a re-inscription of a memorial	125.00	130.00	NO
Permit charge for erection of a memorial/headstone under 18".	65.00	67.00	NO
it is not possible to erect a headstone without production of the exclusive right of burial (deed)			
Right to place a memorial on a grave within a baby cemetery - under 18"			
Permit charge for installation of an approved grave kerb set -	65.00	67.00	NO
HEADSTONE STABILITY			
Stabilise and re-fix memorial (up to 3ft in height), including installation of new sub base	165.00	170.00	NO
FAMILY HISTORY/BURIAL REGISTER SEARCHES.			
Per name search with certificate	5.20	5.40	NO
Monday to Friday - appointment with officer to view a grave	45.00	47.00	NO
Please note it is possible to make an appointment to view the burial registers that are based at the Chanterlands Crematorium			
A brief introduction of 15 minutes will be provided - however, should you require assistance of a designated officer to assist with the lifting of the ledgers and searching of information - a fee is applicable and payable in advance			
Assistance to view the registers, inc advice and guidance - per hour - pre booked appointment only	18.00	18.50	NO
Cremation Fees and Charges			
Cremation of person over 12 years - full service/committal	660.00	710.00	NO
Cremation of a child up to one year old	NO CHARGE	NO CHARGE	NO
Cremation of child, 1-5 years.	140.00	NO CHARGE	NO
Cremation of child, 6-12 years.	170.00	NO CHARGE	NO
Cremation without chapel service (delivery only)	560.00	580.00	NO
Contract funeral with HYMS	560.00	580.00	NO
NHS Trust - disposal of slides and blocks in accordance with legislation includes maximum contract - 24socs.	75.00	78.00	NO
Individual Cremation in accordance with the Human Tissue Act 2004	75.00	78.00	NO
Medical referee, as per cremation regulations 2008 to meet with applicant, this may increase if more than 1 hour is taken.	57.00	59.00	NO
Use of small or large chapel for extended service time (per each extra time taken) Monday to Friday	85.00	150.00	NO
Use of small or large chapel for memorial service with burial/cremation elsewhere - Monday to Friday	New charge	200.00	No
Use of small or large chapel for a memorial service or for funeral service followed by burial at priory, western or northern cemeteries Monday to Friday	85.00	110.00	NO
Scattering, Monday to Friday following cremation at a crematorium other than at Hull Crematorium, Chanterlands Avenue.	65.00	67.00	NO
Provision of cremation certificate where original has been lost/misplaced	23.00	24.00	NO
Delivery of Cremated Remains to Applicant - Hull boundary only	23.00	24.00	NO
Monday to Friday - dependant on staff availability, pre payment and advance arrangements only			
for addresses within the suburbs of Hull and Beverley, an additional fee of £2 per mile will be applicable			
Urns and Containers			
Polycontainer	7.00	7.50	NO
Baby urn	12.50	12.50	NO
Wooden casket	34.00	35.00	NO
Daisy Biodegradable Urns inc cotton bag.	34.00	35.00	NO
Exhumation of cremated remains.	100.00	103.00	NO
COMMEMORATIVE MEMORIALS			
LAVENDER WALK (northern cemetery)			
New 10 year lease of vault including red or black granite plaque up to 80 letters and interment of cremated remains, Monday to Friday, & 1st posy vase.	855.00	880.00	NO
Cameo Photo arranged and fixed to plaque (4cm x 3cm).	115.00	120.00	NO
Cameo Photo arranged and fixed to plaque (7cm x 5cm).	135.00	140.00	NO
Replacement/new red or black granite plaque.	245.00	250.00	NO
Re-painting of current plaque.	60.00	62.00	NO
Renewal of 10 year lease.	450.00	465.00	NO
Additional letters.	4.00	4.20	NO
please note there is no fee for the removal of remains, although an exhumation licence is required			
MILLENNIUM WALK (northern Cemetery)			
New 10 year lease of granite vault and black granite plaque & lettering (80 letters)			
interment, Monday to Friday appointment and 1st posy vase.	895.00	922.00	NO
Cameo Photo arranged and fixed to plaque (4cm x 3cm).	115.00	120.00	NO

Cameo Photo arranged and fixed to plaque (7cm x 5cm).	135.00	140.00	NO
Heart shaped cameo photo, arranged and fixed to plaque	180.00	185.00	NO
Replacement of black granite plaque (excluding photograph) up to 80 letters.			
	355.00	365.00	NO
Renewal of 10 year lease	465.00	480.00	NO
Additional letters.	4.00	4.20	NO
NORTHERN CEMETERY COLUMBARIUM VAULTS/NICHES			
New lease niche, to include a 10 year lease and white marble plaque. 1st interment inc.	772.50	795.00	NO
New lease of niche, to include 10 year lease and black granite plaque, gold letters, 1st interment	772.50	795.00	NO
please note above fee is for fixings carried out Monday-Thursday 10am, 12noon or 2pm and Friday 10am.			
Renewal of 10 year lease	435.00	450.00	NO
White marble plaque with lettering up to 60 letters (exc lease fee)			
	345.00	355.00	NO
(fixing included).			
Black marble plaque with lettering up to 60 letters(exc lease fee)			
	345.00	355.00	NO
(fixing included).			
Fixing of plaque - unattended	55.00	57.00	NO
Removal of cremated remains and plaque at the service's discretion. no family present			
Removal of cremated remains and plaque family present Monday to Friday Appointment	60.00	62.00	NO
Extra lettering (per letter)	4.00	4.20	NO
NORTHERN COLUMBARIUM - WALL PLAQUES ONLY (NO VAULT BEHIND)			
Purchase of new white marble plaque to include ten year lease (including fixing, and maximum of 60 letters).	530.00	545.00	NO
Purchase of white plaque only (exc. fixing & lease, max of 60 letters).	270.00	280.00	NO
Purchase of black plaque to include 10 year lease (including fixing)	530.00	545.00	NO
Purchase of black plaque only(exc. fixing & lease - max 60 letters).	270.00	280.00	NO
Renewal of 10 year lease	250.00	260.00	NO
Removal of plaque at the service's discretion, no family present			
please note above fee is for fixings carried out Monday-Thursday 10am, 12noon or 2pm and Friday 10am.			
BABY CEMETERY PLAQUES - Northern Cemetery			
Purchase of black plaque for babies cemetery on a 10 year lease	260.00	270.00	NO
Renewal of 10 year lease	160.00	165.00	NO
EASTERN CEMETERY SANCTUM 2000 ABOVE GROUND VAULT			
New 10 year lease of granite vault and black granite plaque & lettering (80 letters)			
1st interment and 1st posy vase.(exc photo & motif)	896.00	922.00	NO
Interment of cremated remains at tree Monday to Friday Appointments			
Decorative motifs/floral tribute on plaque			
Cameo Photo arranged and fixed to plaque (4cm x 3cm).	115.00	120.00	NO
Cameo Photo arranged and fixed to plaque (7cm x 5cm).	135.00	140.00	NO
Heart shaped cameo photo, arranged and fixed to plaque	180.00	185.00	NO
Replacement of black granite plaque (excluding photograph) up to 80 letters.	355.00	365.00	NO
Renewal of 10 year lease	470.00	485.00	NO
Additional letters.	4.00	4.20	NO
Repainting of current plaque.			
(depends of characters and motifs)			
Hedon Road Columbarium			
Renewal of 10 year lease	335.00	345.00	NO
New white plaque with lettering up to 60 letters (including fixing).	345.00	355.00	NO
New black plaque with lettering up to 60 letters (including fixing).	345.00	355.00	NO

please note above fee is for fixings carried out Monday-Thursday 10am, 12noon or 2pm and Friday 10am.			
Removal of cremated remains and plaque at the service's discretion, no family present			
Removal of cremated remains and plaque family present Monday to Friday	60.00	62.00	NO
Fixing of plaque - unattended	55.00	57.00	NO
MEMORIAL STANDARD ROSE TREES (ALL LOCATIONS)			
Purchase of new rose tree with 10 year lease excluding plaque.	615.00	635.00	NO
Renewal of 10 year lease fee	450.00	465.00	NO
Interment of cremated remains at a memorial rose tree Monday to Friday Appointment	250.00	260.00	NO
MEMORIAL TREE			
(please note there are no trees available for new lease)			
Renewal of 10 year lease	435.00	450.00	NO
Interment of cremated remains at tree Monday to Friday Appointments	250.00	260.00	NO
please note due to mature tree roots an interment may not be possible.			
OCTAGONAL PLANTER - Eastern Cemetery and Chanterlands Crematorium			
Purchase of 10 year lease and 12" x 3" plaque	400.00	412.00	NO
Renewal of 10 year lease	255.00	264.00	NO
New plaque	150.00	155.00	NO
HEXAGONAL BENCH - Chanterlands crematorium and priory woods cemetery			
Commemorative seat with plaque and 10 year lease	855.00	880.00	NO
Renewal of 10 year lease	415.00	430.00	NO
New/additional plaque for bench (8x3)	145.00	150.00	NO
VASE BLOCK TABLET			
Memorial vase block tablet with inscribed black or red tablet and 10 year lease, and first posy vase	540.00	555.00	NO
Renewal of 10 year lease	345.00	355.00	NO
New black or red plaque	200.00	206.00	NO
Repainting of plaque.	55.00	57.00	NO
MEMORIAL OCTAGONAL TOWER SANCTUM UNIT			
Memorial Vault - new	945.00	975.00	NO
the initial fee includes 10 year lease, single posy vase, plaque and lettering on plaque up to 80 letters. Additional letters and motifs can be quoted for.			
No fee is applicable for the first or subsequent interments or removal of cremated remains that are interred			
in the vault Monday to Friday -			
Renewal of 10 year lease	460.00	475.00	NO
Replacement/new plaque inc up to 80 letters	385.00	395.00	NO
additional brass flower vase	55.00	57.00	NO
Cameo Photo arranged and fixed to plaque (4cm x 3cm).	115.00	120.00	NO
Cameo Photo arranged and fixed to plaque (7cm x 5cm).	135.00	140.00	NO
Heart shaped cameo photo, arranged and fixed to plaque	180.00	185.00	NO
MEMORIAL SANCTUM - CURVED 18			
Memorial Vault - new	885.00	910.00	NO
the initial fee includes 10 year lease, plaque & lettering up to and including 80 letters & single posy			
vase. Additional letters and motifs can be quoted for. No fee is applicable for the first or			
subsequent interments or removal of cremated remains that are interred in the vault Monday to Friday			
Renewal of 10 year lease	450.00	465.00	NO
additional brass flower vase	55.00	57.00	NO
Cameo Photo arranged and fixed to plaque (4cm x 3cm).	115.00	120.00	NO
Cameo Photo arranged and fixed to plaque (7cm x 5cm).	135.00	140.00	NO
Heart shaped cameo photo, arranged and fixed to plaque	180.00	185.00	NO
Replacement/new plaque inc up to 80 letters	390.00	400.00	NO
16 WALL TABLET UNIT			
Memorial plaque, inc 5 year lease and lettering on plaque (does not include motif, additional costs and designs are available on request.)	305.00	315.00	NO
Lease renewal	185.00	190.00	NO
New/replacement plaque	145.00	150.00	NO
COMMEMORATIVE MEMORIAL CHAIRS			
Chanterlands Crematorium Only			
the price includes a small plaque which has space for name only			
there is no lease fee applicable			
further terms and conditions are available from the admin team			

MEMORIAL WOODEN BENCH			
(where space available Crematorium, Eastern, Hedon Road, Western and Northern Only)			
Purchase of memorial wooden bench with memorial for a lease period of 10 years, where if available, a suitable site exists, does not include installation of pavers.	1,175.00	1,300.00	NO
(Fee does not include maintenance of bench or carving of dedication)			
Inscription carved on the front panel of the bench - per letter	4.00	4.20	NO
Installation of 3 Pavers for wooden bench	115.00	120.00	NO
Installation of 6 Pavers for wooden bench	155.00	160.00	NO
Installation of 6 Pavers for granite bench	180.00	185.00	NO
Renewal of 10 year lease - please note this does not include maintenance of the bench.	445.00	460.00	NO
New/Additional memorial plate for bench (8x3)	145.00	150.00	NO
Please note we are not able to offer a refurbishment package for wooden memorial benches			
MEMORIAL WOODEN BENCHES - PRIORY WOODS			
A commemorative oak seat can be purchased and sited within the Priory Woods Cemetery.			
Areas have been identified, where families can choose to locate the seat. A commemorative inscription plaque can be placed on the bench, for a personal dedication to be recorded.			
The oak seats have been chosen to compliment the semi-rural setting of the cemetery. To obtain further details, please contact the team on 614976 or 614975			
the benches are natural and do not require maintenance or treatment, and staining is not permitted			
no pavers are permitted for these type benches.			
Renewal of 10 year lease	455.00	470.00	NO
Granite Benches - purchase of bench, but lease of area bench to be located.			
please note, that benches are only permitted where suitable sites exist - these are agreed with the bereavement services team upon appointment and site meeting.			
MEMORIAL VAULTED GRANITE BENCHES			
Single vault lease, including lettering of plaque and 10 year lease	980.00	1,010.00	NO
Full bench lease, including lettering of both plaques and 10 yr lease	2,100.00	2,160.00	NO
renewal of 10 year lease for single vault	435.00	450.00	NO
renewal of 10 year lease for bench	865.00	890.00	NO
new/replacement plaque inc lettering.	345.00	355.00	NO
motifs and pictures can be placed on the plaques, designs and prices on request.			
No fee is applicable for interments or removals from the vaults for Monday to Friday Appointments			
please note should the family wish to purchase the bench and lease the ground space prices can be provided on request.			
BOOKS OF REMEMBRANCE			
Entries in Book of Remembrance			
The books of remembrance are displayed in a crematorium grounds and are accessible every day of the year. The pages are turned each morning, so that day's entries can be viewed.			
Please note that the 1st line of inscription is for the name only.			
All other subsequent lines are for the dedication. Each line must consist of a maximum of 40 characters only. Order forms with grid for text and layout are available from the crematorium.			
Please note that the council cannot guarantee entries are inscribed immediately.			
Please allow at least 4 months prior to the date that the entry is required for when placing the order.			
It is advisable to check with the admin team at the crematorium to confirm when the entry will be inscribed in the books.			
Entries will automatically be included in all electronic versions of the books.			
2 lined inscription	75.00	78.00	NO

5 lined inscription (1st line name only, 2nd -5th lines for dedication)	115.00	120.00	NO
8 lined inscription (1st line name, 2nd-8th line for dedication)	180.00	185.00	NO
5 lined inscription with emblem (not coat of arms)	195.00	200.00	NO
8 lined inscription with emblem (not coat of arms)	240.00	248.00	NO
Full Heraldic device with supporters, mantling etc, with 8 lined inscription	260.00	268.00	NO
MEMORIAL CARDS AND BOOKLETS			
Crests, badges or floral emblems extra	95.00	98.00	NO
Memorial card - Die stamped			
2 lined inscription	55.00	57.00	NO
5 lined inscription	60.00	62.00	NO
8 lined inscription	65.00	67.00	NO
Deluxe booklet with 1 inscription			
2 lined inscription	75.00	78.00	NO
5 lined inscription	95.00	98.00	NO
8 lined inscription	110.00	115.00	NO
Subsequent inscription in deluxe booklet			
2 lined inscription	48.00	50.00	NO
5 lined inscription	55.00	57.00	NO
8 lined inscription	60.00	62.00	NO
Officer to attend to turn the pages of the books, should a viewing be required out of office hours			
please note this is dependant on staff availability			
COMMEMORATIVE MARKERS(FOR ROSES & TREES)			
Bronze staked plaque 8 x 5	160.00	180.00	NO
Bronze staked plaque 8 x 5 with cameo photo plaque	250.00	280.00	NO
Bronze 8 x 3 bench plaque	145.00	150.00	NO
Bronze 11 x 3 bench plaque	190.00	195.00	NO
Granite boulder - grey, wine, pink honeycomb with black or gold lettering	200.00	206.00	NO
York Stone boulder with brown lettering	165.00	170.00	NO
Wooden plaque 8" x 5"	160.00	165.00	NO
GRAVE PLANTING			
Planting of lawn graves surrounding the headstone, with bedding plants only applicable			
to current agreements. (annual fee due)	90.00	93.00	NO
BIRD TABLE, BIRD BOX & BAT BOX			
Please note the following sponsorship opportunities, are for set periods of 5 years, with a view to extend after the initial 5 years has expired. The city council will identify locations suitable for the strategic placement of the identified sponsorship items. No other items such as flowers, additional markers or gifts of any kind may be left at the items. Any such items will be removed without prior notification to the sponsor.			
please note there is not cost for cremation searches			
5 year Sponsorship of Bird table, with small commemorative plaque	440.00	450.00	NO
5 year Sponsorship of Bird box, with small commemorative plaque	285.00	290.00	NO
5 year Sponsorship of Bat box, with small commemorative plaque	285.00	290.00	NO
food for the boxes and tables is available from the cemeteries offices and crematorium			
office (free of charge)			
AILS CRAIG MEMORIAL BOULDERS			
New memorial, 5 year lease, including plaque.	380.00	390.00	NO
New memorial, 10 year lease, including plaque.	620.00	640.00	NO
5 year lease renewal	225.00	230.00	NO
10 year lease renewal	440.00	455.00	NO
Refurbishment of plaque	55.00	57.00	NO
New plaque, inc lettering	170.00	175.00	NO
No fee is applicable for interments or removals from the vaults for Monday to Friday Appointments			
PRIORY WOODS - BIRD BATH PLAQUES			
TOP ROW			
New plaque, lettering and 5 year lease	290.00	300.00	NO
New plaque, inc lettering and 10 year lease	495.00	510.00	NO
Refurbishment of plaque	55.00	57.00	NO
New plaque	140.00	145.00	NO

MIDDLE ROW			
New plaque, lettering and 5 year lease	305.00	315.00	NO
New plaque, inc lettering and 10 year lease	505.00	520.00	NO
Refurbishment of plaque	55.00	57.00	NO
New plaque	140.00	145.00	NO
BOTTOM ROW			
New plaque, lettering and 5 year lease	325.00	335.00	NO
New plaque, inc lettering and 10 year lease	515.00	530.00	NO
Refurbishment of plaque	55.00	57.00	NO
New plaque	160.00	165.00	NO
5 year lease renewal - all rows	200.00	206.00	NO
10 year lease renewal - all rows	390.00	400.00	NO
PRIORY WOODS - BABY CEMETERY - MUSHROOM MEMORIALS			
New memorial, 5 year lease, including plaque.	310.00	320.00	NO
New memorial, 10 year lease, including plaque.	475.00	490.00	NO
Refurbishment of plaque	55.00	57.00	NO
New plaque	140.00	145.00	NO
5 year lease renewal	170.00	175.00	NO
10 year lease renewal	335.00	345.00	NO
PRIORY WOODS GRANITE VAULTS			
New 10 year lease of granite vault and black granite plaque & lettering (80 letters) 1st posv vase.(exc photo & motif)	895.00	922.00	NO
No fee is applicable for interments or removals from the vaults for Monday to Friday Appointments			
Decorative motifs/floral tribute on plaque			
Cameo Photo arranged and fixed to plaque (4cm x 3cm).	115.00	120.00	NO
Cameo Photo arranged and fixed to plaque (7cm x 5cm).	135.00	140.00	NO
Heart shaped cameo photo, arranged and fixed to plaque	180.00	185.00	NO
Replacement of black granite plaque (excluding photograph) up to 80 letters.	355.00	365.00	NO
Renewal of 10 year lease	470.00	485.00	NO
Additional letters.	4.00	4.20	NO

Registration Service

Certificate Service

We are able to produce certified copies of registered life events that occurred with the Hull Registration District since 1837. Some certificates are printable direct from the IT system, others require the entry to be retrieved from registers held at the history centre and then either copied or handwritten.

Copy Certificates - SR Stock , available in 3 working days	10.00	10.00	Statutory
Copy Certificates - SR Stock , available in 24 hour Enhanced Service	16.00	16.50	Non Statutory
Copy Certificates - SR Stock available same day - Premium Service	21.00	22.00	Non Statutory
Standard Post	1.00	1.50	Non Statutory
Royal Mail Signed (recorded delivery)	2.50	3.00	Non Statutory
Overseas			Non Statutory
Overseas Signed For		N/A	Non Statutory

Notice of Marriage

Before a couple can marry or form a civil partnership this must give formal notice of their intention to do so. Notice must be given in the Register Office of the district in which the couple reside.

Notice of Marriage , charge is per person	35.00	35.00	Statutory
Notice of Marriage - Designated Office, new scheme	47.00	47.00	Statutory
Notice of Marriage, out of hours fee , charge per appointment—	15.00	20.00	Non Statutory
Administration fee per person			

Ceremonies

Registrars offer a number of ceremonies i.e. marriage, civil partnership, renewal of vows and baby naming. The fee applicable depends on the day and venue of the ceremony. Approved venues are venues such as hotels that have been approved for the purpose of marriage.

Marriage and Civil Partnership Ceremonies

Register Office Ceremony in the Office of the Superintendent Registrar at the Wilson Centre Mon - Fri	50.00	50.00	Statutory
Register Office Ceremony in the Guildhall Ceremony Room Mon - Thur	95.00	100.00	Non Statutory
Register Office Ceremony in the Guildhall Ceremony Room Friday	140.00	145.00	Non Statutory
Registrars to attend Approved Venue to conduct ceremony Sunday & Bank Holidays			Non Statutory
Register Office Ceremony in the Guildhall Ceremony Room Saturday	150.00	155.00	Non Statutory
Registrars to attend Approved Venue to conduct a ceremony Mon - Thur up to 5.00pm (2 x staff members)	250.00	255.00	Non Statutory
Registrars to attend Approved Venue to conduct a ceremony Mon - Thur 5.00pm - 7.00pm 2 x staff members	305.00	315.00	Non Statutory

Registrars to attend Approved Venue to conduct a ceremony Mon - Thur 7.00pm - 9.00pm 2 x staff members	330.00	340.00	Non Statutory
Registrars to attend Approved Venue to conduct a ceremony Friday before 5.00pm staff members	320.00	330.00	Non Statutory
Registrars to attend Approved Venue to conduct a ceremony Friday 5.00pm - 7.00pm staff members	360.00	370.00	Non Statutory
Registrars to attend Approved Venue to conduct a ceremony Friday 7.00pm and before 9.00pm 2 x staff members	400.00	410.00	Non Statutory
Registrars to attend Approved Venue to conduct a ceremony Saturday - before 5.00pm 2 x staff members	350.00	360.00	Non Statutory
Registrars to attend Approved Venue to conduct a ceremony Saturday - 5.00pm to 7.00pm 2 x staff members	385.00	395.00	Non Statutory
Registrars to attend Approved Venue to conduct a ceremony Saturday 7.00pm and before 9.00pm 2 x staff members	420.00	430.00	Non Statutory
Registrars to attend Approved Venue to conduct a ceremony Sunday & Bank Hol before 5.00pm 2 x staff members	420.00	430.00	Non Statutory
Registrars to attend ceremonies from 5.00pm to 7.00pm on a Sunday / Bank Holidays	465.00	480.00	Non Statutory
Registrars to attend ceremonies from 5.00pm to 7.00pm on a Sunday / Bank Holidays	480.00	495.00	Non Statutory
Celebration Ceremonies , Vows Ceremonies following conversion of a CP, Commitment Ceremonies, Renewal of Vows, Baby Naming and Citizenship			
Ceremony in the Guildhall Ceremony Room Mon - Thur	95.00	100.00	Non Statutory
Ceremony in the Guildhall Ceremony Room Friday	140.00	145.00	Non Statutory
Ceremony in the Guildhall Ceremony Room Saturday	150.00	155.00	Non Statutory
Registrar to attend alternative venue to conduct ceremony Mon - Thur up to and including 5.00pm (only one staff member needed)	150.00	155.00	Non Statutory
Registrars to attend alternative venue to conduct a ceremony Mon - Thur from 5.00pm and before 7.00pm	170.00	175.00	Non Statutory
Registrars to attend alternative venue to conduct a ceremony Mon - Thur 7.00pm and before 9.00pm	190.00	195.00	Non Statutory
Registrar to attend alternative venue to conduct ceremony Friday before and including 5.00pm (only one staff member needed)	185.00	190.00	Non Statutory
Registrar to attend alternative venue to conduct ceremony Friday after 5.00pm and before 7.00pm (only one staff member needed)	205.00	210.00	Non Statutory
Registrar to attend alternative venue to conduct ceremony Friday from 7.00pm and before 9.00pm (only one staff member needed)	230.00	235.00	Non Statutory
Registrar to attend alternative venue to conduct ceremony Saturday before and including 5.00pm (only one staff member needed)	200.00	205.00	Non Statutory
Registrar to attend alternative venue to conduct ceremony Saturday after 5.00pm and before 7.00pm (only one staff member needed)	225.00	230.00	Non Statutory
Registrar to attend alternative venue to conduct ceremony Saturday from 7.00pm and before 9.00pm (only one staff member needed)	250.00	255.00	Non Statutory
Registrar to attend alternative venue to conduct ceremony Sunday & B/Hol before and including 5.00pm (only one staff member needed)	240.00	245.00	Non Statutory
Registrar to attend alternative venue to conduct ceremony Sunday & B/Hol before after 5.00pm and before 7.00pm (only one staff member needed)	270.00	280.00	Non Statutory
Registrar to attend alternative venue to conduct ceremony Sunday & B/Hol after 7.00pm onwards (only one staff member needed)	275.00	280.00	Non Statutory
Booking Fees			
Ceremonies can be provisionally booked more than one year in advance, some dates in particular prove very popular and can be secured well in advance and outside of the legal timescales in which notice for marriage can be taken. Couples also book in advance to secure their chosen venue for the ceremony.			
Booking Fee	45.00	45.00	Non Statutory
Other Fees			
Approved Venue License Fee			
Charge made to venues that apply to become or renew their license to become approved for the purpose of civil ceremonies. Fee levied includes legal fees and public notice.	875.00	900.00	
Approved Venue Fee			Non Statutory
Non Approved Venue - Initial Visit	35.00	35.00	Non Statutory
NCS			

Single Adult Appointment		55.00	60.00	Non Statutory
Single Child Appointment		30.00	35.00	Non Statutory
Couple Appointment		90.00	100.00	Non Statutory
Family Appointment (Two adults, two children)		120.00 (20.00 per additional child)	145.00	Non Statutory
Single parent appointment (One adult, one child)		70.00 (20.00 per additional child)	80.00	Non Statutory
EPRS		10.00	20.00	

City Streetscene

	2017/18 Charge			2018/19 Proposed Charges	Statutorily Set Yes / No
Allotments.	Charges - £s	Annual With Water	Annual Concession (with water)		
	Statutory Site	61.50	48.00	£63.40 / £49.50	No
	Special Site	85.75	66.25	£88.35 / £68.25	No
	Temporary Site	51.75	£40.75	£53.30 / £42.00	No
Bulky Item Collections		Free collection per property each calendar year, charges thereafter (for up to 5 specified items per collection / charge)	21.00	£22.00	No
Commuter Car Park Pass.		£50pm / £12.50pw at George St and Pryme St		To be determined	
Off Street Car Parks.		Various, dependent upon time.			
On Street Parking.		Various, dependent upon time.			
Parking Permits, Residents			£80pa city centre meter zone and £22pa elsewhere	To be determined	
Trade Waste		Various.	Dependant upon bin size / type	To be determined	
Replacement Black Bins		£33.00		£34.00	
Dangerous Structures		Various.		Various	

Major Projects & Infrastructure

New Roads & Street Works Act.	Various.	E.g. Skips		
Permits.	Various.			
Road & New Developments (S38 / S278)	Various.			

City Neighbourhoods & Housing

	2017/18 Charge				18/19 Proposed Charges	Statutorily Set Yes / No
Mandatory HMO Licensing	Non Accredited	Accredited	Non Accredited member of approved landlord association	Accredited member of approved landlord association	Full review of licensing charges being undertaken (awaiting Minister announcement re. extension of licensing) - will be a minimum 2% increase	Yes*
Fee per HMO for 5 years paid on application	5-7 persons £490 8-10 persons £550	5-7 persons £440 8-10 persons £500	5-7 persons £440 8-10 persons £500	5-7 persons £390 8-10 persons £450		
	11+persons £550 plus £20 per additional room over 10	11+persons £500 plus	11+persons £500 plus	11+persons £450 plus		

		£18 per additional room over 10	£18 per additional room over 10	£16 per additional room over 10	3% increase	
Act 2004						*Yes
Agency fee for Disabled Facilities Grants (DFGs) - this is 12.5% of the cost of a DFG (average cost of DFG £5,200). The agency service provides survey of property, costed schedule of works, design, appointment of contractor, and overall project management.					13%	No

Town Clerk

	2017/18 Charge (pre and Post VAT)		18/19 Proposed Charges	Statutorily Set Yes / No
LOCAL LAND CHARGES FEES				
From 1st July 2014				
STANDARD SEARCH TURNROUND TIMES ARE 5 WORKING DAYS				
Standard searches are those received via hard copy post or email				
ELECTRONIC SEARCH TURNAROUND TIMES ARE 3 WORKING DAYS				
Electronic searches are those received via PALC or NLIS				
	Standard / Electronic	Standard / Electronic		
LLC1 and CON29R (Residential)	£115.00 / £90.00	£118.00 / £90.00		No
LLC1 and CON29R (Commercial)	£140.00 / £115.00	£148.00 / £126.00		No
LLC1 Only £22.00 £15.00	£22.00 / £15.00	£40.00 / £30.00		No
EXPEDITED SEARCHES ARE RETURNED WITHIN 24 HOURS				
Searches are returned within 24 hours of time/date received				
Expedited LLC1 and CON29R (Residential)	£165.00 / £140.00	£178.00 / £150.00		No
Expedited LLC1 and CON29R (Commercial)	£190.00 / £165.00	£208.00 / £175.00		No
OTHER				
Additional Premises	£11.50 each	£11.50 each		No
Additional Questions	£10.00 each	£10.00 each		No
CON290 (Optional Enquiries)	£10.00 each	£10.00 each		No
(This authority does not answer Optional Enquiry No 4)				
Copy Documents Quote upon Request (Only chargeable for staff time & printing costs)				

Integrated Business Centre

	2017/18 Charge		18/19 Proposed Charges	Statutorily Set Yes / No
Deputyship Clients				
Application fee		£400.00	£400.00	Yes
Charge for work completed up to issue of Court Order		£670.00	£670.00	Yes
1 st year management fee (depending on balance)		£700.00	£700.00	Yes
Annual management fee (where balance exceeds £16,000)		£585.00	£585.00	Yes
Annual management fee (where balance is below £16,000)		3% of net balance	3% of net balance	Yes
Annual report fee (if applicable)		£195.00	£195.00	Yes
Property management fee		£270.00	£270.00	Yes
		Recovery of actual costs incurred	Recovery of actual costs incurred	No
Interpretation & Translation				
Disclosure and Barring (DBS) processing		£19.40	£20.00	No

City Learning

	2017/18 Charge		18/19 Proposed Charges	Statutorily Set Yes / No
Post 16 SEN Home to School Transport		£320.00 pa	330.00	No

CitySafe & Early Intervention

	2017/18 Charge		18/19 Proposed Charges	Statutorily Set Yes / No
Children Centres Room Hire	£10.30	pr hour	£10.30 p/hour	No