

OFFICER DECISION RECORD

Service Reference Number <i>(Please insert your service generated reference number – this is for your records only)</i>		CE/#!/2020	
Date document may be made public (date of decision unless there are reasons why the information is exempt from publication at the date of decision):			16 January 2020
Reason exempt from publication at the point of decision (if applicable)			n/a
Decision Maker Chief Executive			
Delegated Authority :			
Powers delegated in Part B, Section 17.1 of the Constitution			
Decision : That following the 5 yearly review of polling districts and polling stations the amendments set in Appendix 1 to this decision record be adopted for the reasons stated therein			
Reasons for Decision: To ensure that the Council has in place appropriate and sufficient polling districts and polling stations to meet the requirements of the Local Election and Police and Crime Commissioner Elections in 2020			
Nature of Decision:		Non-Key	
Supporting information: To improve voting facilities for our electors and, as far as possible, to make polling stations more accessible, a review of polling districts and places in the city is required to be undertaken every five years from 1 October 2013 (Electoral Administration Act 2013). Following a review in 2013/4 a further review took place in 2019 and the appendix sets out the outcome of that review and the changes that are to be introduced to Polling Districts and Places for implementation in February 2020. In reviewing polling districts and places the council is required to exercise its duty to review polling stations in the city with a view to giving all electors such reasonable facilities for voting as are practicable, and so far as is reasonable and practicable, to designate as polling places only places which are accessible to electors who are disabled. A polling place for a polling district is expected to be in an area in that district, except where special circumstances make it desirable to designate an area wholly or partly outside the polling district, The main considerations taken into account in the proposals for changes to polling places are:			

- ☐ No more than 2,500 electors should poll at any one polling station (not including postal voters); however there can be more than one polling station in a polling place.
- ☐ There should be accessibility to polling places for people with disabilities.
- ☐ The proposed polling place should avoid barriers for the voter including major roads, rivers, steep hills etc.
- ☐ Feedback received from members of the public, consultees, elected members or the police about particular polling places

Signature of Decision Maker:

Signed

Date of decision ...16 January 2020.....

For completion by the Scrutiny Office:

Date published on CMIS:

Can the decision be called in? *(does not apply to officer non-key decisions) (If decision liable to call in, decision will not come into affect for 5 working days after publication)*

No

Date decision comes into force

16 January 2020

Please ensure all relevant sections are completed as the documentation will be returned if not.

Any queries should be sent to the 'Decision Records' inbox.

Publishing of the Decision Record

Once this form is completed the following electronic documents must be logged with the Scrutiny Office, via the Decision Records inbox: DecisionRecords@hullcc.gov.uk, to enable the decision to be published on-line:

1. A Word version of the completed decision record **including** the decision maker's signature *(the original signed version should be retained for reference within the relevant service area)*
2. As a separate document, a copy of the formal report that accompanies the decision record or any other supporting documentation (if applicable)

The Scrutiny Office will endeavour to ensure all decision records submitted before 3.00pm are published on the day of receipt. Please do not contact individual Scrutiny Officers as the generic mail box will take into account leave etc.

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<https://cmis.hullcc.gov.uk/cmisis/Decisions.aspx>