



## Food Hygiene Rating Scheme: Request for a re-inspection rescore

### Notes for businesses:

- As the food business operator of the establishment you have a right to request a re-inspection for the purpose of re-rating if you have taken action to rectify the non-compliances identified at the time of inspection.
- You can make one request for a re-inspection per each planned statutory inspection by the food safety team and you can make this at any time after the statutory inspection provided that you have made the required improvements.
- You must provide details of the improvements made with your request, **including supporting evidence** such as photographs where appropriate.
- If the local authority considers that you have provided sufficient evidence that the required improvements have been made, the local authority will notify you and then make an unannounced visit. This will take place within three months. The local authority officer will give you a 'new' food hygiene rating based on the level of compliance that is found at the time of the re-inspection – you should be aware that your rating could go up, down or remain the same. We will look at all the areas of food safety within the business, not just those raised as an issue at the last inspection.
- To make a request for a re-inspection, please use the form below. **There is a charge for carrying out the re-inspection of £248. This payment should be made online at [www.hull.gov.uk](http://www.hull.gov.uk), by selecting 'Make a Payment' and following the instructions on screen for 'Food Hygiene Rescore Revisit'. Please have the six digit reference number which can be found on the top right hand corner of the letter (which was sent containing the original rating score) ready to hand when you make the payment.** Please forward your proof of payment receipt together with this form and any photographs to [FoodandHealth&Safety@hullcc.gov.uk](mailto:FoodandHealth&Safety@hullcc.gov.uk). Alternatively you may post or bring in this form together with your payment receipt number and any photographs you wish to submit to our offices at 33 Witham, Hull, HU9 1DB. Our Freepost address is: Freepost RSJC-KKBE-ABXZ, Environmental Health, Hull City Council, PO Box 15, Hull, HU1 2AA.

### Business details

Food business operator  
(e.g. Sole trader, Ltd Company)

Business Name

Business Address

Business tel. number

Business email

### Inspection details

Date of inspection

Food Hygiene rating given

### Action taken

Please describe the remedial action you have taken with reference to the issues identified in the inspection letter/report provided to you by your local authority with your score. **Make sure you clearly address what you have done to correct each point made within the letter in your application below:**

Food hygiene and safety Practices:	
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OFFICIAL

Structural Requirements:	
Confidence in Management:	

Please provide any other supplementary evidence (e.g. photographs, invoices, copies of relevant SFBB documentation etc.).

Signature

Name in capitals

Position in the Business (owner, Chef,etc.)

Date