

Fees and Charges

City Health & Wellbeing

	Statutorily Set Yes / No	Proposed Charge 2019/20				Percentage Uplift	Narrative
Trading Standards Section							
Petroleum Enforcing Authority (PEA) Petroleum licence							
Band - Litreage		Annual Fee					
A - up to 2500							
1 Year	Y	£44				0%	
2 Years	Y	£88				0%	
3 Years	Y	£132				0%	
4 Years	Y	£176				0%	
5 Years	Y	£220				0%	
6 Years	Y	£264				0%	
7 Years	Y	£308				0%	
8 Years	Y	£352				0%	
9 Years	Y	£396				0%	
10 Years	Y	£440				0%	
B - 2500 - 50000							
1 Year	Y	£60				0%	
2 Years	Y	£120				0%	
3 Years	Y	£180				0%	
4 Years	Y	£240				0%	
5 Years	Y	£300				0%	
6 Years	Y	£360				0%	
7 Years	Y	£420				0%	
8 Years	Y	£480				0%	
9 Years	Y	£540				0%	
10 Years	Y	£600				0%	
C - Over 50000							
1 Year	Y	£125				0%	
2 Years	Y	£250				0%	
3 Years	Y	£375				0%	
4 Years	Y	£500				0%	
5 Years	Y	£625				0%	
6 Years	Y	£750				0%	
7 Years	Y	£875				0%	
8 Years	Y	£1,000				0%	
9 Years	Y	£1,125				0%	
10 Years	Y	£1,250				0%	
Manufacture and Storage of Explosives Regulations 2005							
Licence to store explosives where, by virtue of regulation 27 of, and schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed.							
(These are the fees for HT4 fireworks, where the quantity stored is greater than 250kg NEQ)							
1 Year	Y	£185				0%	
2 Years	Y	£243				0%	
3 Years	Y	£304				0%	
4 Years	Y	£374				0%	
5 Years	Y	£423				0%	
Renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed.							
(These are the renewal fees for HT4 fireworks, where the quantity stored is greater than 250kg NEQ)							
1 Year	Y	£86				0%	
2 Years	Y	£147				0%	
3 Years	Y	£206				0%	
4 Years	Y	£266				0%	
5 Years	Y	£326				0%	
Licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed.							
(These are the fees for HT4 fireworks, where the quantity stored is less than 250kg NEQ)							
1 Year	Y	£109				0%	
2 Years	Y	£141				0%	
3 Years	Y	£173				0%	
4 Years	Y	£206				0%	
5 Years	Y	£238				0%	
Renewal of licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed.							
(These are the renewal fees for HT4 fireworks, where the quantity stored is less than 250kg NEQ)							
1 Year	Y	£54				0%	
2 Years	Y	£86				0%	
3 Years	Y	£120				0%	
4 Years	Y	£152				0%	
5 Years	Y	£185				0%	
Licence Variation							
Varying the name of licensee or address of site	Y	£36				0%	
Any other kind of variation	Y	"Reasonable cost"					
Transfer of licence	Y	£36				0%	
	Y	£36				0%	
SPECIAL WEIGHING AND MEASURING EQUIPMENT							
WEIGHING MACHINE		Single Machine	Subsequent Machine				
		2019	2019				
(i) Where calibrated traceable weights are provided by the customer							
Machines not exceeding 30kg	N	£31.84	£24.95			3%	
Machines exceeding 30kg to 100kg	N	£43.14	£35.63			3%	
Machines exceeding 100kg to 300kg	N	£63.81	£51.06			3%	
Machines exceeding 300kg to 1 tonne	N	£109.90	£87.94			3%	
Machines exceeding 1 tonne to 10 tonne	N	£178.20	£142.58			3%	
Machines exceeding 10 tonnes	N	£371.29	£297.05			3%	
(ii) Where no calibrated weights are provided by the customer							
Machines not exceeding 30kg	N	£31.84	£24.95			3%	
Machines exceeding 30kg to 100kg	N	£66.86	£52.81			3%	
Machines exceeding 100kg to 300kg	N	£96.51	£77.28			3%	
Machines exceeding 300kg to 1 tonne	N	£164.81	£131.86			3%	
Machines exceeding 1 tonne to 10 tonne	N	£267.35	£213.90			3%	
Machines exceeding 10 tonnes	N	£561.41	£445.14			3%	
Machine of the same approval No *Submitted at the same time							
MEASURING INSTRUMENTS FOR LIQUID FUEL AND LUBRICANTS							
Container type (unsubdivided)		N	£76.35			3%	
Single/multi-outlets (nozzles)							
(a) First nozzle tested	N	£124.56				3%	
(b) Each additional nozzle tested	N	£76.52				3%	
Testing of peripheral electronic equipment on a separate visit (per site/per hour)		N	£84.04			3%	
Testing of credit card acceptor (per unit, per hour regardless of number of slots/nozzles/pumps)		N	£84.04			3%	
ROAD TANKER FUEL MEASURING EQUIPMENT (ABOVE 100 LITRES)							

1. Meter measuring systems (where the customer provides a calibrated traceable master meter charging will be based solely on the hourly rate of £59.90) otherwise charges are as follows:						
(a) Wet hose with two testing liquids	N	£267.35			3%	
(b) Wet hose with three testing liquids	N	£311.90			3%	
(c) Dry hose with two testing liquids	N	£297.02			3%	
(d) Dry hose with three testing liquids	N	£341.75			3%	
(e) Wet/dry hose with two testing liquids	N	£415.90			3%	
(f) Wet/dry hose with three testing liquids	N	£445.57			3%	
2. Dipstick measuring systems						
(a) Up to 7,600 litres (for calibration of each compartment and production of chart) (N.B.: for any compartment over 7,600 litres, basic fee plus additional costs at the rate of £67.57 per extra officer/hour)	N	£181.91			3%	
(b) Initial dipstick	N	£21.03			3%	
(c) Spare dipstick	N	£21.03			3%	
(d) Replacement dipstick (including examination of compartment)	N	£46.23			3%	
CERTIFICATE OF ERRORS						
For supplying a certificate containing results of errors found on testing (Certificate supplied upon request of the submitter; fee applies when no other fees are payable)		N	£42.33		3%	
Environmental Regulation Section						
Pest Control Work						
Domestic Premises (All prices Inclusive of VAT unless otherwise stated)						
Mouse Control	N	£60.77			3%	
Rat Control	N					
Bedbugs	N	£82.40			3%	
Cockroaches	N	£82.40			3%	
All other Insect Treatment (per treatment)	N	£53.56			3%	
[Flea treatment (re-spray)]	N	£26.78			3%	
Wasp Nest – ground level	N	£53.56			3%	
Wasp Nest – 2 men (high level)	N	£64.89			3%	
Squirrel / Bird trapping £40.00 to establish trap + £5.00 per visit thereafter.	N	£41.20 + £5.15			3%	
Test Baiting	N	£13.39			3%	
Missed Appointment	N	£13.39			3%	
Proofing						
Weep hole inserts (fitted)	N	£6.18			3%	
Commercial Premises (All prices Inclusive of VAT unless otherwise stated)						
Wasp Nest – ground level	N	£58.35			3%	
Wasp Nest – 2 men (high level)	N	£68.96			3%	
All other work is based on labour charge of £52.53 per hour plus materials, plus other, plus VAT.	N	£54.11			3%	
Drainage Works						
(All prices Inclusive of VAT unless otherwise stated)						
Tenfoot Gully Clearance	N	N/A				service no longer provided
Drain Clearance	N	N/A				service no longer provided
Drain Tests / Investigations (smoke test, CCTV, dye tests, etc.)						
Smoke Test for Rat investigation in privately Owned domestic property		N				
All other work / premises	N	£107.12			3%	
Drain clearance default work	N	N/A				Service no longer provided
Service of Notice (admin charge)	N	£21.63			3%	
Animal Welfare						
(All prices VAT Exempt unless otherwise stated)						
Licenses						
Pet Shops (annual) (1 year license)	N	£131.55			3%	
Pet Shops (annual) (2 year license)	N	£195.70			3%	New charge introduced 1/10/2018
Pet Shops (annual) (3 year license)	N	£242.05			3%	New charge introduced 1/10/2018
Home Boarding (annual) (1 year license)	N	£57.29			3%	
Home Boarding (annual) (2 year license)	N	£84.46			3%	New charge introduced 1/10/2018
Home Boarding (annual) (3 year license)	N	£105.06			3%	New charge introduced 1/10/2018
Kennel Boarding Establishments (annual) (1 year License)	N	£137.92			3%	
Kennel Boarding Establishments (annual) (2 year License)	N	£206.00			3%	New charge introduced 1/10/2018
Kennel Boarding Establishments (annual) (3 year License)	N	£257.50			3%	New charge introduced 1/10/2018
Dog Breeding Establishments (annual) (1year license)	N	£165.50			3%	
Dog Breeding Establishments (annual) (2year license)	N	£247.20			3%	New charge introduced 1/10/2018
Dog Breeding Establishments (annual) (3year license)	N	£309.00			3%	New charge introduced 1/10/2018
Day Care Establishments (annual) (1 year license)	N	£137.92			3%	New charge introduced 1/10/2018
Day Care Establishments (annual) (2 year license)	N	£206.00			3%	New charge introduced 1/10/2018
Day Care Establishments (annual) (3 year license)	N	£257.50			3%	New charge introduced 1/10/2018
Variation of license (all categories)	N	£51.50			3%	New charge introduced 1/10/2018
Stray Dogs						
(a) First Offence	N	£40.00 + £6.00 per day			5.30%	
[charge reduced to fixed fee of £38.00 if dog collected within 24 hours)						
(b) Second Offence	N	£61.00 + £6.00 per day			3.40%	
Subsidised neutering available by arrangement with the dog wardens.						
Micro-chipping available at events organised by the dog wardens at a cost of £9.00 per dog. Alternatively micro-chipping available at a cost of £18.00 in customers own home. (VAT Inclusive)	N	£9.00			0%	would like to keep cost the same to encourage people to micro chip their dogs which saves Dog Wardens time when returning stray dogs. Also as payment collected in cash as no mobile card facility available collecting small change would be a problem.
Default Works (Board Up's, Alarms, Clearouts)						
KWL (Net Price)						
£13 Admin Charge	N	£13.39			3%	
Officer Time (See Below)						
Vat added on to total cost						
Officers Time for Default Works						
Office Hours - 2 Hours @ £17.00 per hour (Total Cost £34.00)	N	£17.51 (£35.02)			3%	
Out Of Hours - 2 Hours @ £21.00 per hour (Total Cost £42.00)	N	£21.63 (£43.26)			3%	
Contaminated Land						
Search Letter	N	£60.47			3%	
Search Report	N	£131.55			3%	
Permitted Activities						
LAPPC (Part B) Charges						
Application Fee - Standard Process (including Solvent Emissions Activities)	Y	£1,650			0%	
Application Fee - Additional fee for operating without a permit	Y	£1,188			0%	
Application Fee - PVRI, and Dry Cleaners	Y	£155			0%	
Application Fee - PVR I & li combined	Y	£257			0%	
Application Fee - VRs and other Reduced Fee Activities	Y	£362			0%	
Application Fee - Reduced fee activities: Additional fee for operating without a permit	Y	£71			0%	
Application Fee - Mobile plant**	Y	£1,650			0%	
Application Fee - for the third to seventh applications	Y	£985			0%	

Application Fee - for the eighth and subsequent applications	Y	£498				0%	
Annual subsistence charge - Standard process Low	Y	£772.00 (+£104)				0%	
Annual subsistence charge - Standard process Medium	Y	£1161 (+£156)				0%	
Annual subsistence charge - Standard process High	Y	£1747 (+£207)				0%	
Annual subsistence charge - PVRI, and Dry Cleaners L/M/H	Y	£79/£158/£237				0%	
Annual subsistence charge - PVRI & II combined L/M/H	Y	£113/£226/£341				0%	
Annual subsistence charge - VRs and other Reduced Fees	Y	£228/£365/£548				0%	
Annual subsistence charge - Mobile plant, for first and second permits L/M/H**	Y	£626/£1034/£1551				0%	
Annual subsistence charge - Late payment fee	Y	£52				0%	
Transfer and Surrender - Standard process transfer	Y	£169				0%	
Transfer and Surrender - Standard process partial transfer	Y	£497				0%	
Transfer and Surrender - Reduced fee activities: partial transfer	Y	£47				0%	
Temporary transfer for mobile plant - First transfer	Y	£53				0%	
Temporary transfer for mobile plant - Repeat following enforcement or warning	Y	£53				0%	
Substantial change - Standard process	Y	£1,060				0%	
Substantial change - Standard process where the substantial charge results in a new PPC activity	Y	£1,650				0%	
Reduced fee activities	Y	£102				0%	
**Not using simplified permits							
<b>LA-IPPC (Part A2) Charges</b>							
Application	Y	£3,363				0%	
Additional fee for operating without a permit	Y	£1,188				0%	
Annual Subsistence LOW	Y	£1,447				0%	
Annual Subsistence MEDIUM	Y	£1,611				0%	
Annual Subsistence HIGH	Y	£2,334				0%	
Late payment fee	Y	£52				0%	
Variation	Y	£1,368				0%	
Substantial variation (where 9 (2) (a) or 9 (2) (b) of the scheme applies	Y	£3,363				0%	
Transfer	Y	£235				0%	
Partial Transfer	Y	£698				0%	
Surrender	Y	£698				0%	
<b>Food</b>							
Export Certificates	N	£125				4%	
<b>Health and Safety Registration</b>							
Acupuncture	N	£255				4%	
Tattooing/Semi-Permanent Skin Colouring	N	£255				4%	
Body/Ear Piercing	N	£255				4%	
Electrolysis	N	£255				4%	
<b>Licensing</b>							
Taxi licensing							
Vehicles							
Hackney carriage / private hire vehicle - grant *	N	£160				0%	Taxi licensing income is ringfenced and can only be used to fund the licensing function. Charges are reviewed on a 3 yearly cycle, due 2020-21
Vehicle licence issued during last three months of licence year *	N	£112				0%	
Hackney carriage / private hire vehicle - renewal *	N	£142				0%	
Application to replace hackney carriage / private hire vehicle *	N	£59				0%	
Change of ownership of hackney carriage / private hire vehicle	N	£36				0%	
Replacement identification plate	N	£24				0%	
Replacement Be Safe stickers (pair)	N	£12				0%	
Replacement internal door sticker	N	£3				0%	
Replacement internal pouch	N	£3				0%	
* The MOT fee is payable at the test centre on the day of the vehicle examination							
<b>Drivers</b>							
Hackney carriage / private hire driver's licence - grant ^	N	£88				0%	Taxi licensing income is ringfenced and can only be used to fund the licensing function. Charges are reviewed on a 3 yearly cycle, due 2020-21
Driver's licence issued during the last three months of the licensing year ^	N	£62				0%	
Hackney carriage / private hire driver's licence - renewal	N	£62				0%	
Additional driver's badge	N	£34				0%	
Disclosure and Barring Service disclosure	Y	£44				0%	
Digital badge photographs	N	£5				0%	
^ This fee does not include the DBS check or the driving assessment test in respect of grant applications. The driving assessment fee is payable at the test centre on the day of the test.							
<b>Operators</b>							
Licence to operate 1 vehicle	N	£69				0%	Taxi licensing income is ringfenced and can only be used to fund the licensing function. Charges are reviewed on a 3 yearly cycle, due 2020-21
Vehicle renewal	N	£69				0%	
Cost of each additional vehicle (applies to premises only)	N	£12				0%	
Operators licence (last three months of the licensing year)	N	£35				0%	
Cost of each additional vehicle (last three months of the licensing year)	N	£6				0%	
<b>Miscellaneous items</b>							
Copies of by-laws	N	£5				0%	Taxi licensing is ringfenced and can only be used to fund the licensing function. Charges are reviewed on a 3 yearly cycle, due 2020-21
<b>Street trading</b>							
Please be aware there is a £25.50 administration fee per application. The consent fees below only apply upon grant of consent.							
<b>Commodity</b>							
Hot food (day/night)	N	£465				3.30%	
Other commodities	N	£220				3.80%	
Limited period street trading consent (per day or part day)	N	£34				3.00%	
Fetes, carnivals or similar community based events where the trader is an integral part of the event and is trading with the permission of the organisers of the event							
Consents must be renewed on an annual basis on or before 31 March.							
<b>Pavement cafe licence fees</b>							
Applications are subject to a non refundable fee of £30. However, should an application be successful, this will be deducted from the first annual fee.							
Licences must be renewed on annual basis. Reminders will be sent out prior to the renewal date. However they are not guaranteed.							
	N	£212 minimum annual fee and £10 per sqM thereafter				3%	
<b>Miscellaneous licences</b>							
<b>Miscellaneous</b>							
Sex establishment application fee	N	£2,100				3%	
Sex establishment grant	N	£2,100				3%	
Sex establishment renewal or transfer fee	N	£2,100				3%	
Sexual entertainment venue application fee	N	£2,100				3%	
Sexual entertainment venue grant	N	£2,100				3%	
Sexual entertainment venue renewal or transfer fee	N	£2,100				3%	
Riding establishments **	N	£125				3%	
Dangerous wild animals **	N	£85				40%	To reflect the cost of processing the application
** These fees cover administration costs only - inspection fees charged by the veterinary surgeon will be recovered as the second part of the fee payable by the licensee.							
<b>Motor salvage operator/scrap metal dealer's</b>							
<b>Motor salvage/scrap metal</b>							
Grant application (site)	N	£310				3%	
Grant application (collector)	N	£206				3%	
Renewal (site)	N	£310				3%	
Renewal (collector)	N	£206				3%	
Variation (site to collector)	N	£125				4%	
Variation (collector to site)	N	£165				3%	
Variation (change of site)	N	£165				3%	
Variation (change of site manager)	N	£82				3%	
General administration charge (copy licence, change of details, etc)	N	£31				3%	
<b>Licensing Act 2003</b>							

Premises licences and club premises certificates							
Fees relating to applications for premises licences, club premises certificates, variations, the conversion of existing licences, and conversions/variations should be calculated using the five bands as detailed below. Licences last indefinitely and are subject to an annual charge payable on the anniversary of the grant of the licence.							Licensing Act and Gambling Act fees both set by central Government
Premises and club application and annual fees - each premise that is licensable will be allocated to a fee band according to its non-domestic rateable value.							
Premises license application and annual fees							See Above
BAND			A				
Non-domestic rateable value	Y	£0 - £4,300				0%	
Application fee	Y	£100				0%	
Variation fee	Y	£100				0%	
Minor variation	Y	£89				0%	
Annual charge	Y	£70				0%	
BAND			B				
Non-domestic rateable value	Y	£4,301 - £33,000				0%	
Application fee	Y	£190				0%	
Variation fee	Y	£190				0%	
Minor variation	Y	£89				0%	
Annual charge	Y	£180				0%	
BAND			C				
Non-domestic rateable value	Y	£33,001 - £87,000				0%	
Application fee	Y	£315				0%	
Variation fee	Y	£315				0%	
Minor variation	Y	£89				0%	
Annual charge	Y	£295				0%	
BAND			D				
Non-domestic rateable value	Y	£87,001 - £125,000				0%	
Application fee	Y	£450				0%	
Variation fee	Y	£450				0%	
Minor variation	Y	£89				0%	
Annual charge	Y	£320				0%	
BAND			E				
Non-domestic rateable value	Y	£125,000 and over				0%	
Application fee	Y	£635				0%	
Variation fee	Y	£635				0%	
Minor variation	Y	£89				0%	
Annual charge	Y	£350				0%	
Miscellaneous Licensing Act 2003 fees							
Other Licensing Act 2003 fees			Fees				
Personal licence							
Renewal of personal licence	Y	£37				0%	
Minor Variation of a premises licence	Y	£89				0%	
Notification of interest in premises	Y	£21				0%	
Temporary event notice	Y	£21				0%	
Theft, loss, etc of premises licence or summary	Y	£11				0%	
Application for a provisional statement	Y	£315				0%	
Notification of change of name or address	Y	£11				0%	
Application to vary licence to specify individual as DPS	Y	£23				0%	
Application for transfer of premises licence	Y	£23				0%	
Interim authority notice following death etc of licence holder	Y	£23				0%	
Notification of change of name or alteration of rules of club	Y	£11				0%	
Theft, loss, etc of personal licence	Y	£11				0%	
Change of relevant registered address of club	Y	£11				0%	
Theft, loss, etc of temporary event notice	Y	£11				0%	
Duty to notify change of name or address	Y	£11				0%	
Large events							
Exceptionally large events may give rise to exceptional problems.							
Such events might include major festivals and other events, which often involve the building of substantial temporary structures requiring expert checking by officials and sub-contracted experts. It is considered that where it is proposed that the number of people at any one time attending such a temporary event will exceed 5,000 people, it is appropriate for an additional fee to be charged on an application for a premises licence authorising the event.							
The additional charges should be calculated as shown below.							
Number in attendance at any one time			Additional fee	Annual charge			
5,000 - 9,999	Y		£1,000	£500		0%	
10,000 - 14,999	Y		£2,000	£1,000		0%	
15,000 - 19,999	Y		£4,000	£2,000		0%	
20,000 - 29,999	Y		£8,000	£4,000		0%	
30,000 - 39,999	Y		£16,000	£8,000		0%	
40,000 - 49,999	Y		£24,000	£12,000		0%	
50,000 - 59,999	Y		£32,000	£16,000		0%	
60,000 - 69,999	Y		£40,000	£20,000		0%	
70,000 - 79,999	Y		£48,000	£24,000		0%	
80,000 - 89,999	Y		£56,000	£28,000		0%	
90,000 and over	Y		£64,000	£32,000		0%	
Gambling Act 2005							
Gambling licences - part I							

Permit type		Copy of permit	Variation				
FEC Gaming machine	Y	£15	N/A			0%	
Prize gaming	Y	£15	N/A			0%	
Alcohol licensed premises - notification of two or less machines	Y	N/A	N/A			0%	
Alcohol licensed premises - gaming machine permit - more than two machines	Y	£15	£100			0%	
Club gaming permit	Y	N/A				0%	
Club gaming machine permit	Y	£15	£100			0%	
Club fast track for gaming permit or gaming machine permit	Y	N/A	N/A			0%	
Small society lottery registration	Y	N/A	N/A			0%	

City Adults Social Care

	Statutorily Set Yes / No	Proposed Charge 2019/20			Percentage Uplift	Comments if not increasing by 3%
Homecare Services						
Community Support Team (Reablement) – charge to other organisations - Day Time	No	£27.80			3.35%	
Community Support Team (Reablement) – charge to other organisations - Night Time	No	£37.00			3.35%	
Meals						
Day Service users	No	£3.50			6.06%	
Day Services – refreshments (per day)	No	£0.80			6.67%	
Staff – main meal	No	£3.50			6.06%	
Staff – breakfast					6.67%	
	No	£1.60				
Staff – tea/snack	No	£1.00			5.26%	
Staff – evening meal	No	£1.60			6.67%	
Day Services						
Half-day	No	£29.10			3.19%	
Full day	No	£58.20			3.19%	
Transport Services						
Charge per journey – Hull clients	No	£4.50			38.46%	
Charge to other organisations	No	£18.00			5.88%	
Shared Lives - Rent and household charges (payable by client)						
Household Charges	No	£65.00			3.01%	Dependent on national housing benefit changes. This is charged to the cared for person but is payable to the carer so there is no financial benefit to the Authority.
Rent (1 bedroom LHA rate)	No	£69.73			0.00%	
Total rent & household charges					1.43%	
	No	£134.73				

City Economic Development & Regeneration

	Statutorily Set Yes / No	Proposed Charge 2019/20			Percentage Uplift	Comments if not increasing by 3%
Schedule of charges for Pre-Application meetings with the Planning Committee February 2011					0	Both Building Control and Planning Fees are set nationally so no scope to increase and also the level of work being designated as permitted development is increasing leading to reduced income generation potential. As a consequence an increased income target would not be achieved in both areas.
Planning Fees (Pre-application Charges)	Yes					
1. Schemes up to and including 10 dwellings, or site area of 0.5 ha (1.25 acres), or floor space of up to 1,000 square metres:	No	£300			0%	
2. Schemes between 11 dwellings and 50 dwellings, or site areas of between 0.51 and 5ha, or floor spaces of between 1001 sq m to 5000 sq m:						
	No	£600			0%	
3. Schemes over the above criteria: Where the Committee has specifically requested a subsequent presentation the fee shall be 50% of the above.	No	£1,000			0%	
4. Householders: householder schemes for extensions or alterations to houses falling within category 6 of Appendix 2 are charged £50		£60			0%	
Actual planning fees are set by Government						
Building Control						
Small Domestic Building Work For Existing Dwellings						
Application Type						
Type of Work		Full Plans - BC1	Building Notice	Regularisation BC4		
		Plan Fee	Inspection Fee	Building Notice Fee	Regularisation Fee	
Detached and Attached Garages Under 60m²	yes	£ 125.00	£ 125.00	£ 250.00	£ 345.00	0
Garage Extensions under 60m²	yes	£ 152.50	-	£ 152.50	£ 228.00	0
Conversion of Garage into Habitable Room	yes	£ 216.67	-	£ 216.67	£ 310.00	0
Single Storey Extensions up to 4m²	yes	£ 125.00	£ 160.00	£ 285.00	£ 400.00	0
Single Storey Extensions Over 4 and under 60m²	yes	£ 125.00	£ 250.00	£ 375.00	£ 500.00	0
Two Storey Extensions under 60m²	yes	£ 125.00	£ 312.50	£ 437.50	£ 573.00	0
Loft Conversion	yes	£ 125.00	£ 256.67	£ 381.67	£ 495.00	0
Loft Conversion with Dormer	yes	£ 125.00	£ 305.83	£ 430.83	£ 566.00	0
Re-roof	yes	£ 80.83	-	£ 80.83	£ 131.00	0
Underpinning	yes	£ 125.00	£ 160.00	£ 285.00	£ 390.00	0
Renovation of Thermal Element	yes	£ 80.83	-	£ 80.83	£ 131.00	0
Window Replacement per dwelling	yes	£ 80.83	-	£ 80.83	£ 131.00	0
Electrical Installations	yes	£ 150.00	-	£ 150.00	£ 225.00	0



Internal/ External Alterations Under £2000	yes	£ 145.83	-	£ 145.83	£ 210.00	0	
Internal/ External Alterations £2001 - £5000	yes	£ 210.00	-	£ 210.00	£ 302.00	0	
Internal/ External Alterations £5001 - 25000	yes	£ 125.00	£ 145.00	£ 270.00	£ 375.00	0	
When payment is due		With Form	Invoiced by HBC after start of work on site	With Form	With Form		

City Customer Services

	Statutorily Set Yes / No	Proposed Charge 2019/20				Percentage Uplift	Comments if not increasing by 3%
Cemeteries & Crematoria							
<b>Cemetery Fees and Charges</b>							
Exclusive right of burial in earthen grave by Deed of Grant							
Price is for each Year right is taken, with a minimum purchase of 10 years	NO	£ 30.00				3.4	
it is possible to purchase rights for a the maximum of 100 years, for which the appropriate fee will be charged							
(interment fee or permit fee for headstone not included).							
Provide duplicate deed at time of interment	NO	£ 25.00				4.2	
Transfer ownership of rights or provide duplicate any other time.	NO	£ 85.00				6.3	
<b>Interment Fees</b>							
Interment Fee in Full adult grave for funerals Monday to Friday	NO	£ 990.00				4.2	
Additional Excavation fee.	NO	£ 145.00				3.6	
<b>Interment of Cremated Remains</b>							
Exclusive Right of Burial in earthen grave for cremated remains Price is for each Year right is taken, with a minimum purchase of 10 years	NO	£ 30.00				3.4	
Interment fee for Monday to Friday Appointments	NO	£ 270.00				4.6	
<b>Muslim Burials</b>							
Exclusive right of burial in earthen grave in the Muslim Section of Eastern Cemetery	NO	£ 850.00				3.03	
Interment fee includes wood shoring	NO	£ 1,115.00				3.2	
<b>NATURAL BURIALS - PRIORY WOODS CEMETERY</b>							
Exclusive rights of burial (no memorial rights) - PER ANNUM Price is for each Year right is taken, with a minimum purchase of 10 years	NO	£ 30.00				3.4	
Interment Fee (grave single interment only - cremated remains can be interred after full burial)	NO	£ 1,080.00				2.85	Too high an increase will disuade people choosing this burial option
Woodland Bulb planting on grave (one off planting only) to be done by cemetery staff only.	NO	£ 95.00					No increase as people now not buying this option
Interment of cremated remains (biodegradable urn only - Monday to Friday appointment)	NO	£ 270.00				4.6	
<b>Cremated Remains Graves - Daffodil Island - Priory Woods</b>							
Exclusive rights of burial (no memorial rights) - PER ANNUM							
Price is for each Year right is taken, with a minimum purchase of 10 years	NO	£ 25.00				4.2	
it is possible to purchase rights for a the maximum of 100 years, for which the appropriate fee will be charged							
(interment fee or permit fee for headstone IS not included).							
Interment of Cremated remains Monday to Friday Appointment	NO	£ 270.00				4.6	
<b>Babies Cemetery - Northern Cemetery &amp; Eastern Cemetery exclusive rights of burial are not issued with babies</b>							
<b>graves in baby cemetery</b>							
Interment of child up to one year old in the reserved section of the cemetery	NO	nil				0	agreed no fee for this age category
Interment fee for cremated remains in baby cemetery	NO	nil				0	agreed no fee for this age category
<b>OTHER CEMETERY FEES</b>							
Eastern Cemetery - use of chapel Monday to Friday	NO	£ 115.00				4.5	
<b>NO CHAPEL FEE WILL BE CHARGED FOR FUNERALS FOR ANY CHILD UP TO AND INCLUDING TWELVE YEARS OLD</b>							
<b>Permit Charges</b>							
Permit charge for erection of a memorial/headstone 18" and over	NO	£ 135.00				3.8	
Permit charge for a re-inscription of a memorial	NO	£ 135.00				3.8	
Permit charge for erection of a memorial/headstone under 18".	NO	no charge				4.5	agreed no charge for this age category
it is not possible to erect a headstone without production of the exclusive right of burial (deed)							
Right to place a memorial on a grave within a baby cemetery - under 18"							
Permit charge for installation of an approved grave kerb set -	NO	£ 70.00				4.5	
<b>HEADSTONE STABILITY</b>							
Stabilise and re-fix memorial (up to 3ft in height), including installation of new sub base	NO	£ 175.00				2.94	rounded down to the nearest pound. Not a charge often used anyway.
<b>FAMILY HISTORY/BURIAL REGISTER SEARCHES</b>							
Per name search with certificate	NO	Nil				0	No longer a chargeable service provided
Monday to Friday - appointment with officer to view a grave	NO	nil				0	No longer a chargeable service provided
Please note it is possible to make an appointment to view the burial registers that are based at the Chanterlands Crematorium							
A brief introduction of 15 minutes will be provided - however, should you require assistance of a designated officer							
to assist with the lifting of the ledgers and searching of information - a fee is applicable and payable in advance							
Assistance to view the registers, inc advice and guidance - per hour - pre booked appointment only	NO	Nil				0	No longer a chargeable service provided
<b>Cremation Fees and Charges</b>							
Cremation of person over 12 years - full service/committal	NO	£ 760.00				7.04	This fee includes the ashes container whereas previously this was a separate charge i.e. +£15 for the container otherwise increase increase would have been 4.9%
Cremation of a child up to one year old	NO	no charge				0	no chargeable item
Cremation of child, 1-5 years.	NO	no charge				0	no chargeable item
Cremation of child, 6-12 years.	NO	no charge				0	no chargeable item
Cremation without chapel service (delivery only)	NO	£ 600.00				3.4	
Contract funeral with HYMS	NO	£ 600.00				3.4	
NHS Trust - disposal of slides and blocks in accordance with legislation includes maximum contract - 24socs.	NO	£ 82.00				5.1	
Individual Cremation in accordance with the Human Tissue Act 2004	NO	£ 82.00				5.1	

Medical referee, as per cremation regulations 2008 to meet with applicant, this may increase if more then 1 hour is taken.	NO	£60.00				1.7	rarely requested item, minimal increase in order not to deter people asking to see papers
Use of small or large chapel for extended service time (per each extra time taken) Monday to Friday	NO	£155.00				3.3	
Use of small or large chapel for memorial service with burial/cremation elsewhere - Monday to Friday	No	£206.00				3	
Use of small or large chapel for a memorial service or for funeral service followed by burial at priory, western or northern cemeteries Monday to Friday	NO	£115.00				4.5	
Scattering, Monday to Friday following cremation at a crematorium other than at Hull Crematorium, Chanterlands Avenue.	NO	£70.00				4.8	
Provision of cremation certificate where original has been lost/misplaced	NO	£25.00				4.2	
Delivery of Cremated Remains to Applicant - Hull boundary only	NO	£25.00				4.2	
Monday to Friday - dependant on staff availability, pre payment and advance arrangements only							
for addresses within the suburbs of Hull and Beverley, an additional fee of £2 per mile will be applicable							
<b>Urns and Containers</b>							
Polycontainer							
	NO	£-				0	fee to be included in future as part of an inclusive cremation fee container now included *needs to be removed from Fees and charges*
Baby urn	NO	no charge				20	agreed no charge
Wooden casket	NO	£37.00				5.7	
Daisy Biodegradable Urns inc cotton bag.	NO	£37.00				5.7	
Exhumation of cremated remains.	NO	£108.00				4.85	
Transfer of ashes into own container provided in advance following cremation or at any other time	NO	£5.00				0	New charge proposed
<b>COMMEMORATIVE MEMORIALS</b>							
<b>LAVENDER WALK (northern cemetery)</b>							
New 10 year lease of vault including red or black granite plaque							
up to 80 letters and interment of cremated remains, Monday to Friday,							
& 1st posy vase.							
	NO	£880.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
Cameo Photo arranged and fixed to plaque (4cm x 3cm).	NO	£125.00				4.2	
Cameo Photo arranged and fixed to plaque (7cm x 5cm).	NO	£145.00				3.8	
Replacement/new red or black granite plaque.							
	NO	£250.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
Re-painting of current plaque.	NO	£65.00				4.8	
Renewal of 10 year lease.							
	NO	£465.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
Additional letters.	NO	£4.40				4.8	
please note there is no fee for the removal of remains, although an exhumation licence is required							
<b>MILLENNIUM WALK (northern Cemetery)</b>							
New 10 year lease of granite vault							
and black granite plaque & lettering (80 letters)							
interment, Monday to Friday appointment and 1st posy vase.							
	NO	£922.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
Cameo Photo arranged and fixed to plaque (4cm x 3cm).	NO	£125.00				4.2	
Cameo Photo arranged and fixed to plaque (7cm x 5cm).	NO	£145.00				3.8	
Heart shaped cameo photo, arranged and fixed to plaque							
	NO	£190.00				2.7	Rarely purchased to keep it affordable
Replacement of black granite plaque (excluding photograph) up to 80 letters.							
	NO	£375.00				2.7	Rarely purchased to keep it affordable
Renewal of 10 year lease							
	NO	£480.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
Additional letters.	NO	£4.40				4.8	
<b>NORTHERN CEMETERY COLUMBARIUM VAULTS/NICHES</b>							
New lease niche, to include a 10 year lease and white marble plaque, 1st interment inc.							
	NO	£795.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
New lease of niche, to include 10 year lease and black granite plaque, gold letters, 1st interment							
	NO	£795.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
please note above fee is for fixings carried out Monday-Thursday 10am, 12noon or 2pm and Friday 10am.							
Renewal of 10 year lease							
	NO	£450.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
White marble plaque with lettering up to 60 letters (exc lease fee)							
	NO	£355.00				0	Retain 2018/19 price in order to not outprice product which is already
(fixing included).							
Black marble plaque with lettering up to 60 letters(exc lease fee)							
	NO	£355.00				0	Retain 2018/19 price in order to not outprice product which is already
(fixing included).							
Fixing of plaque - unattended							
	NO	£59.00				3.5	
Removal of cremated remains and plaque at the service's discretion, no family present							
Removal of cremated remains and plaque family present Monday to Friday Appointment							
	NO	£65.00				4.8	
Extra lettering (per letter)							
	NO	£4.40				4.8	
<b>NORTHERN COLUMBARIUM - WALL PLAQUES ONLY (NO VAULT BEHIND)</b>							
Purchase of new white marble plaque to include ten year lease (including fixing, and maximum of 60 letters).							
	NO	£545.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
Purchase of white plaque only (exc. fixing & lease, max of 60 letters).							
	NO	£280.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
Purchase of black plaque to include 10 year lease (including fixing).							
	NO	£545.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
Purchase of black plaque only(exc. fixing & lease - max 60 letters).							
	NO	£280.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
Renewal of 10 year lease							
	NO	£260.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
Removal of plaque at the service's discretion, no family present							
please note above fee is for fixings carried out Monday-Thursday 10am, 12noon or 2pm and Friday 10am.							
<b>BABY CEMETERY PLAQUES - Northern Cemetery</b>							
Purchase of black plaque for babies cemetery on a 10 year lease							
	NO	£270.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price

Renewal of 10 year lease	NO	£165.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
EASTERN CEMETERY SANCTUM 2000 ABOVE GROUND VAULT							
New 10 year lease of granite vault and black granite plaque & lettering (80 letters)							
1st interment and 1st posy vase.(exc photo & motif)	NO	£922.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
Interment of cremated remains at tree Monday to Friday Appointments							
Decorative motifs/floral tribute on plaque							
Cameo Photo arranged and fixed to plaque (4cm x 3cm).	NO	£125.00				4.2	
Cameo Photo arranged and fixed to plaque (7cm x 5cm).	NO	£145.00				3.8	
Heart shaped cameo photo, arranged and fixed to plaque	NO	£190.00				2.7	Rarely purchased to keep it affordable
Replacement of black granite plaque (excluding photograph) up to 80 letters.							
	NO	£375.00				2.7	Rarely purchased to keep it affordable
Renewal of 10 year lease	NO	£500.00				3.1	
Additional letters.	NO	£4.40				4.8	
Repainting of current plaque.							
(depends of characters and motifs)							
Hedon Road Columbarium							
Renewal of 10 year lease	NO	£345.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
New white plaque with lettering up to 60 letters (including fixing).	NO	£355.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
New black plaque with lettering up to 60 letters (including fixing).	NO	£355.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
please note above fee is for fixings carried out Monday-Thursday 10am, 12noon or 2pm and Friday 10am.							
Removal of cremated remains and plaque at the service's discreton, no family present							
Removal of cremated remains and plaque family present Monday to Friday	NO	£65.00				4.8	
Fixing of plaque - unattended	NO	£59.00				3.5	
MEMORIAL STANDARD ROSE TREES (ALL LOCATIONS)							
Purchase of new rose tree with 10 year lease excluding plaque.	NO	£650.00				2.3	to not price it out and make it not appear
Renewal of 10 year lease fee	NO	£480.00				3.2	
Interment of cremated remains at a memorial rose tree Monday to Friday Appointment	NO	£270.00				3.8	
MEMORIAL TREE							
(please note there are no trees available for new lease)							
Renewal of 10 year lease	NO	£450.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
Interment of cremated remains at tree Monday to Friday Appointments	NO	£270.00				3.8	
please note due to mature tree roots an interment may not be possible.							
OCTAGONAL PLANTER - Eastern Cemetery and Chanterlands Crematorium							
Purchase of 10 year lease and 12" x 3" plaque	NO	£420.00				1.9	to not price it out and make it not appear
Renewal of 10 year lease	NO	£270.00				2.3	to not price it out and make it not appear
New plaque	NO	£160.00				3.2	
HEXAGONAL BENCH - Chanterlands crematorium and priory woods cemetery							
Commemorative seat with plaque and 10 year lease	NO	£880.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
Renewal of 10 year lease	NO	£430.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
New/additional plaque for bench (8x3)	NO	£150.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
VASE BLOCK TABLET							
Memorial vase block tablet with inscribed black or red tablet and 10 year lease, and first posy vase	NO	£555.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
Renewal of 10 year lease	NO	£355.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
New black or red plaque	NO	£210.00				1.9	to not price it out and make it not appear
Repainting of plaque.	NO	£59.00				3.5	
MEMORIAL OCTAGONAL TOWER SANCTUM UNIT							
Memorial Vault - new	NO	£975.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
the initial fee includes 10 year lease, single posy vase, plaque and lettering on plaque up to 80 letters. Additional letters and motifs can be quoted for.							
No fee is applicable for the first or subsequent interments or removal of cremated remains that are interred							
in the vault Monday to Friday -							
Renewal of 10 year lease	NO	£475.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
Replacement/new plaque inc up to 80 letters	NO	£395.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
additional brass flower vase	NO	£57.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
Cameo Photo arranged and fixed to plaque (4cm x 3cm).	NO	£125.00				4.2	
Cameo Photo arranged and fixed to plaque (7cm x 5cm).	NO	£145.00				3.8	
Heart shaped cameo photo, arranged and fixed to plaque	NO	£190.00				2.7	Rarely purchased to keep it affordable
MEMORIAL SANCTUM - CURVED 18							
Memorial Vault - new	NO	£910.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
the initial fee includes 10 year lease, plaque & lettering up to and including 80 letters & single posy vase. Additional letters and motifs can be quoted for. No fee is applicable for the first or subsequent interments or removal of cremated remains that are interred in the vault Monday to Friday							
Renewal of 10 year lease	NO	£480.00				3.2	
additional brass flower vase	NO	£57.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
Cameo Photo arranged and fixed to plaque (4cm x 3cm).	NO	£125.00				4.2	
Cameo Photo arranged and fixed to plaque (7cm x 5cm).	NO	£145.00				3.8	



Heart shaped cameo photo, arranged and fixed to plaque	NO	£190.00				2.7	Rarely purchased to keep it affordable
Replacement/new plaque inc up to 80 letters	NO	£400.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
16 WALL TABLET UNIT							
Memorial plaque, inc 5 year lease and lettering on plaque	NO	£315.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
(does not include motif, additional costs and designs are available on request.)							
Lease renewal	NO	£190.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
New/replacement plaque	NO	£155.00				3.3	
COMMEMORATIVE MEMORIAL CHAIRS							
Chanterlands Crematorium Only							
the price includes a small plaque which has space for name only							
there is no lease fee applicable							
further terms and conditions are available from the admin team							
MEMORIAL WOODEN BENCH							
(where space available Crematorium, Eastern, Hedon Road, Western and Northern Only)							
Purchase of memorial wooden bench with memorial for a	NO	£1,300.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
lease period of 10 years, where if available, a suitable							
site exists. <b>does not include installation of pavers.</b>							
(Fee does not include maintenance of bench or carving of dedication)							
Inscription carved on the front panel of the bench - per letter	NO	£4.40				4.8	
Installation of 3 Pavers for wooden bench	NO	£125.00				4.2	
Installation of 6 Pavers for wooden bench	NO	£165.00				3.1	
Installation of 6 Pavers for granite bench	NO	£190.00				2.7	to not price it out and make it not appeal
Renewal of 10 year lease - please note this does not include	NO	£460.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
maintenance of the bench.							
New/Additional memorial plate for bench (8x3)	NO	£155.00				3.3	
Please note we are not able to offer a refurbishment package for wooden memorial benches							
MEMORIAL WOODEN BENCHES - PRIORY WOODS							
A commemorative oak seat can be purchased and sited within the Priory Woods Cemetery.							
Areas have been identified, where families can choose to locate the seat. A commemorative							
inscription plaque can be placed on the bench, for a personal dedication to be recorded.							
The oak seats have been chosen to compliment the semi-rural							
setting of the cemetery. To obtain further details, please contact the team on 614976 or 614975							
the benches are natural and do not require maintenance or treatment, and staining is not permitted							
no pavers are permitted for these type benches.							
Renewal of 10 year lease	NO	£470.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
Granite Benches - purchase of bench, but lease of area bench to be located.							
please note, that benches are only permitted where suitable sites exist - these are agreed with the							
bereavement services team upon appointment and site meeting.							
MEMORIAL VAULTED GRANITE BENCHES							
Single vault lease, including lettering of plaque and 10 year lease	NO	£1,010.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
Full bench lease, including lettering of both plaques and 10 yr lease	NO	£2,160.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
renewal of 10 year lease for single vault	NO	£450.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
renewal of 10 year lease for bench	NO	£890.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
new/replacement plaque inc lettering.	NO	£360.00				1.4	INCREASE TO COVER PURCHASE PRICE INCREASES ONLY
motifs and pictures can be placed on the plaques, designs and prices on request.							
No fee is applicable for interments or removals from the vaults for Monday to Friday Appointments							
please note should the family wish to purchase the bench and lease the ground space prices can be							
provided on request.							
BOOKS OF REMEMBRANCE							
Entries in Book of Remembrance							
The books of remembrance are displayed in a crematorium grounds and are accessible every day of							
the year. The pages are turned each morning, so that day's entries can be viewed.							
Please note that the 1st line of inscription is for the name only.							
All other subsequent lines are for the dedication. Each line must consist of a maximum of 40							
characters only. Order forms with grid for text and layout are available from the crematorium.							
Please note that the council cannot guarantee entries are inscribed immediately.							
Please allow at lease 4 months prior to the date that the entry is required for when placing the order.							
It is advisable to check with the admin team at the crematorium							
to confirm when the entry will be inscribed in the books.							
Entries will automatically be included in all electronic versions of the books.							
2 lined inscription	NO	£81.00				3.8	
5 lined inscription (1st line name only, 2nd -5th lines for dedication)	NO	£125.00				4.2	
8 lined inscription (1st line name, 2nd-8th line for dedication)	NO	£190.00				2.7	to not price it out and make it not appealing
5 lined inscription with emblem (not coat of arms)	NO	£205.00				2.5	to not price it out and make it not appealing
8 lined inscription with emblem (not coat of arms)	NO						
Full Heraldic device with supporters, mantling etc,	NO	£275.00				2.6	to not price it out and make it not appealing
with 8 lined inscription							
MEMORIAL CARDS AND BOOKLETS							
Crests, badges or floral emblems extra	NO	£100.00				2	to not price it out and make it not appealing
Memorial card - Die stamped							
2 lined inscription	NO	£60.00				5.3	
5 lined inscription	NO	£65.00				4.8	
8 lined inscription	NO	£70.00				4.5	

Deluxe booklet with 1 inscription							
2 lined inscription	NO	£	82.00			5.1	
5 lined inscription	NO	£	102.00			4.1	
8 lined inscription	NO	£	120.00			4.3	
Subsequent inscription in deluxe booklet							
2 lined inscription	NO	£	52.00			4	
5 lined inscription	NO	£	60.00			5.3	
8 lined inscription	NO	£	65.00			4.8	
Officer to attend to turn the pages of the books, should a viewing be required out of office hours							
please note this is dependant on staff availability							
COMMEMORATIVE MARKERS(FOR ROSES & TREES)							
Bronze staked plaque 8 x 5	NO	£	185.00			2.8	to not price it out and make it not appealing
Bronze staked plaque 8 x 5 with cameo photo plaque	NO	£	290.00			3.6	
Bronze 8 x 3 bench plaque	NO	£	155.00			3.3	
Bronze 11 x 3 bench plaque	NO	£	200.00			2.6	to not price it out and make it not appealing
Granite boulder - grey, wine, pink honeycomb with black or gold lettering	NO	£	210.00			1.9	to not price it out and make it not appealing
York Stone boulder with brown lettering	NO	£	170.00			0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
Wooden plaque 8" x 5"	NO	£	170.00			3	
GRAVE PLANTING							
Planting of lawn graves surrounding the headstone, with bedding plants only applicable to current agreements. (annual fee due)	NO	£	95.00			2.2	Rarely purchased to keep it affordable
BIRD TABLE, BIRD BOX & BAT BOX							
Please note the following sponsorship opportunities, are for set periods of 5 years, with a view to extend after the initial 5 years has expired. The city council will identify locations suitable for the strategic placement of the identified sponsorship items. No other items such as flowers, additional markers or gifts of any kind may be left at the items. Any such items will be removed without prior notification to the sponsor.							
please note there is not cost for cremation searches							
5 year Sponsorship of Bird table, with small commemorative plaque	NO	£	450.00			0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
5 year Sponsorship of Bird box, with small commemorative plaque	NO	£	290.00			0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
5 year Sponsorship of Bat box, with small commemorative plaque	NO	£	290.00			0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
food for the boxes and tables is available from the cemeteries offices and crematorium office (free of charge)							
AILS CRAIG MEMORIAL BOULDERS							
New memorial, 5 year lease, including plaque.	NO	£	390.00			0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
New memorial, 10 year lease, including plaque.	NO	£	640.00			0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
5 year lease renewal	NO	£	230.00			0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
10 year lease renewal	NO	£	455.00			0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
Refurbishment of plaque	NO	£	57.00			0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
New plaque, inc lettering	NO	£	180.00			2.9	Rarely purchased to keep it affordable
No fee is applicable for interments or removals from the vaults for Monday to Friday Appointments							
PRIORY WOODS - BIRD BATH PLAQUES							
TOP ROW							
New plaque, lettering and 5 year lease	NO	£	300.00			0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
New plaque, inc lettering and 10 year lease	NO	£	510.00			0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
Refurbishment of plaque	NO	£	57.00			0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
New plaque	NO	£	145.00			0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
MIDDLE ROW							
New plaque, lettering and 5 year lease	NO	£	315.00			0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
New plaque, inc lettering and 10 year lease	NO	£	520.00			0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
Refurbishment of plaque	NO	£	57.00			0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
New plaque	NO	£	145.00			0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
BOTTOM ROW							
New plaque, lettering and 5 year lease	NO	£	335.00			0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
New plaque, inc lettering and 10 year lease	NO	£	530.00			0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
Refurbishment of plaque	NO	£	57.00			0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
New plaque	NO	£	165.00			0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
5 year lease renewal - all rows	NO	£	206.00			0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
10 year lease renewal - all rows	NO	£	400.00			0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price

PRIORY WOODS - BABY CEMETERY - MUSHROOM MEMORIALS							
New memorial, 5 year lease, including plaque.	NO	£ 320.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
New memorial, 10 year lease, including plaque.	NO	£ 490.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
Refurbishment of plaque	NO	£ 57.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
New plaque	NO	£ 145.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
5 year lease renewal	NO	£ 175.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
10 year lease renewal	NO	£ 345.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
PRIORY WOODS GRANITE VAULTS							
New 10 year lease of granite vault and black granite plaque & lettering (80 letters) 1st posy vase.(exc photo & motif)	NO	£ 922.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
No fee is applicable for interments or removals from the vaults for Monday to Friday Appointments							
Decorative motifs/floral tribute on plaque							
Cameo Photo arranged and fixed to plaque (4cm x 3cm).	NO	£ 125.00				4.2	
Cameo Photo arranged and fixed to plaque (7cm x 5cm).	NO	£ 145.00				3.8	
Heart shaped cameo photo, arranged and fixed to plaque	NO	£ 190.00				2.7	Rarely purchased to keep it affordable
Replacement of black granite plaque (excluding photograph) up to 80 letters.	NO	£ 375.00				2.7	Rarely purchased to keep it affordable
Renewal of 10 year lease							
	NO	£ 485.00				0	Retain 2018/19 price in order to not outprice product which is already become prohibitive to many on price
Additional letters.	NO	£ 4.40				4.8	

Registration Service

Certificate Service

We are able to produce certified copies of registered life events that occurred with the Hull Registration District since 1837. Some certificates are printable direct from the IT system, others require the entry to be retrieved from registers held at the history centre and then either copied or handwritten.

		charge 2019/20				% uplift	comments
Copy Certificates - SR Stock, available in 3 working days	Statutory	£ 11				10.0%	possible increase with new legislation in 2019
Copy Certificates - SR Stock, available in 24 hour Enhanced Service	Non Statutory	£ 35				112.1%	
Copy Certificates - SR Stock available same day - Premium Service	Non Statutory	£ 35				59.1%	
Standard Post	Non Statutory	£ 2				Nil	
Royal Mail Signed (recorded delivery)	Non Statutory	£ 3				Nil	
Overseas	Non Statutory						
Overseas Signed For	Non Statutory						
Notice of Marriage							
Before a couple can marry or form a civil partnership this must give formal notice of their intention to do so. Notice must be given in the Register Office of the district in which the couple reside.							
Notice of Marriage, charge is per person	Statutory	£ 35				Nil	
Notice of Marriage - Designated Office, new scheme	Statutory	£ 47				Nil	
Notice of Marriage, out of hours fee, charge per appointment	Non Statutory	£ 20				Nil	
Ceremonies							
Registrars offer a number of ceremonies i.e. marriage, civil partnership, renewal of vows and baby naming. The fee applicable depends on the day and venue of the ceremony. Approved venues are venues such as hotels that have been approved for the purpose of marriage.							
Marriage and Civil Partnership Ceremonies							
Register Office Ceremony in the Office of the Superintendent Registrar at the Wilson Centre Mon - Fri	Statutory	£ 50				Nil	
Register Office Ceremony in the Guildhall Ceremony Room Mon - Thur	Non Statutory	£ 105				5.0%	
Register Office Ceremony in the Guildhall Ceremony Room Friday	Non Statutory	£ 150				3.4%	
Registrars to attend Approved Venue to conduct ceremony Sunday & Bank Holidays	Non Statutory					Nil	
Register Office Ceremony in the Guildhall Ceremony Room Saturday	Non Statutory	£ 160				3.2%	
Registrars to attend Approved Venue to conduct a ceremony Mon - Thur up to 5.00pm (2 x staff members)	Non Statutory	£ 260				2.0%	
Registrars to attend Approved Venue to conduct a ceremony Mon - Thur 5.00pm - 7.00pm 2 x staff members	Non Statutory	£ 325				3.2%	
Registrars to attend Approved Venue to conduct a ceremony Mon - Thur 7.00pm - 9.00pm 2 x staff members	Non Statutory	£ 350				2.9%	
Registrars to attend Approved Venue to conduct a ceremony Friday before 5.00pm 2 x staff members	Non Statutory	£ 340				3.0%	
Registrars to attend Approved Venue to conduct a ceremony Friday 5.00pm - 7.00pm 2 x staff members	Non Statutory	£ 380				2.7%	
Registrars to attend Approved Venue to conduct a ceremony Friday 7.00pm and before 9.00pm 2 x staff members	Non Statutory	£ 420				2.4%	
Registrars to attend Approved Venue to conduct a ceremony Saturday - before 5.00pm 2 x staff members	Non Statutory	£ 370				2.8%	
Registrars to attend Approved Venue to conduct a ceremony Saturday - 5.00pm to 7.00pm 2 x staff members	Non Statutory	£ 405				2.5%	
Registrars to attend Approved Venue to conduct a ceremony Saturday 7.00pm and before 9.00pm 2 x staff members	Non Statutory	£ 440				2.3%	
Registrars to attend Approved Venue to conduct a ceremony Sunday & Bank Hol before 5.00pm 2 x staff members	Non Statutory	£ 440				2.3%	
Registrars to attend ceremonies from 5.00pm to 7.00pm on a Sunday / Bank Holidays	Non Statutory	£ 495				3.1%	
Registrars to attend ceremonies from 5.00pm to 7.00pm on a Sunday / Bank Holidays	Non Statutory	£ 510				3.0%	
Celebration Ceremonies , Vows Ceremonies following conversion of a CP, Commitment Ceremonies, Renewal of Vows, Baby Naming and Citizenship							
Ceremony in the Guildhall Ceremony Room Mon - Thur	Non Statutory	£ 105				5.0%	
Ceremony in the Guildhall Ceremony Room Friday	Non Statutory	£ 150				3.4%	
Ceremony in the Guildhall Ceremony Room Saturday	Non Statutory	£ 160				3.2%	
Registrar to attend alternative venue to conduct ceremony Mon - Thur up to and including 5.00pm (only one staff member needed)	Non Statutory	£ 160				3.2%	

Registrars to attend alternative venue to conduct a ceremony Mon - Thur from 5.00pm and before 7.00pm	Non Statutory	£180				2.9%	
Registrars to attend alternative venue to conduct a ceremony Mon - Thur 7.00pm and before 9.00pm	Non Statutory	£200				2.6%	
Registrar to attend alternative venue to conduct ceremony Friday before and including 5.00pm (only one staff member needed)	Non Statutory	£195				2.6%	
Registrar to attend alternative venue to conduct ceremony Friday after 5.00pm and before 7.00pm (only one staff member needed)	Non Statutory	£215				2.4%	
Registrar to attend alternative venue to conduct ceremony Friday from 7.00pm and before 9.00pm (only one staff member needed)	Non Statutory	£240				2.1%	
Registrar to attend alternative venue to conduct ceremony Saturday before and including 5.00pm (only one staff member needed)	Non Statutory	£210				2.4%	
Registrar to attend alternative venue to conduct ceremony Saturday after 5.00pm and before 7.00pm (only one staff member needed)	Non Statutory	£235				2.2%	
Registrar to attend alternative venue to conduct ceremony Saturday from 7.00pm and before 9.00pm (only one staff member needed)	Non Statutory	£260				2.0%	
Registrar to attend alternative venue to conduct ceremony Sunday & B/Hol before and including 5.00pm (only one staff member needed)	Non Statutory	£252				2.9%	
Registrar to attend alternative venue to conduct ceremony Sunday & B/Hol before after 5.00pm and before 7.00pm (only one staff member needed)	Non Statutory	£290				3.6%	
Registrar to attend alternative venue to conduct ceremony Sunday & B/Hol after 7.00pm onwards (only one staff member needed)	Non Statutory	£290				3.6%	
Booking Fees							
Ceremonies can be provisionally booked more than one year in advance, some dates in particular prove very popular and can be secured well in advance and outside of the legal timescales in which notice for marriage can be taken. Couples also book in advance to secure their chosen venue for the ceremony.							
Booking Fee	Non Statutory	£50				11.1%	
Other Fees							
Approved Venue License Fee							
Charge made to venues that apply to become or renew their license to become approved for the purpose of civil ceremonies. Fee levied includes legal fees and public notice.		£900				Nil	increased by more than 3% last year, to sustain current fee to attract more venues to cater for ceremonies.
Approved Venue Fee	Non Statutory						
Non Approved Venue - Initial Visit	Non Statutory	£35				Nil	fee rarely applied
NCS							
Single Adult Appointment	Non Statutory						service will cease 31/12/18
Single Child Appointment	Non Statutory						service will cease 31/12/18
Couple Appointment	Non Statutory						service will cease 31/12/18
Family Appointment (Two adults, two children)	Non Statutory						service will cease 31/12/18
Single parent appointment (One adult, one child)	Non Statutory						service will cease 31/12/18
EPRS							service will cease 31/12/18



City Streetscene

City Streetscene								
		Statutorily Set Yes / No	Proposed Charge 2019/20				Percentage Uplift	Comments if not increasing by 3%
Allotments.			Annual With Water	Annual Concession (with water)				
		No	£ 65.30	£ 51.00			3%	
		No	£ 91.00	£ 70.30			3%	
		No	£ 54.90	£ 43.25			3%	
Bulky Item Collections		No	Free collection per property each calendar year, charges thereafter (for up to 5 specified items per collection / charge)	£ 23.00			4.5%	
Commuter Car Park Pass.			£50pm / £12.50pw at George St, Pryme St and Osbourne St				0%	The market is competitive and the customer base is sensitive to price.
Off Street Car Parks.			Various, dependent upon time.				0%	The market is competitive and the customer base is sensitive to price.
On Street Parking.			To be determined					
Parking Permits, Residents			To be determined					
Trade Waste			To be determined					
Replacement Black Bins			£ 35.00				3%	
Dangerous Structures			Various					

Major Projects & Infrastructure

New Roads & Street Works Act.		Various.					
Permits.		Various.					
Road & New Developments (S38 / S278)		Various.					

City Neighbourhoods & Housing

	Statutorily Set Yes / No	Proposed Charge 2019/20				Percentage Uplift	Comments if not increasing by 3%
Mandatory HMO Licensing							
	Yes*	TBC		Full review of licensing charges being undertaken following recent case law (extension of HMO licensing - regulations introduced Oct 2018)		TBC	* Guidance and case law outlines costs which can be recovered through license fee
Fee per HMO for 5 years paid on application							
	Yes*						
Service of statutory notices - cost of officer time reasonably incurred in the preparation and service of certain statutory notices under the Housing Act 2004	Yes**	2%				2%	To incorporate 2% pay increase ** Housing Act 2004 outlines what can be charged for .
Agency fee for Disabled Facilities Grants (DFGs) - this is 12.5% of the cost of a DFG (average cost of DFG £5,200). The agency service provides survey of property, costed schedule of works, design, appointment of contractor, and overall project management.	No	13%				0%	Subject to challenge; increased last year - average LA agency service 10-12%; to monitor for future year.

Town Clerk

	Statutorily Set Yes / No	Proposed Charge 2019/20				Percentage Uplift	Comments if not increasing by 3%
LOCAL LAND CHARGES FEES							
From 1st July 2014							
STANDARD SEARCH TURNROUND TIMES ARE 5 WORKING DAYS							
Standard searches are those received via hard copy post or email							
ELECTRONIC SEARCH TURNAROUND TIMES ARE 3 WORKING DAYS							
Electronic searches are those received via PALC or NLIS							
		Standard / Electronic	Standard / Electronic				
LLC1 and CON29R (Residential)	No	£115.00 / £90.00	£118.00 / £90.00			0%	No increase due to Government Policy
LLC1 and CON29R (Commercial)	No	£140.00 / £115.00	£148.00 / £126.00			0%	No increase due to Government Policy
LLC1 Only £22.00 £15.00	No	£22.00 / £15.00	£40.00 / £30.00			0%	No increase due to Government Policy
EXPEDITED SEARCHES ARE RETURNED WITHIN 24 HOURS							
Searches are returned within 24 hours of time/date received							
Expedited LLC1 and CON29R (Residential)	No	£165.00 / £140.00	£178.00 / £150.00			0%	No increase due to Government Policy
Expedited LLC1 and CON29R (Commercial)	No	£190.00 / £165.00	£208.00 / £175.00			0%	No increase due to Government Policy
OTHER							
Additional Premises	No	£11.50 each	£11.50 each			0%	
Additional Questions	No	£10.00 each	£10.00 each			0%	
CON29O (Optional Enquiries)	No	£10.00 each	£10.00 each			0%	
(This authority does not answer Optional Enquiry No 4)							
Copy Documents Quote upon Request (Only chargeable for staff time & printing costs)							

Integrated Business Centre

	Statutorily Set Yes / No	Proposed Charge 2019/20				Percentage Uplift	Comments if not increasing by 3%
Deputyship Clients							
Application fee	Yes	£ 400				0%	Statutory fees
Charge for work completed up to issue of Court Order	Yes	£ 670				0%	Statutory fees
1 <sup>st</sup> year management fee (depending on balance)	Yes	£ 700				0%	Statutory fees
Annual management fee (where balance exceeds £16,000)	Yes	£ 585				0%	Statutory fees
Annual management fee (where balance is below £16,000)	Yes	3% of net balance				0%	Statutory fees
Annual report fee (if applicable)	Yes	£ 195				0%	Statutory fees
Property management fee	Yes	£ 270				0%	Statutory fees
Corporate Appointeeship Management Fee		£5.00 per week where capital is greater than £1k				0%	Contribution towards costs of managing corporate appointee finance, to increase the contribution would generate a negative reputational reaction
Interpretation & Translation	No	Recovery of actual costs incurred +3%				3%	

HR

Disclosure and Barring (DBS) processing	No	£ 21				5%	
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City Learning

	Statutorily Set Yes / No	Proposed Charge 2019/20				Percentage Uplift	Comments if not increasing by 3%
Post 16 SEN Home to School Transport	No						

CitySafe & Early Intervention

	Statutorily Set Yes / No	Proposed Charge 2019/20				Percentage Uplift	Comments if not increasing by 3%
Children Centres Room Hire	No	£12 per hour				16.5%	