



Tenants' Forum AGM

Guildhall, Monday 23rd September 2024 Annual General Meeting (AGM)

	DISCUSSION	Action by
1.	<u>Welcome and Introductions</u>	
1.1	The Vice Chair welcomed everyone to the Tenants' Forum Annual General Meeting (AGM). The relevant housekeeping rules and fire evacuation procedures were provided to the members.	
1.2	The Vice Chair reminded members of the Code of Conduct and that mobile phone should be on silent, or turned off, also photographs will be taken during this meeting.	
1.3	The Vice Chair informed the Forum that the Chair was unable to attend due to a fall.	
2.	<u>Minutes and Matters arising: AGM 19th September 2023</u>	
2.1	The Vice Chair asked the Forum to read through the minutes of the AGM and raise any matters. As there were no queries, the Acting Chair then asked for a Proposer and Seconder.	
2.2	Proposed by CS Seconded by CP	
3.	<u>End of Year Report and Chairs Address</u>	
3.1	The Vice Chair informed the Forum that the Chair had had an accident and was in hospital at the present time, so he read out her address and stated that she had been pleased that the Forum was continuing and that there was a friendly atmosphere during meetings. She hoped that the Forum and its members could build on their successes following being awarded the Tpas Exemplar again moving forward. She thanked the Forum for their support during the year.	
4.	<u>Tenants Forum Committee Stands Down</u>	
4.1	The Tenants' Forum Committee were thanked by the Forum members and stood down.	



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5.	<u>Selection of Tellers</u>	
5.1	The Tenant Participation Manager asked for volunteers to be tellers for the Tenants' Forum voting. The following members volunteered:	
5.2	BP DM	
6.	<u>Election of the Position for Chair</u>	
6.1	As MB was the only candidate for the position of Chair, she was duly elected to the position unopposed.	
7.	<u>Elections for the Position of Vice Chair</u>	
7.1	As PR was the only candidate for the position of Vice Chair, he was duly elected to the position unopposed.	
8.	<u>Candidates for Secretary to Address the Forum</u>	
8.1	There were 3 applicants for the role of Secretary, and all were invited to give the Forum some words on why they should be considered for the role. There were:	
8.2	RB CP CS	
8.3	RB not present.	
8.4	CP gave a verbal update to the Forum and gave a brief description of her experience and work.	
8.5	CS gave a verbal update to the Forum and gave a brief description of his experience and past work.	
9.	<u>Elections for the Position of Secretary</u>	
9.1	At this point of the meeting, members were asked to make their selection for the position of Secretary.	



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10.	<u>Results of Elections</u>	
10.1	The tellers announced the results, the votes for Secretary were as follows:	
10.2	RB – 0 CP – 9 CS – 14	
10.3	CS was duly elected Secretary of the Hull Tenants Forum and took his place.	
10.4	The Forum thanked RB for his time as Secretary.	
11.	<u>General members</u>	
11.1	The Vice Chair advised that there were 4 vacancies and 5 candidates for the role of General Members, all were invited to give the Forum some words on why they should be considered for the role. There were:	
11.2	SB PD SL CP PW	
11.3	SB gave a verbal update to the Forum and gave a brief description of her experience and community work. PD gave a verbal update to the Forum and gave a brief description of his experience and work with his TARA. SL gave a verbal update to the Forum and gave a brief description of her experience and work in her area. CP gave a verbal update to the Forum and gave a brief description of her experience and work on the Scrutiny Panel, Repairs and Maintenance. PW gave a verbal update to the Forum and gave a brief description of his experience and work.	



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12.	<u>Results of Election</u>											
12.1	The tellers announced the results, the votes for General Members were as follows: <table><tr><td>SB</td><td>15</td></tr><tr><td>PD</td><td>16</td></tr><tr><td>SL</td><td>18</td></tr><tr><td>CP</td><td>16</td></tr><tr><td>PW</td><td>16</td></tr></table>	SB	15	PD	16	SL	18	CP	16	PW	16	
SB	15											
PD	16											
SL	18											
CP	16											
PW	16											
12.2	Following the result, PD, SL, CP, PW were duly elected as General Members of the Hull Tenants Forum and took their places.											
12.3	The Forum thanked SB for her time as a General Member.											
13.	<u>Welcome to the TFC</u>											
13.1	The Vice Chair welcomed the newly voted in Tenants’ Forum Committee and would also inform the Chair of the newly elected Committee accordingly.											
14.	<u>Tenants’ Forum Constitution</u>											
14.1	The Vice Chair advised members of the Forum that there were no changes to the Constitution and as such would be signed by the Chair and the Tenant Participation Manager when she is able to resume her duties as Chair.											
15.	<u>Any Other Business</u>											
15.1	MS asked if the Council were providing “Warm Zones” and help to residents following the scrapping by the Government of the “Winter Fuel Payments”? Officers replied that this issue would be taken forward to the appropriate section and information would be given to a future meeting.	TPO										
16.	The meeting closed at 11.30am											



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Estimated cost of meeting. Postage, paper, photocopying: £71 Refreshments: £39 Expenses: £ 11.22 Taxis: £0 Room Hire: £0 Miscellaneous: £0 No of invite letters sent: 80 <u>TOTAL COSTS £121.22</u> <u>Savings: by free room, emailing and not using headed paper £93</u>	Details of Meeting. No of Staff at meeting: 7 No of guest speakers: 0 Councillors at meeting: 0 Forum Quorum:12 Tenant members: 16 Resident member: 3 None members: 1 TOTAL No of Volunteers at Meeting:20 Duration of Meeting: 1.5hrs Pre meeting: 14 During meeting: 30 Total Volunteer hours: 44hrs
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