

HULL CITY COUNCIL GRANTS TO ARTS IMPORTANT INFORMATION

The Grants to Arts Project grants are a way of funding artists, cultural and community organisations to deliver arts based projects in Hull.

Hull City Council's Arts Development Officers are available to advise and support with applications and offer ongoing advice. Applicants can speak to an Arts Development Officer in advance of making a grant application.

Email CityArtsEnquiries@hullcc.gov.uk to arrange to speak with an Arts Development Officer about your proposal.

This funding is offered to support the achievement of ambitions articulated within Hull City Council's Community Plan and Cultural and Heritage Strategy which sit alongside the Hull Music Plan and Public Art Strategy documents. Successful applicants must support aims and ambitions articulated within these key documents.

Applicants will need to have read these terms and conditions and ensure that they meet the eligibility requirements.

Successful grant applications will address funding priorities as follows:

- Take place within the Hull city boundary and open to the public
- Increase access to arts and culture for local communities
- Support community-led or inclusive activity
- Develop local artistic talent or creative skills
- Deliver innovation or high-quality cultural activity

Eligibility

Organisations in receipt of NPO funding from Arts Council England and Hull City Council Arts Organisation funding are not eligible to apply for this grant.

The following are not eligible -

- charity fundraising events
- private parties
- political and religious activities

Please bear in mind:

- you need to submit your application at least 6 weeks before the activity starts
- you need to demonstrate a clear need for the grant
- consider how your bid addresses Council priorities
- you cannot apply solely for help with travel or individual tuition
- grants are not transferable to other parties or events
- we do not accept grants for activities that have already taken place
- if you are making an application as an individual applicant, you may be asked to provide 2 independent referees

Budget

- Include match funding - sources of income such as box office income or private income are regarded as match funding
- Include 'in kind' contributions in your budget; this should be listed as both income and expenditure to achieve a balanced budget
- Contingency should be proportionate – we generally look at 5% as appropriate
- Gather evidence of costs in preparing your budget – i.e. design and print quotes/travel costs
- Make sure your budget adds up – income and expenditure should match
- Applicants seeking support for additional bids of over £30,000, e.g. to Arts Council England are encouraged to limit their GTA bid to less than £5,000.

Artists and work

- Remember this is arts funding so be clear about the artform, activity and artists involved
- The quality of the artwork is important to us, so be clear about how you will ensure this
- Consider how the project will develop your creative practice and professional development
- Tell us who you are as an artist and about your work
- Include examples of your work – it's ok to supply web links and additional information
- If you include wider engagement activities, such as educational or community workshops in your project, make sure there are details about who you are working with and when, what aims are you setting for this work?

Terms and Conditions

Successful applicants must:

- Supply details of their bank account into which grants monies will be paid direct
- must sign and return a copy of the offer letter from Hull City Council to confirm you will satisfy all conditions.
- use your grant solely for the support of your proposed project. Should your plans change, this must be agreed with Arts Development first.
- monitor all activity and produce an evaluation on completion of the grant funded work, with a budget with income and expenditure, showing how the grant monies were spent and any support from other sources.
- Evaluations must be returned within 6 weeks after completion of the funded work.
- agree to acknowledge support of Hull City Council on all publicity, by inclusion of Hull City Council logo placed within design stipulations.

Use our logos correctly

The Hull City Council logo should always be used in its entirety and must not be altered, created or adjusted in any way. It must not be treated as an afterthought. It is therefore preferable that the logo appears on the front of a publication.

If using other logos, please ensure that other logos do not dominate. A clear zone (white space) must be maintained around the logo and it must not be reproduced any smaller than 20mm or 57 pixels wide.