

Boulevard and St Andrew's Quay Pride in Place Neighbourhood Board Meeting

Agenda

July 3, 2026 – 3.30pm – 4.30pm

St Matthew's Community Enterprise Centre

345 Anlaby Rd, Hull, HU3 2SA

Item			Presenter
1		Welcome, Introductions, and Apologies	Simon Berry - Chair
2		Declarations of Interest for first Board meeting	
3		Recap of Board development to date	Simon Berry - Chair
4		Terms of Reference (attached)	
5		Change of Boundary (report attached)	Simon Berry - Chair
6		Engagement Approach and Plan (to follow)	
7		Pride in Place Community Grants process (to follow)	
8		Neighbourhood Panel development	
9		Draft Budget for discussion (report attached)	
10		Future Meetings	
11		Any Other Business	

Circulation: Board Members, Pride in Place Team

Boulevard and St Andrew's Quay Pride in Place Neighbourhood Board Report
3 July 2026
Walk Through Paper for Agenda Item No. 2
Declarations of Interest

1) What is this?

At the first Board meeting, in advance of signing the Terms of Reference and completing a Conflict of Interest form, this agenda item seeks confirmation from Board Members of any declarations of interest that they may have, or that could arise during the meeting that may influence decisions.

2) What is the Pride in Place Neighbourhood Board being asked to do?

The Board will be asked to review and endorse the Terms of Reference for the Boulevard and St Andrew's Quay Pride in Place Neighbourhood Board in the following agenda item.

It is recognised that Board Members may be required to undertake activities as part of their role on the Board while also representing their own organisations. This creates a potential conflict of interest, both in practice and perception.

To ensure transparency and maintain trust, all interests will be formally declared and recorded, and clear protocols will be in place to manage them. This will include declaring and recording interests at the outset and as they arise, maintaining a conflict of interest register, and routinely identifying any conflicts as part of Board Meeting agendas.

Where a conflict is identified, in line with Section 5 of the proposed Terms of Reference, the individual will step back from related discussions and decisions, while still contributing to the delivery of agreed activity in line with their role and expertise. Dependent on the issues involved and conflict of interest the Independent Chair may ask the relevant individual(s) to leave the meeting for the relevant item.

Decisions will be taken by remaining Board Members, with an appropriate quorum in place, and all outcomes will be clearly documented. Where partners are involved in delivering work on behalf of the Board, this will be supported by clear scopes of work, defined roles and responsibilities, and proportionate oversight—such as reporting requirements and, where appropriate, independent review, to ensure accountability and transparency.

3) Is there anything the Pride in Place Neighbourhood Board should be concerned about/need to be aware of?

All Board Members should familiarise themselves with the Nolan Principles set out within the Terms of Reference) to ensure that they are fully aware of the implications of fair and transparent decision-making.

Boulevard and St Andrew's Quay Pride in Place Neighbourhood Board Report**3 July 2026****Walk Through Paper for Agenda Item No 4****Terms of Reference****1) What is this?**

This agenda item seeks agreement from Board Members to the draft Terms of Reference for the Neighbourhood Board.

2) What is the Pride in Place Neighbourhood Board being asked to do?

The Board is asked to review and endorse the proposed Terms of Reference for the Boulevard and St Andrew's Quay Neighbourhood Board.

Subject to agreement, the Board will also be asked to complete, sign, and submit Annex F (Declarations of Interest) and Annex G (Signed Agreement), to demonstrate commitment to abiding by the Terms of Reference and promoting the Pride in Place principles.

3) Is there anything the Boulevard and St Andrew's Quay Pride in Place Neighbourhood Board should be concerned about/need to be aware of?

- (a) Board Members should familiarise themselves with the draft Terms of Reference so they are fully aware of how the Board will conduct its business and the requirements of fair and transparent decision-making.
- (b) Board Members should review Section 3 (Operating Procedures) and Section 4 (Conduct of Members) to ensure that they understand the implications and may individually, and collectively, challenge any issues or concerns that arise.
- (c) Board Members should note it is a requirement of the funding that membership details of the Board are published on Hull City Council's website.

Hull Pride in Place
Terms of Reference for Boulevard and St Andrews Quay
Neighbourhood Board

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1. Background

The Pride in Place Programme is a new government funding programme, aiming to put power into the hands of local people in some of the most in-need neighbourhoods in the UK, to decide how they want to regenerate their local area.

In Hull, three areas have been selected for inclusion in the programme and will each receive approximately £2 million each year over the next ten years. The areas selected are:

- Boulevard and St Andrew's Quay
- Greatfield
- Orchard Park

It gives communities control of £20 million over the next 10 years, to be spent on projects that will make a real difference to the neighbourhoods they live in. The programme is -

- Long-term - providing certainty and security of funding over 10 years
- Flexible - allowing communities to spend their funding on the projects that matter most to them, in a way that works for them
- Community-led - putting local people at the heart of decision-making, with residents having their say on the future of their neighbourhood
- Supportive - empowering people to build the skills and confidence they need to deliver change in their communities

The Pride in Place neighbourhood programme focuses on geographies of around 10,000 residents. Hull City Council and local MP for each neighbourhood area will support the process, and the guiding principle is that this long-term funding will support communities in shaping their place, and prioritising funding, based on extensive community engagement around three core goals -

- building stronger communities
- creating thriving places
- empowering people to take back control

1.2 Neighbourhood Boards

Each area will have its own Neighbourhood Board, which will include the local MP and at least one ward councillor. Boards will be resident-led, to ensure that they are representative of their communities.

1.3 Pride in Place Plans

Neighbourhood Boards must develop a Pride in Place Plan with the wider community. The Plan will outline the community's vision for change over the next decade. Challenges in places vary, and that it is the people living and working in these areas who are best placed to identify challenges and inform solutions.

Neighbourhood Boards must oversee extensive engagement with the community to make sure that a diverse range of voices are heard in developing this plan and at every stage of the Programme.

More details and background information can be found on the Government's website: [Pride in Place Programme prospectus - GOV.UK](#)

1.4 Role of the Accountable Body

Hull City Council will oversee the programme to ensure that government guidance is followed and reporting requirements to Government are met.

Hull City Council as the Accountable Body will have the overall responsibility for the programme ensuring that public funds are distributed fairly and effectively, and that funds have been managed in line with the Nolan Principles, Equality Act 2010, Public Sector Equality Duty and Managing Public Money principles. Hull City Council will also be responsible for compliance with financial and legal responsibilities.

2. Neighbourhood Board

2.1 The Neighbourhood Board role and responsibilities

The Neighbourhood Board will work with the wider community to develop a Pride in Place Plan, setting out a 10 year vision for their area.

The Board will act collaboratively with the support of Hull City Council and the local Member of Parliament to:

- Shape and steer priorities for investment to meet the three strategic objectives, which are building stronger communities, creating thriving places, and empowering people to take back control
- Ensure that the funding is distributed fairly, effectively and transparently and in accordance with the funding requirements [Pride in Place Programme prospectus - GOV.UK](#)
- Plan and oversee community and stakeholder engagement to actively engage the local community
- Develop and agree an evidence-based Neighbourhood Plan comprising a 10-year vision and 4-year investment plan, for submission to Government
- By year 3 of the programme, to consider future community led delivery, such as through a new or existing local Co-operative, Community Interest Company, Charity or anchor institution
- Consider financial and performance reports on a regular basis to ensure that overall outputs and milestones are met within budget forecasts
- Establish task and finish groups, neighbourhood panels or similar groups to support delivery
- Act as ambassadors/champions for the Pride in Place area and feedback to local communities

2.2 Board Chair

Each Neighbourhood Board will be led by an Independent Chair, appointed and approved by the local Member of Parliament and Hull City Council. The Chair will lead the process of recruiting and convening the Neighbourhood Board, with the support of the local Member of Parliament and Hull City Council.

2.3 Board Membership

Membership of the Board must be resident led and also include the local Member of Parliament and at least one ward councillor with Hull City Council, the Member of Parliament, and the Government approving the final Board selection. Membership of the Board is 17, comprising:

- Residents of the area x 10 (including Chair and Deputy Chair)
- Community based organisation representative x 3
- Faith representative x 1

- Ward Councillors x 2
- Member of Parliament x 1

Membership of Boulevard and St Andrews Quay Pride in Place Neighbourhood Board is available to view on Hull City Council's website – please visit [Pride in Place Programme | Hull](#)

Board Membership complies with the Government guidance ensuring that the Board must:

- Have at least 8 members
- Is resident led, with the majority (at least 51%) of members living or working within the boundaries of the neighbourhood
- Reflects the range and diversity of people who live in the area

Procedures for changes to Board Membership are outlined in Section 3.

2.4 Transparency

In line with the Nolan Principles of Public Life, as outlined in Annex A, and to ensure the local community can hold the Board to account, its operations must be transparent. Hull City Council will publish membership and governance arrangements on Hull City Council's website.

Neighbourhood Boards will meet at least quarterly and Hull City Council will publish:

- Board papers at least 5 working days in advance of the meeting
- Draft minutes within 10 working days following each meeting
- Final minutes, once approved by the Board within 10 working days
- Any conflicts of interest reported, within the published minutes
- Details of capacity funding, including amount of remuneration and/or expenses reimbursed

Board meetings will not always be held in public with access dependent on the agenda and nature of business. Minutes of all meetings, public or private, will be made public after approval of the Independent Chair or Deputy where appropriate.

The default position is that all papers will be accessible to the public, but where papers are deemed to be private/exempt they will follow Hull City Council's governance and finance arrangements.

3. Operating Procedures of the Neighbourhood Board

3.1 Board Support / Secretariat

Hull City Council will act as secretariat to the Board ensuring that this Terms of Reference is followed and kept up to date. Any proposed changes to these arrangements will be agreed by the Board, local Member of Parliament, and Hull City Council for Government consideration.

3.2 Board Expenses

Board Members may claim reasonable expenses incurred through their involvement. This may include, but is not limited to, travel costs and childcare expenses and must be agreed in advance by Hull City Council as the Accountable Body.

3.3 Remuneration of Chair / Board Members

The Government's expectation is that in most circumstances the role of the Chair will be a voluntary unpaid role. However, subject to agreement by the Neighbourhood Board, the local Member of Parliament, and Hull City Council basic payments may be made from the Pride in Place programme's funding

Any remuneration of the Chair, and any other Board Members, will be subject to annual review and agreement by Hull City Council as the Accountable Body.

3.4 Membership Review and Changes

Membership will be reviewed on an annual basis and also if any Board Member leaves the Neighbourhood Board.

The Board membership will also be reviewed, and if required, refreshed at the end of the first 4-year investment period cycle. All changes to membership will be communicated to Government.

Individuals and/or representatives from organisations with particular skills or expertise may be co-opted on to the Board as non-voting members for a specific period to address priority issues.

3.5 Leaving the Board

Should the Chair wish to resign, a written confirmation must be submitted to Government and co-signed by the Member of Parliament and Hull City Council.

An individual acting as a representative of an organisation shall cease to be a Member of the Board if they are no longer employed by their organisation.

In the case of resident representatives who move out of the Pride in Place area, continued membership will be at the discretion of the Chair, Member of Parliament and Hull City Council and will take into account section 2.3 of these Terms of Reference.

Members may be removed by the Board if they breach the Terms of Reference or they act in a way that brings the Pride in Place Programme, Member of Parliament,

Hull City Council, or the Board into disrepute. This will be led by Hull City Council as Accountable Body in conjunction with the Member of Parliament and Independent Chair. If the matter involves the Independent Chair it will be led by Hull City Council and the Member of Parliament.

Board Members may lose their place on the Board for reasons of:

- Sustained poor attendance or lack of participation in Board meetings (e.g. absence for 3 meetings without good reason or providing a substitute)
- Conflict of interest not properly disclosed or managed
- Persistent failure to promote a culture of community involvement in line with the programme's guiding principles
- Evidenced failure to abide by the Nolan Principles included as Annex A

3.6 Substitutions

Resident Board Members attend in an individual capacity rather than on behalf of an organisation, so will not have the option of sending a substitute. However, Resident Board Members may, subject to the approval of the Independent Chair, submit feedback and views on any agenda items in advance for consideration at the relevant meeting if they are unable to attend.

All other Neighbourhood Board Members who represent the community's interests that are unable to attend a particular meeting should arrange for an appropriate substitute from their organisation to attend in their place. Substitutes should be fully briefed and have the authority to make decisions and vote on their behalf.

Substitutes must sign the Terms of Reference and complete the Declaration of Interest before attending the Board meeting.

Board Members not able to attend a Board Meeting, but wishing to have their views represented or a substitute attend in their absence must inform the Independent Chair and Hull City Council at the earliest opportunity and at least two days in advance of the meeting.

3.7 Deputy Chair

While there is no requirement to formally appoint a Deputy Chair, the Neighbourhood Board, in partnership with the Independent Chair, Member of Parliament, and Hull City Council will consider appointment of a Deputy Chair and confirm arrangements on an annual basis.

3.8 Quorum

Quorum for all meetings will be 9 Members eligible to vote, with the majority present (at least 51%) being resident or working in the area. The Independent Chair, or their Deputy, the Member of Parliament or their representative, and a representative of Hull City Council must be present at each meeting. If a meeting is not quorate the Independent Chair will decide if an informal meeting takes place with any decisions ratified at the next quorate meeting.

All Elected Members of the Neighbourhood Board (e.g Members of Parliament and Ward Councillors) will not be considered to be resident or working in the area.

3.9 Board Decision Making

All decisions are expected to be reached via consensus, however if this is not possible, decisions will be put to the vote and will be decided by a simple majority of those present and eligible to vote. In the event of a tied vote which cannot be resolved through further discussion, the casting vote will be determined by the Independent Chair.

3.10 Urgent Matters and Operational Delivery

In exceptional circumstances, if a matter is deemed urgent by the Independent Chair and there is insufficient time to call a meeting, the Independent Chair, following consultation with the Board, may request Hull City Council as the Accountable Body to carry out any of its functions providing that at least 51% of the voting representatives agree in writing (in writing includes email correspondence).

In order to enable efficient working, the Independent Chair, following consultation with the Member of Parliament and Hull City Council, as Accountable Body, may authorise operational expenditure of up to £5,000 between Neighbourhood Board meetings. All expenditure approved by this method will be reported at the next regular meeting of the Neighbourhood Board.

Operational expenditure may include, but is not limited to, delivery of community engagement events, attendance at meetings, travel and expenses, small community-based delivery.

The Neighbourhood Board will annually review, as a minimum, the operation of urgent and operational delivery decision including the maximum value permitted.

3.11 Task and Finish Groups, Neighbourhood Panels or Similar Groups

The Neighbourhood Board may, subject to available resources, establish additional advisory groups to support wider participation and engagement of the local community and residents. Decision making will continue to be made by the Neighbourhood Board with all groups or panels providing recommendations for the Board's approval.

Any group or panel set up by the Neighbourhood Board will be set objectives and terms of reference by the Board in advance of their first meeting. The Neighbourhood Board may at any time review the objectives and terms of reference including taking the decision to dissolve these arrangements.

3.12 Accessibility

Board Papers, and other information, will be provided or presented in a range of formats as requested by Neighbourhood Board members

Venues for Neighbourhood Board meetings and any additional meetings will be held in accessible venues and at appropriate times to enable maximum attendance and participation.

Dates of meetings will be agreed by the Neighbourhood Board on an annual basis in order to support accessibility, with any urgent or additional meetings agreed by the Independent Chair with at least ten working days' notice for all Board Members.

3.13 Dispute resolution and complaints

Neighbourhood Board Members wishing to raise a concern, or make a complaint, should inform Hull City Council, as the Accountable Body, by telephoning 01482-300300, emailing prideinplace@hulcc.gov.uk, or by writing to the Pride in Place Team at Hull City Council, Room 22, Guildhall, Alfred Gelder Street, Hull HU1 2AA.

Concerns, or complaints, will follow Hull City Council's standard procedures.

4. Conduct of Members

All Board Members must to sign up to, and fulfil, the Code of Conduct based on the Seven Principles of Public Life (the Nolan Principles, provided at Annex A).

- Board Members will carry out the business of the meetings and their role with professional courtesy and due regard for equality and anti-discriminatory practice at all times
- Board Members must declare any relevant personal interest or conflict of interest at the earliest opportunity and address conflict of interest matters as set out in the signed Conflict of Interest Declaration
- Board Members will potentially have access to confidential information regarding projects and the allocation of public funding. Members will need to treat any such information gained from being a Board Member as confidential and abide by the Confidentiality Agreement included as Annex B in this Terms of Reference.
- Members shall not seek to exploit a commercial benefit from any information gained through being a Board Member. Members will complete a register of interest, in which they must list any direct or indirect business or commercial interests that they may have, using the form included as Annex D in this Terms of Reference.
- Board Members will respect privacy and security with reference to the Data Protection Act and the Freedom of Information Act.

Failure to comply with these requirements may lead to Board Members being removed from the Neighbourhood Board.

5. Declaration of interests

As members of the community, it is reasonable that Board Members may have interests that may indirectly benefit from the Board's work. This does not preclude individuals from joining the Neighbourhood Board, but interests must be declared, and Board members should not take part themselves in relevant decisions.

Statement of Conflicts of Interest will be included as a standard agenda item at the start of each Neighbourhood Board meeting.

Board Members will abide by the Conflict of Interest Agreement included as Annex C in the Terms of Reference in relation to receiving agendas, papers and in discussions at Neighbourhood Board meetings.

Members are responsible for declaring their interests before the Neighbourhood Board considers any decisions. Hull City Council, as Accountable Body, will record actions taken in response to any declared interest

Any gifts or hospitality given to the individual Neighbourhood Board members must not exceed £25.00 in total in any year from any individual or organisation and should be declared by completing the Declaration of Gifts and Hospitality Form.

Any Board Member who has declared a Conflict of Interest in a matter will be asked to leave the meeting for that item, unless the Independent Chair permits them to remain to provide factual information. They must not be present for any following discussions, or decisions, on that item.

6. Changes to the Terms of Reference/Dissolution

The Terms of Reference for the Board are open to regular review to ensure that they remain relevant, in line with any changes by the Government to the funding agreement and support delivery of the programme.

Proposed changes to the Terms of Reference will require the agreement of the Neighbourhood Board in accordance with normal voting procedures, including agreement of the Member of Parliament and Hull City Council as Accountable Body.

Any changes that require approval of the Government, will be subject to their final agreement.

The Neighbourhood Board will be dissolved at the end of the Pride in Place Programme, or if a change in delivery structure requires a new delivery model, and updated governance arrangements.

ANNEX A – NOLAN PRINCIPLES OF PUBLIC LIFE

All Board members shall observe the following general principles of public life:

Selflessness: Members should serve only the public interest and should never improperly confer an advantage or disadvantage on any person.

Honesty and Integrity: Members should not place themselves in situations where their honesty and integrity may be questioned, should not behave improperly and should on all occasions avoid the appearance of such behaviour.

Objectivity: Members should make decisions on merit, including when making appointments, awarding contracts, or recommending individuals for rewards or benefits.

Accountability: Members should be accountable to the public for their actions and the manner in which they carry out their responsibilities and should co-operate fully and honestly with any scrutiny appropriate to their particular office.

Openness: Members should be open as possible about their actions and those of their Board and should be prepared to give reasons for those actions.

Personal Judgment: Members may take account of the views of others but should reach their own conclusions on the issues before them and act in accordance with those conclusions.

Respect for Others: Members should promote equality by not discriminating unlawfully against any person, and by treating people with respect, regardless of their race, age, religion, gender, sexual orientation or disability. They should respect the impartiality and integrity of the Programme Management Team and the Accountable Body's statutory officers, and its other employees.

Duty to Uphold the Law: Members should uphold the law and, on all occasions, act in accordance with the trust that the public is entitled to place in them.

Stewardship: Members should do whatever they are able to do to ensure that their authorities use their resources prudently and in accordance with the law.

Leadership: Members should promote and support these principles by leadership and by example.

ANNEX B - CONFIDENTIALITY AGREEMENT

1. Overall Agreement

This Agreement is between Hull City Council, as Accountable Body, for the Pride in Place Programme, and individual Neighbourhood Board Members.

2. Purpose

The Board Member will have access to confidential information in their role. This agreement ensures that the Board Member keeps this information confidential to protect the Pride in Place programme, Board Members, any beneficiaries, and stakeholders.

3. What is Confidential Information?

Confidential information includes, but is not limited to:

- Financial details (bank details, funding applications)
- Personal data about staff, volunteers, or beneficiaries (GDPR-related data)
- Legal or contractual information
- Any information marked "Confidential"

4. Board Member Obligations

The Board Member agrees to:

- Hold all confidential information in strict confidence.
- Only use the information for the purpose of carrying out their duties as a Pride in Place Neighbourhood Board Member.
- Not disclose, publish (including on social media), or copy any confidential information to any outside person or organisation without prior written approval from the Board Chair.
- Keep all documents or digital files secure.

5. Exceptions

Information is not confidential if it is:

- Already public knowledge (through no fault of the Board Member).
- Required to be disclosed by law or by a regulatory body
- Publicly available online, as the Pride in Place Neighbourhood Boards are required to publish details of their business, finances and meetings on Hull City Council's website

6. Return of Information

Upon leaving the Neighbourhood Board, or upon request, the Board Member will immediately return all confidential documents and delete digital files in their possession.

7. Duration

The obligation to keep information confidential lasts for the duration of the position on the Neighbourhood Board and continues indefinitely after leaving the Neighbourhood Board.

8. Signatures

Board Members agree to adhere to this Confidentiality Agreement by signing the declaration included within the Pride in Place Neighbourhood Board Terms of Reference at Annex H.

FINAL DRAFT 23.06.26

ANNEX C – REMUNERATION AND EXPENSES POLICY

Board Members may claim reasonable expenses incurred through their involvement on the Pride in Place Neighbourhood Board. This may include, but is not limited to, travel costs, childcare or other care expenses and must be agreed in advance by Hull City Council as the Accountable Body. Claims must be submitted on the Council claim form with the required receipts to the Pride in Place Neighbourhood Co-ordinator and will be paid via bank transfer. Any remuneration of the Chair, or alternatively, if agreed, backfill to their employer to compensate for their release from duties, will be subject to annual review and agreement by Hull City Council as the Accountable Body. Details of any remuneration and expenses will be published in line with the transparency arrangements.

N.B. Board members are personally responsible for identifying and complying with any requirements of His Majesty's Revenue and Customs (HMRC) or Department of Work and Pensions (DWP) in relation to any expenses or remuneration received.

Travel costs that can be claimed back and must be agreed in advance and will be paid at the current HMRC rates:

- Bus fares. A Pride in Place Neighbourhood Co-ordinator must sign expenses forms to show they have seen the bus ticket.
- Bicycle users per mile
- Car mileage, motorcycle mileage and will also cover parking costs with a car parking receipt.
- If board members come in a car and bring other people to meetings an extra rate per passenger per mile may be claimed.
- If it is agreed in advance that a board member cannot use any other form of transport to get to and from meetings, a taxi will be provided.

If taxi service is required, board members must:

- Agree this in advance with the Pride in Place Neighbourhood Coordinator
- Attend the agreed pick up points at the arranged time
- Give a minimum of 30 minutes notice if a taxi is to be cancelled or changed.
- Travel directly to and from the arranged destination with no unauthorised diversions.

Out of town visits

- If board members attend out of town meetings the Pride in Place Neighbourhood Co-ordinator will discuss the method of transport to be used and will arrange this if required.
- Board members may claim expenses incurred for food and drink in some circumstances and this must be agreed in advance.

Caring or childcare costs:

- Board members may claim reasonable costs for childcare or other caring responsibilities to registered carers (personal assistants for example) to enable board members to attend meetings. This must be agreed in advance with the Pride in Place Neighbourhood Co-ordinator and evidence of fees provided such as a receipt or letter detailing the rate of care.

ANNEX D - CONFLICT OF INTEREST DECLARATION

The Pride in Place Neighbourhood Board will manage any conflicts of interest transparently to maintain the credibility and integrity of decisions made by the Board

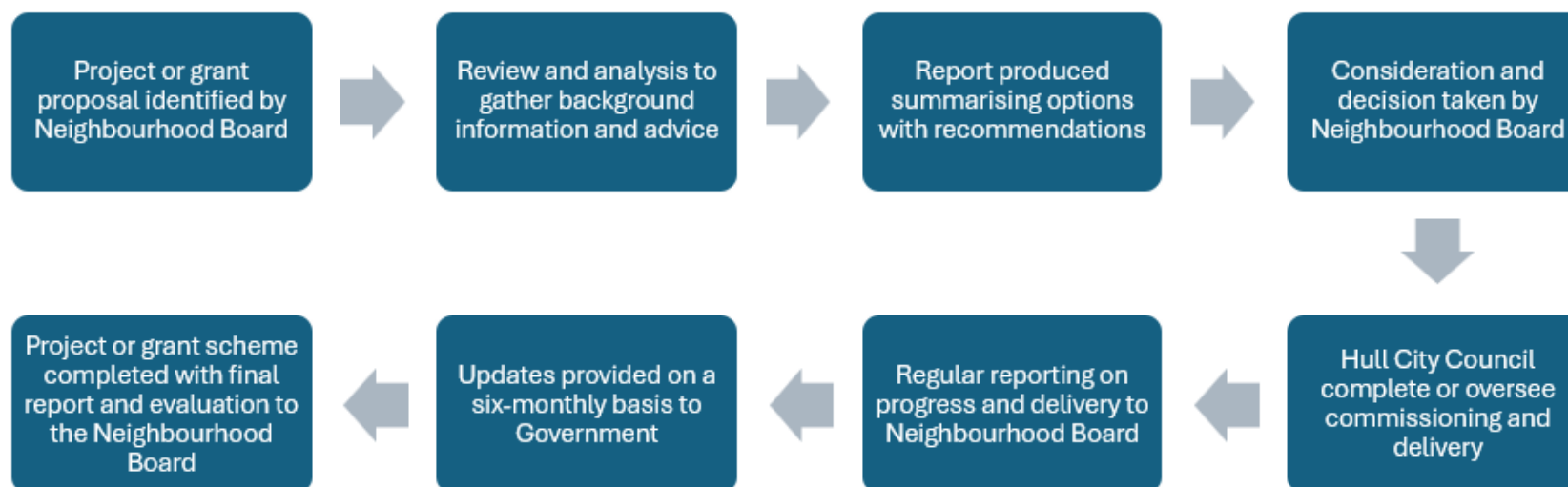
A Conflict of Interest will include, but will not be limited by, any of the following:

- Employment by, or financial engagement with any potential or actual grant applicant, tenderer, or subcontractor to a tenderer
- Shareholder in a potential, or actual grant applicant, tenderer or sub-contractor
- Direct relationships with any employees of potential, or actual grant applicant, tenderer or sub-contractor
- Personally associated with any employees of potential or actual grant applicant, tenderer or sub-contractor
- Benefits either materially or financially from potential or actual grant applicant, tenderer or sub-contractor
- Involvement as a Board Member or Director in an unpaid capacity of a charity or other business that is a potential or actual grant applicant, tenderer or sub-contractor
- Being in receipt of gifts or hospitality from a potential or actual grant applicant, tenderer or sub-contractor

Where conflicts of interest arise, the following rules will apply:

- Where a participant declares a conflict of interest, that person shall take no part in the related grant decision making process or procurement process, and will be asked to withdraw from the relevant part of the meeting
- Where a participant has an association with a potential grant applicant, tenderer and / or sub-contractor which does not constitute a clear conflict of interest then they should declare the association, and it will be determined by the Independent Chair, in consultation with Hull City Council, as Accountable Body, whether that participant should continue to be involved in the discussion and / or decision
- If the Independent Chair has a conflict of interest relating to the business of the scheduled meeting the Deputy Chair, or other Board member if the Deputy Chair is not present, will act as Independent Chair for that part of the meeting and the Independent Chair may be required to withdraw from the relevant part of the meeting
- If the withdrawal of a Board Member affects the quorum, the rules for managing non-quorate meetings in the Board Terms of Reference shall be followed.

Outline Decision Making Process



- All funding to be in line with the overall objectives of the Pride in Place Programme
- Project proposals and grants to be prioritised against the Neighbourhood Board's agreed priorities
- All delivery to be in line with public procurement requirements
- Urgent / operational decisions to be taken in line with overall principles and terms of reference

ANNEX F - DECLARATION OF INTEREST

Neighbourhood Board Members will complete this form to register any organisational and/or personal interest of their own or immediate family, which might be seen as creating a possible conflict of interest with their position on the Board. The purpose of this form is to ensure transparency and to identify and manage any potential conflicting interests at an appropriate stage of the process.

Neighbourhood Board Member:	
Name of Body	Nature of involvement or interest (e.g. employee, proprietor, director, board member, trustee, chairperson)

NAME	
ORGANISATION (if applicable)	
POSITION	
DATE	
SIGNATURE	

Note: for the purposes of this form immediate family means spouse, or civil or other domestic partner, or child living at home

ANNEX G – SIGNED AGREEMENT:

I confirm that I am aware of my responsibility as a Neighbourhood Board Member in the Hull Pride in Place Programme, and I have read and will act in accordance with the attached terms of reference and associated annexes.

NAME	
ORGANISATION (if applicable)	
POSITION	
DATE	
SIGNATURE	

Please Note: All personal data will be held in accordance with Hull City Council's General Privacy Notice which can be supplied upon request.

ANNEX H – Terms and Definitions

Term	Definition
Accountable Body	The organisation that takes legal and financial responsibility for a grant or project.
Anchor institutions	Large organisations like universities, the NHS, and local councils that are deeply rooted in the community
Co-opted	Asked to join a board or committee by existing members
Data Protection Act	UK law to protect personal privacy, which sets out rules for how personal information must be collected, stored, and processed
Declaration of Interest	Making the Chair aware of any personal connections or relationships which could give you as a board member, or people you know well an unfair advantage
Freedom of Information Act	UK law which gives people a right to ask about the activities of public authorities
Objectives	The point of an exercise or specific goals you are working towards
Procurement	Deciding what goods or services are needed and using an agreed process for purchasing them
Ratified	A decision that is approved or confirmed after a meeting, for example if there were not enough voting members present for a full decision to be made
Remuneration	Payment or compensation in return for work or services
Secretariat	Administrative and operational support to the Neighbourhood Board so meetings and communications run smoothly
Stakeholders	Interested parties such as groups, organisations or people who may be affected by your activities
Task and Finish Group	A group of people coming together to do a specific one off task or project
Terms of Reference	A document that sets out the purpose of the board and the rules and procedures it will follow
Quorate	The meeting has enough voting members present to officially conduct business, vote, and make decisions
Quorum	The minimum number of voting members needed at a board meeting

Boulevard and St Andrew's Quay Neighbourhood Board Report
3rd July 2026
Walk Through Paper for
Agenda Item No. 5 – Pride in Place Boundary Changes

1) What is this?

This report sets out the process for agreeing the Pride in Place boundary for Boulevard and St Andrew's Quay.

2) What is the Pride in Place Partnership Board being asked to do?

To agree the current boundary of the Boulevard and St Andrew's Quay Pride in Place marked on the attached map.

3) Is there anything the Pride in Place Neighbourhood Board should be concerned about/be aware of?

- a) The areas have been defined by Government with some flexibility to adjusting boundaries, but any changes require submission to Government for approval by 17 July 2026.
- b) The Neighbourhood Board can decide to fund projects outside the boundary if residents within the boundary will benefit.
- c) If considering making a case for extending the boundary, the Board needs to consider if residents within the area would support the extension to the boundary.

Boulevard and St Andrew's Quay Neighbourhood Board Report

3 July 2026

Agenda Item No. 5 – Pride in Place Boundary Changes

Purpose of Report

- a) To set out the process for agreeing the Pride in Place boundary for Boulevard and St Andrew's Quay and for submission to Government.
- b) To agree to either accept the default boundary marked on the attached map or make a case for extending it.

Background

Neighbourhood Boards have the opportunity to submit proposals to Government to alter their default boundary within the following parameters.

These parameters are:

- any new geography must be precisely defined – i.e. no ambiguity over whether a specific residence falls inside or outside the boundary
- any new geography must completely contain the boundary originally selected.
- any new geography must be a single contiguous area
- the population of the new geography must remain at neighbourhood level
- any change in geography must be agreed by the MP, the local authority, and the Board, ideally with wider local consultation, and must be submitted in writing to MHCLG
- any boundary changes must be submitted by 17 July 2026
- the new geography must remain within the spirit of the programme

Key Issues

It is important to note that the areas identified are not ward boundaries, but middle-layer super output areas (MSOAs) that have been set by Government for Pride in Place Areas.

Government guidance states that Boards should not submit requests to remove areas from the boundary unless they can evidence a clear error in its inclusion.

It should be noted that Neighbourhood Board can decide to fund projects just outside the boundary if residents within the boundary will benefit.

If considering making a case for extending the boundary, the Board needs to consider if residents within the area would support the extension to the boundary.

Since the announcement of Boulevard and St Andrew's Quay being identified as a Pride in Place Area there has been no formal requests received or business cases made to extend the boundary.

Next Steps

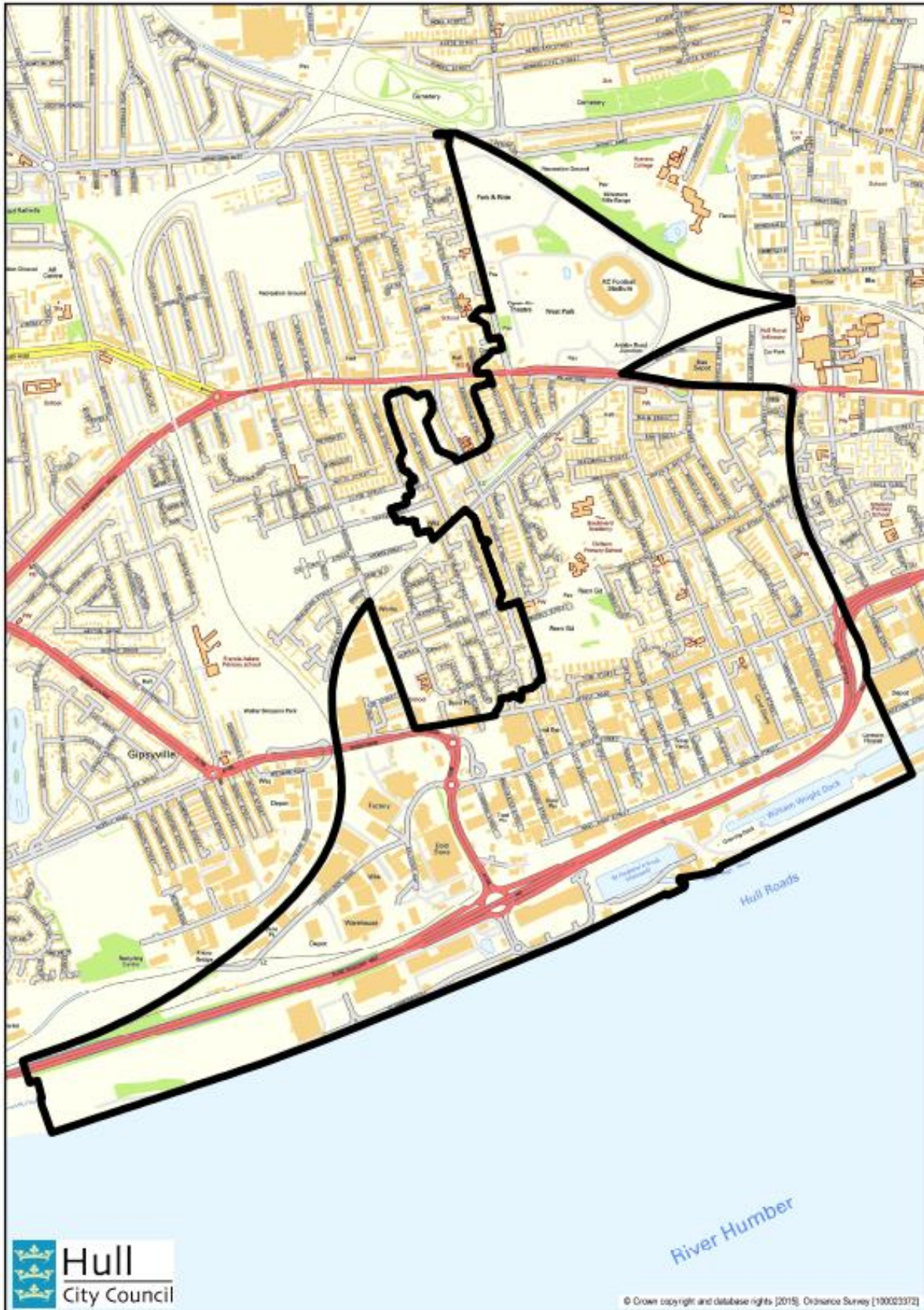
If the Neighbourhood Board wishes to make changes to the boundary they may make a case to Government, but must address all the parameters set out in the background section of this report.

To meet the 17 July 2026 to make changes to the boundary and in line with no suggestions being received to change the boundary it is recommended to confirm the current boundary set by Government.

Contacts: Cassie Kemp, Pride in Place Neighbourhood Coordinator

Background information: [Pride in Place Programme prospectus - GOV.UK](#)

Boulevard and St Andrew's Quay Boundary Map



Boulevard and St Andrew's Quay Pride in Place Neighbourhood Board Report

3 July 2026

Walk Through Paper for Agenda Item No 6

Engagement Approach and Plan

1) What is this?

This agenda item seeks feedback from Neighbourhood Board Members on the proposed approach to community engagement required to inform the Neighbourhood Plan.

A key piece of work over the coming months will be involving and consulting the community in the Boulevard and St Andrew's Quay Pride in Place area to identify the long term vision for the area, and also priorities for the first 4 years for inclusion in the Neighbourhood Plan to be submitted to Government in November 2026.

2) What is the Pride in Place Neighbourhood Board being asked to do?

Board Members are asked to provide feedback on the overall approach, in particular:

- a) The Engagement Plan template (attached)
- b) The draft submission to government required by 17th July 2026 (attached)
- c) How the Board will plan, get involved with and oversee ongoing engagement

3) Is there anything the Pride in Place Neighbourhood Board should be concerned about/need to be aware of?

- a) A key requirement of the funding is that community engagement informs the Neighbourhood Plan and reflects the view of the community.
- b) Government has published a set of pre-approved interventions, which sets out priorities that the Pride in Place funding can be used for and this forms a good starting point for seeking community views. Interventions proposed outside this list must be backed up with a business case to Government.
- c) The Engagement Plan will be updated with the submission to Government once agreed by the Board.
- d) Engagement will be an ongoing focus for the Board, throughout the Pride in Place programme.



DRAFT ##### Area Pride in Place Engagement Plan
July 2026

Area Pride in Place Engagement Plan

1. Purpose

This plan sets out the ##### Neighbourhood Board approach to engagement on the Pride in Place programme that works for the local area. This is a working document to help plan and record the nature, timescales and intended outcomes of engagement, and to help with reporting to government on how the local community has been engaged in the Pride in Place programme and shaping local priorities.

2. Context

Involving the community in decision-making

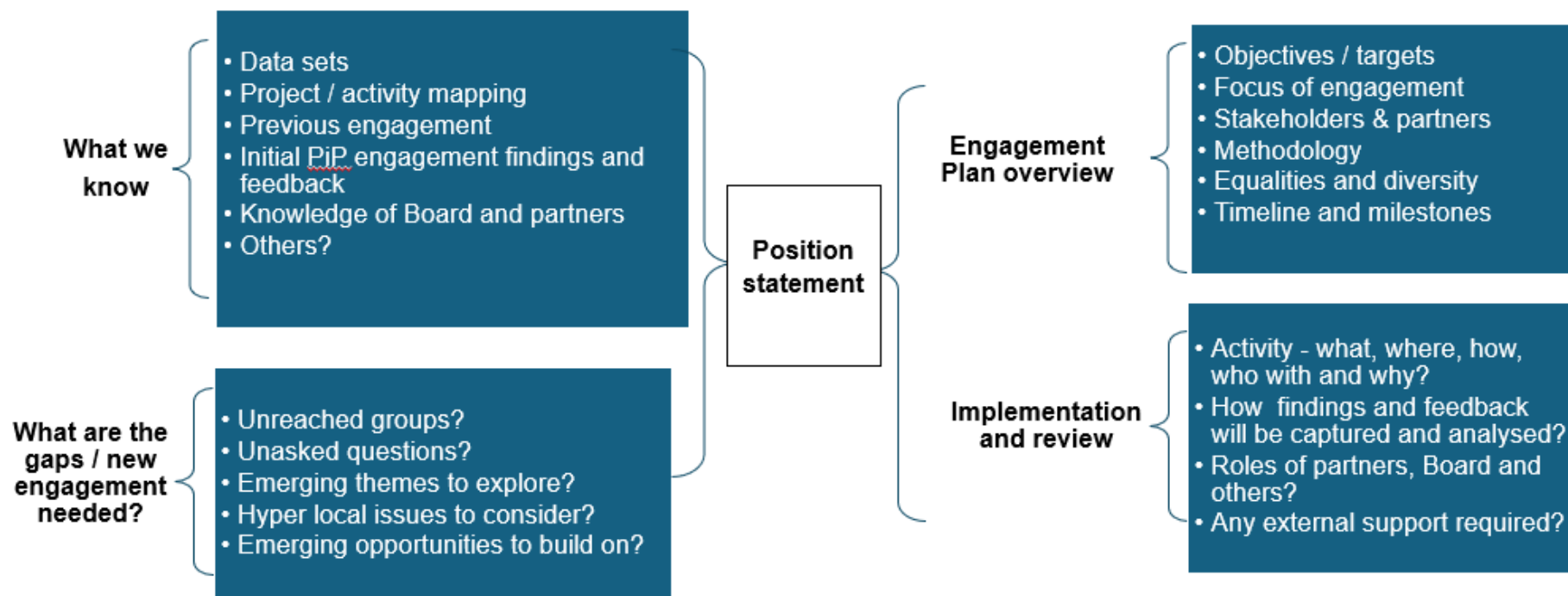
Government is clear that Pride in Place areas should carry out extensive, deep, and ongoing community engagement to ensure stakeholder and resident led participation throughout the programme. Boards will be required to submit evidence to government as part of the submission of their Pride in Place Plan demonstrating engagement that aligns with best practice principles.

It is recognised that communities in the areas selected will include groups whose circumstances, language or culture mean that the 'usual' methods of engagement may not be appropriate. Engagement is expected to look different from place to place, and should be what works for the local area. It can be creative and could include approaches like listening campaigns, community conversations, arts, sports, community workshops or resident forums.

The Communities Delivery Unit, based within government, will work with Boards to ensure that plans are in place to involve the surrounding community in decision-making. The Unit will also establish a Network for Neighbourhoods to share learning and best practice across the Neighbourhoods Boards.

3. Guiding principles for ##### Area Pride in Place engagement:

The approach and process for engagement in ##### Pride in Place area is summarised below.



Government submission on engagement to be included here once agreed by the Board

Choosing the right approach, method and language is crucial to achieving meaningful engagement and creating a positive experience. The principles below will be applied throughout the programme.

- Communications and marketing will be clear, with sufficient notice given to respond or attend events
- Resident involvement is at the heart of the Pride in Place programme
- Consultation must be undertaken at an early stage in the decision making process
- Sufficient information must be given to allow for informed consideration and responses
- Adequate time must be given for consideration and responses
- Engagement tools and methods will be flexible to meet the needs of the audience
- The overriding requirement is for fairness

4. Stakeholders to be engaged

Potential stakeholder groups (not exhaustive and should be added to):

- People who live in the area
- Community led groups
- Local businesses
- Churches / faith groups
- Educational establishments
- Partnership Groups, Strategic Boards and Forums with an interest in the area or the priorities identified
- Other public sector services e.g Health, Police

5. The message and focus of engagement

To encourage a good level of engagement, the invitation to get involved must be framed for different stakeholder groups in a way that makes it clear:

- What we want to engage with them about
- What we think their interest (stake) is / why they might want to get involved
- Why we would value their involvement

Engagement Activity Action Plan (##### Area Pride in Place)

1. Lead Contact:

2. Engagement planning

Engagement purpose and key messages <i>E.g. Resident engagement in developing neighbourhood plan priorities, to ensure residents can put forward their views and knowledge of the issues in the area</i>	Invitation list <i>E.g. open invitation via Eventbrite, leaflet, poster, social media? targeted invitations to certain people e.g. youth groups, older people etc?</i>	Method <i>E.g. Facilitated workshop, survey, focus group, community drop in, on street survey, stall at community event etc</i>	Reason for method chosen <i>E.g. will reach a wide audience, will reach a specific audience, will utilise an existing event etc</i> <i>What level of engagement is intended e.g. Information sharing / awareness raising – Consultation – Engagement – Co-production</i>	Resource requirements <i>E.g. ### hours staff time, refreshments, printing and publicity, equipment, specialist support / advocacy</i>

3. Stakeholder mapping and potential methods

Stakeholder <i>Who has an interest in this? Who could help?</i>	Interest / stake <i>E.g. Pride in Place Board members, residents, partner organisations, local businesses, schools, churches, VCSE, faith groups – why do we think they would want to engage?</i>	Approach / activity <i>E.g. community event, focus group, survey, meeting, door knocking, presentation, leaflets, newsletters, social media etc</i>	Does this build on any previous consultation, engagement? Give details.

4. Timescales and milestones: *Blue = complete, Green = On track, Amber = Reasonably on track, may be a few issues, Red = Not achievable, or major issues*

Activity	Start	Milestones	Finish	Outcome	Status red, amber, green, blue

5. What will you do with the information you gather? How will you feed back to stakeholders and colleagues?

6. Any comments / concerns / lessons learned / successes/ notes

Action Plan updated: Date

Updated by: Officer name

Boulevard and St Andrews Quay Pride in Place Community Engagement Plan

Government Requirements for 17 July 2026 submission:

- How you plan to engage with the community in order to develop an evidenced plan, for example a community mapping exercise or passporting funds to local community groups
- How you will engage with under-represented communities
- Maximum 750 words

Draft wording for submission

The Boulevard and St Andrew's Quay area has a long history of partnership working and community engagement. During the initial phase of Pride in Place, we have developed an engagement action plan setting out how we will go beyond our existing approaches to raise awareness of Pride in Place to create interest within the community and encourage residents to come forward for the Independent Chair role and membership of the Neighbourhood Board. Utilising our excellent partnerships, networks and local contacts we ensured that the Pride in Place message, with a welcoming invitation to get involved, was cascaded throughout the community. This included:

- Posters displayed in the area with a QR code linked to the Hull City Council Website for further information
- Letter from the MP to all residents in the Pride in Place area advertising for the role of Independent Chair
- Social media adverts with the link to access the application form for Chair.
- Public meetings held during the day and in the evening to raise awareness and discuss Board positions.
- Letter to residents from the Chair to advertise for Board members.
- Posters at local library advertising for both Chair and Board members.
- Meetings with Ward Councillors to assist with awareness raising.
- Regular updates to Partners and Council staff
- Engagement with local businesses on Hessle Road as the main shopping hub

Following an open recruitment process the Neighbourhood Board is now in place, with 17 people from different backgrounds, age, ethnicity, religion who either work or live in the area. The majority are residents, and there are also key community groups represented, as well as 2 ward councillors and 1 MP. The diversity of the board

gives it credibility, excellent local knowledge and a good understanding of the issues and priorities in the area.

Examples of expertise and experience within the Board are:

- Representation from a local church who will feed into other faith groups.
- Governor at the local primary school
- Environmental Champion
- The Hull Fishing Heritage Centre, educating and remembering Hull's history
- Community voice and representation
- Volunteering at local library and community groups
- Chair of the local allotment, arranging events, engaging with families, growing food and giving produce to the community
- Youth work, engaging with hard-to-reach children, activities, food banks
- Knowledge of the traveller community and under-represented groups
- Representation from community centre, working with diverse groups, supporting unemployed residents, and providing financial support.

This breadth of the Board Members' local knowledge, passion for the area and links with the community is proving invaluable as we develop our engagement plan in detail, setting out how we will ensure community voice and influence will underpin our Neighbourhood Plan.

July to October will bring an intensive period of community engagement specific to Pride in Place, to seek resident and stakeholder views on local priorities for the 10 year vision and the focus of the initial 4 years of the Neighbourhood Plan. The Board has the support of a dedicated Pride in Place Neighbourhood Co-ordinator, who is working with the Board on the detailed action plan for engagement. This will take the following approach:

Our area is very diverse, and this is reflected in our Board membership. Our detailed engagement action plan will set out how we will reach all sections of our community in ways that work for them and in settings that work for them. Our approach will be well thought out, inclusive, and relevant to our community, considering issues such as:

- Diversity, including cultural and language considerations
- Residents with support needs e.g. addictions, homelessness, different learning or communication needs
- Young people 11 – 17 years who have views but often not a strong voice
- Elderly residents who may feel isolated and do not engage with their community



We are using a small community grant scheme to fund Pride in Place activities over the summer or to incorporate Pride in Place messages into planned events. We will be going out and about in the community, in our green spaces, community centres, schools, places of worship and shopping areas to speak to residents about their priorities.

We are using this period to build trust and find common interests and priorities that link the community regardless of background, wealth, education and ethnicity. Using the powerful tool that is conversation, we will seek resident views on what is important to them, using the pre-approved interventions as talking points without restricting ideas and creativity.

(current word count 728)

Boulevard and St Andrew's Quay Pride in Place Neighbourhood Board Report

3 July 2026

Walk Through Paper for Agenda Item No. 7

Community Grants Process

1) What is this?

Neighbourhood Boards have flexibility in how they engage with their communities on Pride in Place and what tools they use to do this. Small grants will help local groups engage in Pride in Place with the development of local priorities for the Neighbourhood Plan. The attached draft application form and guidance note sets out a transparent process for applying for grants and the criteria that will be used for showing that any activities funded are relevant to Pride in Place.

2) What is the Pride in Place Neighbourhood Shadow Board being asked to do?

The Board is asked to:

- (a) Consider the option of offering small grants in Boulevard and St Andrews Quay.
- (b) Review the draft guidance and application form.
- (c) Agree the process, maximum amount of grant funding available per application and timescales
- (d) Agree who will be involved in assessing applications
- (e) Recommend how it should be promoted in the area

3) Is there anything the Pride in Place Neighbourhood Board should be concerned about/need to be aware of?

- (a) Any Board members considering applying for this fund must declare an interest before this item is discussed
- (b) The draft application form is based on the form that is currently used by Hull City Council for applications for ward budget allocations, therefore is in a familiar format for applicants.
- (c) To support local groups, funds will be paid in advance of the activity being carried out. Evidence of spend will be required after the event.



Boulevard and St Andrew's Quay Pride in Place Community Grants Fund Guidance

Introduction

The aim of this fund is to raise awareness of the Pride in Place Programme within the Boulevard and St Andrew's Quay and to support events and activities which engage with local communities.

What is the Pride in Place Programme?

This is a new Government programme providing up to £20 million for this area over 10 years to improve the local neighbourhood. This long term funding will require extensive community engagement around three core aims:

- Building stronger communities
- Creating thriving places
- Empowering People to take back control

Who can apply?

The fund can provide a financial grant to incorporated community groups (groups with their own constitution and bank account) within the Boulevard and St Andrew's Quay to arrange local events and activities for their local community. If your group does not have its own constitution and organisational bank account you can ask an established organisation to work with you to receive and manage the grant on your behalf.

What can the grant be used for?

All events must take place within the boundary of the Boulevard and St Andrew's Quay. This can build on existing activities and events which may already be held within the area, but they must demonstrate what the extra funding will provide. Groups must retain receipts and invoices as evidence of spend and in addition:

- Activities and Events must take place up to and including 31 October 2026
- Activities and Events must take place in the Boulevard and St Andrew's Quay.
- Pride in Place branding and engagement will be required

Applications submitted to support an activity/event for example, may include

- Entertainment
- Equipment Hire
- Venue Costs
- Transport
- Staffing
- Catering
- Any other expenditure in relation to the activity or event which can be justified in your application.

What is required for the Pride in Place Branding?

Branding guidelines will be provided which must be followed in relation to any communications about the activity/event, such as posters or social media posts.

What Pride in Place engagement activities are required?

One of the aims of this small grant funding is to ensure that we have engaged with local neighbourhoods to determine their priorities for the area – to find out what improvements could be made and how these should be prioritised.

Support will be offered to access resources for engagement and this could include surveys or the presence of representatives of Pride in Place to support the engagement.

How much funding is available?

Each group or organisation can apply for funding up to a maximum of **< PiP Board to decide £2,000?>**. The fund has limited resources and, in the event of an over-subscription reduced funding maybe be offered.

What the fund will not cover.

- Events outside the Boulevard and St Andrew's Quay
- Expenditure associated with a group's normal day-to-day running costs e.g. electricity, cleaning
- Alcohol
- Lottery tickets/scratch cards
- Electrical items e.g. iPhones/iPads
- Gift cards
- Small prizes
- Individuals, commercial enterprises, unincorporated groups

Deadline

Applications must be submitted via the online applications before **< PiP Board to determine timescale >**. Late applications will not be accepted.

Further rounds over the summer?

How will groups receive the funding?

Event organisers must retain receipts and invoices and submit them to Hull City Council following the event, alongside evidence of community engagement and use of branding (e.g. copies of questionnaires, images of the event/poster). Funding will be paid in advance. Hull City Council as the Accountable Body for programme reserves the right to question other expenditure which has not previously been agreed within the application process

Boulevard and St Andrew's Quay COMMUNITY GRANTS FUND APPLICATION FORM

Please refer to guidance notes to help you complete this application. If you have any queries about completing this form, please contact:

BoulevardandStAndrewsPiP@hullcc.gov.uk

Applicants must complete all sections of the form and ensure that the application is signed and dated.

For internal use only

PiP Grant Application Reference:

1. APPLICANT DETAILS

1a. Organisation or Group Name:	
1b. Address:	
1c. Post Code:	
1d. Contact Person:	
1e. Daytime Telephone Number:	
1f. Mobile, or other number:	
1g. Email Address (if any):	
1.h If your group does not have its own constitution and organisational bank account you can ask an established organisation to work with you to receive and manage the grant on your behalf. Please refer to the guidance	

and give details here

2. ABOUT YOUR ORGANISATION

2a. What are the main activities of your group or organisation?

2b. Who benefits from your group's activities?

2c. How many people are involved in your group?

Committee members:

Volunteers (Additional to Committee):

Other members, regular attendees etc:

2d. Any activities that involve young people or adults at risk should be carried out with the utmost priority given to their well-being and safety.

Do the activities of your group involve working with young people or adults at risk?

YES	
NO	

If yes, for your application to be successful we would expect your group to have a Safeguarding Policy and for certain activities, for those working with young people or adults at risk to have the necessary Disclosure and Barring Service (DBS) clearance.

Does your group have a Safeguarding policy or procedure?

YES	
NO	

Are the group members that will be working with young people or adults at risk DBS checked?

YES	
NO	

3. PROJECT DETAILS

3a. Please tell us about the event / activity that you will use the Pride in Place Community grant for. Please include details such as:

- the venue or setting
- what you will be doing on the day (or longer if an ongoing process)
- how you will incorporate Pride in Place
- if it is part of an existing event or activity please state what the additional funding will enable you to do

WORD COUNT: 500 maximum words

3b. Who will you engage with in your event/activity? E.g. families at a summer event, young people in a youth club, community based sporting event, the general public etc? Please state potential numbers of people you expect to engage with if you are able to do so.

WORD COUNT: 250 maximum

3c. Please tell us when the event/activity will start and finish?

3d. Are any partner organisations or other groups working with you on the event /activity? If so, please tell us about how you are working together.

3e. How will you record any feedback from your project / activity and how will you provide feedback to Pride in Place e.g. numbers engaged, comments and suggestions received?

WORD COUNT: Maximum words 250

4. PROJECT COSTS

4a. How much will your event / activity cost in total? £

4b. How much do you need from the Pride in Place Community Grant? £

4c. Have you applied for, or received, funding for this event / activity from elsewhere?

YES	
NO	

If yes please give details:

4d. Please provide a breakdown of all the costs of the project

ITEM	ADDITIONAL DETAIL (e.g. quantities, source of estimated prices)	COST
		Total

PLEASE CONTINUE ON A SEPARATE SHEET IF NECESSARY

5. BANK DETAILS

This section is for your bank account details. Due to the Data Protection Act 1998 this page will be detached from your application and will not be seen by those deciding the outcome of your grant. Please state if these details are for your group or for an organisation which would be managing the grant on your behalf.

5a. Account Name**5b. Account Number (including Sort Code)**

--

5c. Bank Name and Address**5d. Account Signatories (2 required)**

Name:	
Position:	

Name:	
Position:	

6. DECLARATION

Please check that all sections of the form have been completed and sign below.

We confirm that the information in this form is correct. If a Pride in Place grant is awarded, it will only be used for the purpose given and according to any conditions specified. We understand that after payment of a grant, we will be expected to provide information on the progress of the project and proof of expenditure.

Signature 1 (person submitting form)**Date****Please print****Signature 2****Date****Please print****Position**

--

7. CHECKLIST

Has the following been included in your application? A copy of your constitution A copy of your accounts or bank statements A copy of your Safeguarding Policy or Procedure (if applicable) A copy of your Public Liability Insurance (if applicable) Evidence of other funding for the project (if applicable) Please note – Information submitted on this application form may be disclosed under the Freedom of Information Act 2000 or other legislation	<table border="1"><tr><td></td></tr><tr><td></td></tr><tr><td></td></tr><tr><td></td></tr><tr><td></td></tr></table>					

Please return this form to: BoulevardandStAndrewsPiP@hullcc.gov.uk

Boulevard and St Andrew's Quay Pride in Place Neighbourhood Board Report
3 July 2026
Walk Through Paper for Agenda Item No 9
Overall Budget Proposals

1) What is this?

This agenda item seeks feedback and confirmation from Neighbourhood Board Members of the proposed allocation of the budget for 2026/27 in order to support effective planning and delivery.

2) What is the Pride in Place Neighbourhood Board being asked to do?

Pride in Place is a community-led programme with the Neighbourhood Board as a central decision making point in the identification, agreement, and direction of investment priorities for the area.

During the first full financial year, a key area of work will be involving and consulting communities to identify priorities leading to the development of a ten-year vision and a more detailed Neighbourhood Plan for investment during the first four years.

Attached to this summary is a table providing an initial allocation of the total funding up to March 2027 of £537,604.

Board Members are asked to note the total amount of funding and reach agreement on their recommendations for the overall allocation of funding for the proposed categories of spend. Members should note that agreement has already been reached on the allocation of £70,000 for programme support activities.

3) Is there anything the Pride in Place Neighbourhood Board should be concerned about/need to be aware of?

The Board should note that individual decisions on spending may, subject to the Terms of Reference, be made in consultation between the Independent Chair and the Council (as accountable body).

Board Members should also note that funding does not need to be spent by the end of March 2027 and any underspend will be carried forward into future years.

All expenditure will be publicly accountable and transparent, with all transactions over £500 published on the Council's website.



Pride in Place Funding 2026/27 - DRAFT

	Proposed Budget Allocation	C/R	Commitment	Balance	Spend to date	Balance
Programme Support	70,000.00	R	70,000.00	0.00	0.00	70,000.00
Remuneration	10,000.00	R	0.00	10,000.00	0.00	10,000.00
Board Meetings (venues, refreshments)	5,000.00	R	0.00	5,000.00	0.00	5,000.00
Board Expenses	2,500.00	R	0.00	2,500.00	0.00	2,500.00
Attendance at regional and national conferences and events	2,000.00	R	0.00	2,000.00	0.00	2,000.00
Printing, Equipment (Inc. IT) and Stationery	15,500.00	R	0.00	15,500.00	0.00	15,500.00
Training and Development	5,000.00	R	0.00	5,000.00	0.00	5,000.00
Marketing and Communication	5,000.00	R	0.00	5,000.00	0.00	5,000.00
Engagement Activities/Events	15,000.00	R	0.00	15,000.00	0.00	15,000.00
Small Grants Capacity Funding (early wins)	70,000.00	R	0.00	20,000.00	0.00	20,000.00
Capital Funding to be allocated	117,604.00	C	0.00	117,604.00	0.00	117,604.00
Revenue Funding to be allocated	220,000.00	R	0.00	270,000.00	0.00	270,000.00
Total	537,604.00		70,000.00	467,604.00	0.00	537,604.00

Grant Funding for 2025/26 & 2026/27

Capacity Funding 19/01/26	150,000.00
Revenue Funding 11/03/26	135,000.00
Capital Funding 21/04/26	117,604.00
Revenue Funding (due on completion of Board and Boundary process)	135,000.00
	537,604.00

Total