

Highrise Block	Action number	Risk Rating	FRA Reference	Action required	Action Taken	Status Live /Complete/ On-going
Porter Street 3	1	Medium	Electrical Sources of Ignition – 7.5	7.5 – Look at the Trailing leads in the staircase leading to the roof/lift room area.	Appliances removed	Complete
Porter Street 3	2	Medium	Smoking – 8.4	8.4 – Provide smoking receptacles external to the building if required.	All new signage installed in the communal areas, including no smoking signs. Residents communicated with not to smoke in the communal areas. New signs to be installed to the external of the buildings requesting residents not to smoke at the entrances/under the canopies or directly under the buildings. (Target Date for completion February 2019)	Work in progress
Porter Street 3	3	Medium	Arson – 9.2	9.2(a) – Chain up refuse containers so that they cannot be moved.	Awaiting feedback from FMT to determine numbers/locations and hardstanding requirements with anchor points. Waste Management are providing the locks and chains.	Work in progress
Porter Street 3	4	High	Arson – 9.2	9.1(b) – Review the policy for bins awaiting collection. The bin room needs to be kept locked when not in use.	Awaiting feedback from FMT to determine numbers/locations and hardstanding requirements with anchor points. Waste Management are providing the locks and chains.	Work in progress
Porter Street 3	5	Very High	Housekeeping – 13.2	13.2 – Cease the practice of closing off the chute when the bins are full.	Practice ceased. SW to monitor.	Complete
Porter Street 3	6	Medium	Housekeeping – 13.3	13.3 – Reduce the unnecessary accumulation of combustibles on the open balconies.	Items removed. FMT monitoring and reporting on a daily basis. Housing management to enforce.	Complete
Porter Street 3	7	Medium	Housekeeping – 13.4	13.4 – Remove unnecessary combustibles being stored in pump room.	All items removed. FMT monitoring and reporting on weekly check sheets.	Complete
Porter Street 3	8	High	Hazards Introduced by outside contractors and building works - 14.1	14.1 - Ensure that the existing policy for outside contractors covers their well-being when on site. This must include how they are going to be warned of an emergency whilst working on the roof or lift room. Any policy should be reinforced to all staff.	Permit to access procedure for contractors established and programme managers requested to place procedures in specifications.	Complete
Porter Street 3	9	Medium	Dangerous Substances – 15.1	15.1 - Mains gas is piped to all flats to power boilers serving the heating system. Due to the potential of a gas explosion the building should be surveyed to ensure that the structure could withstand this.	Survey undertaken from NPS.	Complete
Porter Street 3	11	Medium	Means of Escape from Fire – 17.4	17.4 – Ensure that all flat front doors are fitted with a locking mechanism so that they can be opened from the inside without a key.	Where missing thumb turns identified, works completed. Full door and frame replacement programme to take place over the next 5 years to include thumb turns	Complete
Porter Street 3	12	Medium	Means of Escape from Fire – 17.4	17.7 – Repair the lock on the main front entrance door	Works completed	Complete
Porter Street 3	13	High	Mean of escape from fire - 17.11	17.11(b) – Both staircases, on each level, must be separated from each other and from the open balconies with 30 minutes fire resistance. Any door must be fitted with an approved self-closing device.	NPS commissioned to design solutions with action to follow	Work in progress
Porter Street 3	14	High	Mean of escape from fire - 17.11	17.11(c) – Ground floor flat door opening onto the staircase must be fitted with a FD30S fire door. As this flat opens directly onto the means of escape a protected lobby or corridor needs to be created within the flat.	HCC commissioned door replacement programme to run from 2018 - 2023 and replacement programme is currently on hold pending new fire door testing nationally. The impact of the industry "on hold" pending further fire testing and outcomes note it is highly likely that the first installations will not start until March /April of 2019 and into the next delivery year	Work in progress
Porter Street 3	15	High	Mean of escape from fire - 17.11	17.11(d) - The pump room door, ground floor lobby, needs to be constructed from 30 minutes fire resistance, fitted with intumescent heat and cold smoke seals and an approved self-closing device.	HCC commissioned door replacement programme to run from 2018 - 2023 and replacement programme is currently on hold pending new fire door testing nationally. The impact of the industry "on hold" pending further fire testing and outcomes note it is highly likely that the first installations will not start until March /April of 2019 and into the next delivery year	Work in progress
Porter Street 3	16	Medium	Mean of escape from fire - 17.11	17.11(e) – Check that cabling is fixed as per the requirement of BS7671 of the Electrical Regulations.	Works completed	Complete
Porter Street 3	17	Medium	Mean of escape from fire - 17.11	17.11(f) – The porch entrance sides, ground floor, to the secondary stair case needs to be replaced with 30 minutes fire resistance.	HCC commissioned door replacement programme to run from 2018 - 2023 and replacement programme is currently on hold pending new fire door testing nationally. The impact of the industry "on hold" pending further fire testing and outcomes note it is highly likely that the first installations will not start until March /April of 2019 and into the next delivery year	Work in progress
Porter Street 3	18	Medium	Mean of escape from fire - 17.11	17.11(g) – Check that the double doors to the bin chute will give adequate fire protection.	HCC commissioned door replacement programme to run from 2018 - 2023 and replacement programme is currently on hold pending new fire door testing nationally. The impact of the industry "on hold" pending further fire testing and outcomes note it is highly likely that the first installations will not start until March /April of 2019 and into the next delivery year	Work in progress
Porter Street 3	19	Medium	Mean of escape from fire - 17.11	17.11(h) – The electric cupboard, ground floor, at the base of the secondary means of escape should be made up to an FD30S fire door.	HCC commissioned door replacement programme to run from 2018 - 2023 and replacement programme is currently on hold pending new fire door testing nationally. The impact of the industry "on hold" pending further fire testing and outcomes note it is highly likely that the first installations will not start until March /April of 2019 and into the next delivery year	Work in progress
Porter Street 3	20	Medium	Mean of escape from fire - 17.11	17.11(i) – Ensure that the caged door near to flat 112 can be used without the use of a key or code.	HIS resolving with solution to follow December 2018	Work in progress
Porter Street 3	21	Low	Measures to limit fire spread and development – 18.1	18.1(a) – It is recommended that automatic fire-resisting shutters are provided at the base of the refuge chute to restrict the spread of fire and smoke from a fire in the bin room. The shutter should, as a minimum, be operated on a fixed temperature fusible link.	Full replacement of hoppers and shut off underway works to be completed, January 2019	Work in progress
Porter Street 3	21	Low	Measures to limit fire spread and development – 18.1	Further protection can be provided by a sprinkler system located over the bins, with either frangible bulb or fusible link sprinkler heads.	HCC has commissioned NPS to undertake a full feasibility report regarding HCC's Bin chute room locations to the high-rise blocks inclusive of the differing options available for sprinkler / misting systems, the design implications, the full scheme costs and the servicing requirements / costs. The details of the above feasibility report will form the basis of a specification and direction for sprinkler / misting systems within the bin chute rooms.	Work in progress
Porter Street 3	22	Medium	Measures to limit fire spread and development – 18.1	18.1(b) – Check that service cables and pipes, which pass through compartment walls, have not affected the required fire resistance of 60 minutes.		Complete
Porter Street 3	23	Medium	Measures to limit fire spread and development – 18.1	18.1(d) – Check the fire resistance capabilities of the lift doors.	The details of the above feasibility report will form the basis of a specification and direction for	Complete
Porter Street 3	24	Medium	Measures to limit fire spread and development – 18.1	18.1(e) – The vent in the wall of the under stair cupboard, ground floor, needs to be sealed off.	Works completed	Complete
Porter Street 3	25	Medium	Measures to limit fire spread and development – 18.1	18.1(f) – It is recommended that the refuge chute landing hatches are fitted with heat and cold smoke seals.	Works completed	Complete
Porter Street 3	26	High	Measures to Limit Fire Spread and Development – 18.1	18.1(c) – Comply with the results from the cladding survey.	Cladding does not contain any flammable materials. NFA required	Complete
Porter Street 3	27	Medium	Emergency Escape Lighting – 19.1	19.1 – Check lighting levels throughout the means of escape to ensure that areas covered by borrowed lighting are sufficient.	LUX levels tested. All LUX levels above required limit.	Complete
Porter Street 3	28	Medium	Fire Safety Signs and Notices – 20.1	20.1(a) – Provide one emergency fire action notice throughout the building in line with the current evacuation policy.	Signage installed	Complete
Porter Street 3	29	Medium	Fire Safety Signs and Notices – 20.1	20.1(b) – A number of the 'fire exit' signs are missing, damaged or obstructed. A survey needs to be carried out to ensure the appropriate numbers and locations of 'fire exit' signs are appropriate.	Signage installed	Complete
Porter Street 3	30	Medium	Fire Safety Signs and Notices – 20.1	20.1(c) – A 'fire door keep locked' is to be fitted to the pump room door, ground floor.	Signage installed	Complete
Porter Street 3	31	Medium	Fire Safety Signs and Notices – 20.1	20.1(f) – The electric cupboard, ground floor, at the base of the secondary means of escape should display a 'fire door keep locked sign'.	Signage installed	Complete
Porter Street 3	32	Medium	Fire Safety Signs and Notices – 20.1	20.1(g) – The secondary escape door, main entrance, requires a 'fire exit keep clear sign' on the outside leaf of the door.	Signage installed	Complete
Porter Street 3	33	Low	Fire Safety Signs and Notices – 20.1	20.1(d) – Provide a fire assembly point.	Working with HFBS to determine location of assembly points as within curtilidge of building does not meet the requirements.	Work in progress
Porter Street 3	34	Medium	Means of giving warning – 21.2	21.2(a) – All flats should be checked to satisfy the responsible person that each flat is provided with the appropriate detection and that it is working.	detection tested on an annual basis	Complete
Porter Street 3	35	High	Procedures and Arrangements – 25.10	25.10 – Carry out Personal emergency evacuation plans for any resident that needs one	<ul style="list-style-type: none"> Given the details HCC now hold regarding this area of concern, the Housing Service have commissioned NPS to undertake a full feasibility report regarding HCC's high-rise blocks inclusive of the differing options available for sprinkler / misting systems, the design implications, the full scheme costs, the servicing requirements / costs. Supporting the feasibility report, there will be a paper outlining the alternative options should HCC not adopt the improved fire protection /sprinkler misting route that will clearly set out the letting or non-letting of flats to disabled or vulnerable persons. 	Work in progress
Porter Street 3	36	Medium	Procedures and Arrangements – 25.11	25.11 – Review the policy whether to train a selective number of staff on the use of portable fire extinguishers.	HCC staff not trained to use fire fighting equipment and discouraged from attempting to fight a fire, raise the alarm and leave the building. High rise blocks are not manned 24/7 and measures taken are designed to reduce the risk of fire ignition/electrical testing/sterile communal areas/customer communications/on-going fire protection works. Action - awaiting FMT training plan.	Work in progress
Porter Street 3	37	Medium	Training and Drills – 26.2	26.2 – Provide fire refresher training to all staff.	1. Delivered first round of training on fire safety daily/weekly and monthly check sheets to FMT staff. 2. Continuous improvement fire safety training to Housing Investment Service staff and support to Area Teams and FMT staff. 3. Arrange further fire safety training and development for HFMT including use of fire fighting equipment	Work in progress
Porter Street 3	38	Medium	Training and Drills – 26.14	26.14 – Carry out Fire drills for members of staff in their work place.	Arrange on-going fire training drills and arrangements with HFMT.	Work in progress