



**TV11**

**Demoted Tenancy / Introductory tenancies only.**

**To be completed by the proposed lodger.**

An Introductory or a Demoted tenancy must have written permission from Hull City Council to have a lodger arrangement with their tenancy. This form is for the lodger themselves to put their details on and sign.

Tenant(s) Name		Tel. no			
Address		Other contact details.			
Number of bedrooms you intend using?					
<b>Please give details for all people who will move into the above address. Please enclose proof of identity of each person listed.</b>					
Name	Date of birth	Relationship to you	Any pets? If yes what is it?		
<b>Current and past addresses.</b> (Please give details of your current and previous addresses over the past 5 years for everyone listed in section 2 above.)					
Name	address	Date from	Date to	Reason for leaving	Was it a Council Tenancy

Please be advised that we will be completing checks regarding anti social behaviour for all the people who will be moving into the above address.

**Please sign the declaration at the end of this form. If this consent form is not returned or fully completed we will not be able to give consent.**

We will also check our databases to confirm that you and the people moving with you are not a current tenant of Hull City Council.

**Declaration (To be completed by the existing tenant/joint tenants.)**

I/we declare that the information I/we have given on this form is correct and complete. I/we agree to Hull City Council sharing details of my application with any relevant agency on a confidential basis. I/we agree that Hull City Council may obtain any relevant information about me/us from other relevant agencies. I/we understand that relevant agencies may include, but are not limited to, any police force, previous landlords, the Probation Service and other Council departments.

Hull City Council may also access the information for the prevention and detection of fraud. All personal information will be processed in accordance with the requirements of the Data Protection Act (1998).

I/we understand that Hull City Council will notify the housing benefit and Council Tax sections of any changes declared on this form. However, I/we are responsible for informing them of our change in circumstances.

I/we understand that the tenant must not have a lodger arrangement without this written consent.

I/we understand that written consent will not be received until all the relevant checks have been made including an inspection to the property and this could be subject to further investigation.

I/we agree to the necessary checks being made in order for consent to be given in writing.

**Proposed lodger name** \_\_\_\_\_

**Proposed lodger Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Proposed lodger name** \_\_\_\_\_

**Proposed lodger Signature** \_\_\_\_\_ **Date** \_\_\_\_\_